

## **Hamilton Niagara Haldimand Brant Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors May 25, 2016

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on May 25, 2016, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, and beginning at 4:00 p.m.

Present: Michael P. Shea, Board Chair  
Mervin Witter, Vice Chair  
Laurie Ryan-Hill, Vice Chair  
Helen Mulligan, Member  
Bill Thompson, Member  
Dominic Ventresca, Member

Regrets: Madhuri Ramakrishnan, Member

### HNHB LHIN Staff

in Attendance: Donna Cripps, CEO  
Helen Rickard, Corporate Coordinator, Recording Secretary  
Steve Isaak, Director, Health System Transformation  
Derek Bodden, Director, Finance  
Rosalind Tarrant, Director, Access to Care  
Linda Hunter, Director, Health Links and Strategic Initiatives  
Trish Nelson, Director, Communications, Community Engagement and Corporate Services  
Emily Christoffersen, Director, Quality & Risk Management  
Dr. Jennifer Everson, Physician Lead, Clinical Health System Transformation

Guests: Dr. Bill Evans, Professor Emeritus, McMaster University  
Bobby Jo Smith, Executive Director, Cancer Assistance Program

### **A. Convening the Meeting**

#### **A.1 Call to Order**

A quorum was present.

#### **A.2 Approval of the Agenda**

MOVED: Mervin Witter

SECOND: Bill Thompson

That the agenda of May 25, 2016, be adopted, as circulated.

CARRIED

#### **A.3 Declaration of Conflicts**

No conflicts were identified at this time.

## **B. HNHB Board Delegation**

### **B.1 Cancer Assistance Program Presentation** (Presentation is appended to original set of minutes and labelled as Appendix 1)

Presenters: Dr. Bill Evans, Professor Emeritus, McMaster University  
Bobby Jo Smith, Executive Director, Cancer Assistance Program

Key Points of Discussion:

- An overview and current statistics were provided on the burden of cancer in Ontario.
- It was noted that tobacco use is the number one cause of preventable death in Canada and contributes to 30% of all cancer deaths.
- Advances in surgical care, radiation therapy, and systemic therapy were highlighted.
- Background information was provided on the history of the Hamilton's Cancer Assistance Program which has been serving the community for over 22 years.
- Supports and service provided by The Cancer Assistance Program were highlighted.

## **C. Education Session**

### **C.1 HNHB LHIN Health System Funding Reform Update**

(Presentation is appended to original set of minutes and labelled as Appendix 2)

Presenter: Derek Bodden, Director Finance, HNHB LHIN

Key Points of Discussion:

- The presentation focused on providing an overview of the Health System Funding Reform (HSFR) terminology, benefits of HSFR, and the HSFR funding process. The presentation was related to hospital funding only.
- The new HSFR funding pots consist of 30% General Hospital Service Delivery (GHSD) funding, 40% Health Based Allocation Model (HBAM), and 30% Quality Based Procedures (QBP), and non-Ministry revenue.
- HSFR has been developed to ensure equity in funding, improve expense efficiency, and support the 'Excellent Care for All' strategy.
- In 2016-17 Ontario hospitals will receive a 1% increase to their GHSD portion of funding.
- In 2016-17 Ontario hospitals will receive an additional \$50 million in funding through the Health Based Allocation Model.
- In 2016-17 Ontario hospitals will receive an additional \$60 million in funding for increased Quality Based Procedures volumes.
- It was noted that small hospitals continue to receive funding on the Global basis (no HBAM or QBP) as well as 1% base funding increase in each of the last 5 years (up to 2016/17).

**D. Minutes of the Last Meeting**

**D.1 Approval of the Minutes of April 27, 2016**

MOVED: Bill Thompson

SECOND: Mervin Witter

That the minutes of the Board Meeting – Business of April 27, 2016, be adopted as circulated.

CARRIED

**E. Reports**

**E.1 Report of the CEO**

MOVED: Michael Shea

SECOND: Dominic Ventresca

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO reviewed the report as circulated.
- The Voices in the Community Video ‘Levi’s Story’ shared the experience of a young individual receiving support from the Youth Wellness Centre in Hamilton.

**E.2 Report of the Chair**

MOVED: Laurie Ryan-Hill

SECOND: Helen Mulligan

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- Board Member Helen Mulligan term ends on June 16, 2016. Acknowledgement and thank you was expressed to Helen on behalf of the Board of Directors.
- An overview was provided including the following meetings that were held in May.
  - On May 5, 2016, the Board Chair attended a conference call with the Public Appointments Secretariat office.
  - On May 6, 2016, a Board agenda review planning meeting was held with the Board Chair and CEO.
  - On May 10, 2016, the Board Chair attended the LHIN Chair Council Meeting Conference Call. Discussion was held regarding the Patients First document.
  - On May 10, 2016, the Board Chair and CEO presented an update to the Public Health and Social Services Committee of Niagara Region Council.
  - On May 13, 2016, the Board Chair attended a conference call with the Director of Policy from the Minister’s office to discuss governance and succession planning.
  - On May 26, 2016, the Board Chair will be attending a teleconference with the PAS office regarding potential Board member and upcoming Board Chair posting.

- On May 26, 2016, the Board Chair will be attending Wayside House Board Meeting and touring the facility.
- On May 30, 2016, the Board Chair and CEO will be presenting an update to the West Haldimand General Hospital Board Meeting.

### **E.3 Report of the Audit Committee Chair**

MOVED: Michael Shea  
 SECOND: Bill Thompson

That the Report of the Audit Committee Chair be received and filed.

CARRIED

#### **E.3(a) Approval of Audit Committee Minutes of March 23, 2016**

- The Audit Committee held a meeting on May 25, 2016. The minutes of the Audit Committee meeting of March 23, 2016, were approved by the Audit Committee for receipt by the Board of Directors.

MOVED: Laurie Ryan-Hill  
 SECOND: Bill Thompson

That the minutes of the Audit Committee meeting of March 23, 2016, be received and filed.

CARRIED

#### **E.3(b) Consent Agenda of May 25, 2016**

MOVED: Mervin Witter  
 SECOND: Dominic Ventresca

That the Audit Committee reviewed the consent agenda of May 25, 2016 consisting of:

- i. Quarterly Posting of Expenses
- ii. LHIN's Annual Report on Consultant Use (BPSAA Directives)

That the consent agenda of May 25, 2016 be received and filed.

CARRIED

#### **E.3(c) Presentation of Audit Results**

Steve Stewart from Deloitte presented the year-end communication to the Audit Committee. This was the result of Deloitte representative findings from the financial audit conducted from April 25 to April 28, 2016.

MOVED: Laurie Ryan-Hill  
 SECOND: Helen Mulligan

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the Post Audit Report from Deloitte LLP.

CARRIED

Key Points of Discussion:

- No significant risks were identified.

**F. New/Other Business**

**F.1 St. Joseph's Healthcare Hamilton Pharmacy Pre-Capital**

MOVED: Michael Shea

SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network endorses the Pre-Capital Part A Programs and Services submission for St. Joseph's Healthcare Hamilton's proposed Pharmacy Capital Project.

CARRIED

Key Points of Discussion:

- It was noted that this request is the result of the Ontario College of Pharmacists inspection on February 24, 2016. The St. Joseph's Healthcare Hamilton Charlton site did not meet current standards with respect to facility design and maintenance, and Accreditation Canada standards for chemotherapy preparation areas.
- The renovated space will allow St. Joseph's Healthcare Hamilton to maintain its ability to mix medications under sterile conditions while meeting the regulatory requirements for patient and staff safety.

**G. Closed Session**

MOVED: Michael Shea

SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to a closed session at 6:00 p.m. to review/approve the closed minutes of April 27, 2016, to discuss a matter of personal and public interest.

CARRIED

**G.1 Report of the Chair on the Closed Session**

During the closed session, the Board discussed a matter of personal and public interest.

MOVED: Michael Shea

SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 6:00 p.m. to review/approve the closed minutes of April 27, 2016, to discuss a matter of personal and public interest and returned to an open session at 6:15 pm.

CARRIED

## H. Adjournment

The Board of Directors – Business meeting be adjourned at 6:20 p.m.

Original Signed by:

June 29, 2016

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**Michael P. Shea, Chair**

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**Date**

Original Signed by:

June 29, 2016

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**Donna Cripps, Corporate Secretary**

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**Date**