

Hamilton Niagara Haldimand Brant Local Health Integration Network

Minutes of the Business Meeting of the Board of Directors May 30, 2018

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on May 30, 2018, at the Webster/Albion Falls Room, HNHB LHIN, 211 Pritchard Road, Unit 1, Hamilton, Ontario, and beginning at 2:00p.m.

Present: Janine van den Heuvel, Chair
Bill Thompson, Vice Chair
Paul Armstrong, Member
Saqib Cheema, Member
Bill Chopp, Member
Shelley Moneta, Member
Dominic Ventresca, Member
Marianne Knight, Member
Suzanne Belanger-Fontaine, Member
Madhuri Ramakrishnan, Member

HNHB LHIN Staff
in Attendance:

Donna Cripps, Chief Executive Officer
Candice Neila, Corporate Coordinator, Recording Secretary
Emily Christoffersen, VP Commissioning, Performance and
Accountability
Dr. Jennifer Everson, VP Clinical
Trish Nelson, Director, Communications
Martina Rozsa, VP Home & Community Care
Rosalind Tarrant, VP Health System Strategy & Integration
Cindy Ward, VP Resource Stewardship and CFO
Derek Bodden, Director, Funding
Chad DeBlock, Director, Finance
Miranda Ingribelli, VP, People & Talent Management
Angela Coxe, Director, Quality, Performance & Accountability

Guests: Bonnie Adamson, Supervisor, Brant Community Healthcare System

A. Convening the Meeting

The Chair welcomed the Board members by acknowledging that we are located on Indigenous lands and expressed gratitude for the opportunity and privilege to work with communities across the territory.

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Bill Thompson

SECOND: Saqib Cheema

That the agenda of May 30, 2018, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education/Generative Discussion

B.1 Brant Community Healthcare System

Key Points of Discussion:

- Bonnie Adamson, Supervisor, Brant Community Healthcare System joined the Board meeting to present a verbal update on Brant Community Healthcare System (BCHS)
- Bonnie was appointed Supervisor of BCHS in August, 2017 by the Lieutenant Governor and first presented to the HNHB LHIN Board of Directors (Board) in October, 2017.
- Bonnie and Dr. Glenn Bartlett, BCHS Interim Chief Executive Officer (CEO) speak with the LHIN CEO on a weekly basis,
- There were 65 recommendations in Investigator Rutledge's report. BCHS has completed 73% of the recommendations with a plan to be 100% complete by fall of 2018.
- The Supervisor plans for Board recruitment to commence in August, 2018 with fall appointment of members. The BCHS Board will be a competency-based Board made up of 12 members.
- BCHS is currently actively recruiting for the CEO position, with a plan to appoint the CEO by October, 2018.
- The hospital has released the new strategic plan.
- The hospital closed 2017 in a deficit, and is working with the LHIN on a multi-year plan for recovery.
- Community engagement continues through visits to Norfolk General Hospital around patient flow, and time spent with deh dwa da dehs nyes, Six Nations of the Grand River and Mississaugas of the New Credit First Nation.

B.2 HNHB LHIN Update

Key Points of Discussion:

- HNHB LHIN Vice President, People & Talent Management presented to the Board an update on organizational development and change management.
- The presentation was pre-circulated within the Board meeting package as well as available within the package posted on the LHIN website.
- It was noted that the HNHB LHIN recruits on a six week cycle.

- The LHIN is the second largest Ontario Nurses Association (ONA) employer, under hospitals.
- The LHIN continues to offer many training sessions to staff.
- The LHIN has moved to the LEADS model for professional development. Staff goals will align with the LHIN's Annual Business Plan and Integrated Health System Plan. All eligible LHIN staff will complete a professional development session with their immediate manager in 2018.

B.3 Family Managed Care

Presenters: Martina Rozsa, VP, Home & Community Care
 Cindy Ward, VP, Resources Stewardship & CFO
 Kathy Brown, Director, Patient Care
 Marta Wagner, Manager, Patient Care

Key Points of Discussion:

- The group presented to the Board on family managed care, previously known as self-directed care.
- The presentation was pre-circulated within the Board meeting package as well as available within the package posted on the LHIN website.
- The Family Managed Care is philosophically about providing the person with a choice.
- The processes and requirements for this program are mandated from the Ministry of Health and Long Term Care. There is a very defined process that must be undertaken.
- To qualify for funding under the Family Managed Care model, the client or family must meet all program specifications.
- There are about 60 – 65 people who have identified their interest in this program within the HNHB LHIN.

C. Consent Agenda

C.1 Consent Agenda of May 30, 2018

MOVED: Saqib Cheema

SECOND: Madhuri Ramakrishnan

That the Board of Directors adopts the consent agenda of May 30, 2018 consisting of:

- i. Minutes of the Board of Directors – Business meeting of April 25, 2018

CARRIED

D. Reports

D.1 Report of the CEO

MOVED: Paul Armstrong

SECOND: Bill Thompson

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO provided the following verbal updates:
 - The LHIN remains in caretaker period. It is currently business as usual. There is no voices video this month due to the caretaker period.
 - June, 2018 will be a very busy meeting. The LHIN received funding letters up to May 8th when the writ was dropped. All funding which requires Board approval will be brought forward through the Audit Committee in June.

D.2 Report of the Chair

MOVED: Shelley Moneta

SECOND: Saqib Cheema

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Board Chair provided information to the Board on translation services within the HNHB LHIN as well as on a provincial level.
- A Pan-LHIN Quality Chair Committee has been formed to allow conversations among the Quality and Safety Committee Chairs. For some LHINs this Committee is new following transition in May, 2017. The first meeting is to be held in June, 2018.
- The Board Chair thanked the Board for following procedures through the caretaker period.
- The Board Chair noted the importance of quorum at meetings. For the June meetings, because the agendas are so full, the Chair has asked that Members provide regrets with as much notice as possible.

D.3 Report of the Audit Committee Chair

MOVED: Janine van den Heuvel
SECOND: Saqib Cheema

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Meeting of May 30, 2018

An Audit Committee meeting was held on May 30, 2018.

Consent Agenda

MOVED: Bill Thompson
SECOND: Madhuri Ramakrishnan

That the consent agenda of May 30, 2018 be received and filed.

CARRIED

HNHB LHIN Operations – Monthly Financial Update

MOVED: Bill Thompson
SECOND: Dominic Ventresca

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the March 31, 2018 financial update for LHIN operations.

CARRIED

Report of the Audit Committee Chair on Closed Session

The Audit Committee moved to a closed session at 12:35 pm to discuss matters of personnel or public interest and returned to an open session at 12:49 pm.

E. New Other Business

E.1 Patient Flow

MOVED: Marianne Knight
SECOND: Saqib Cheema

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve the update on the draft HNHb LHIN Addictions Services Strategy.

CARRIED

Key Points of Discussion:

- VP, Health System Strategy and Integration and VP, Home and Community Care presented to the Board on Patient Flow for the HNHb LHIN.
- The presentation was pre-circulated with the Board meeting package and is also available on the LHIN website.

F. Closed Session

MOVED: Janine van den Heuvel
SECOND: Bill Thompson

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network move to closed session to discuss a matter of personnel or public interest at 5:09 pm.

F.1 Report of the Chair on the Closed Session

MOVED: Janine van den Heuvel
SECOND: Bill Chopp

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network moved to a closed session at 5:09 pm to discuss a matter of personnel or public interest and returned to an open session at 5:12 pm.

G. Adjournment

MOVED: Janine van den Heuvel
SECOND: Saqib Cheema

The Board of Directors – Business meeting be adjourned at 5:13 p.m.

CARRIED

Original Signed By

Janine van den Heuvel, Chair

Date

Original Signed By

Donna Cripps, Corporate Secretary

Date