

**Hamilton Niagara Haldimand Brant
Local Health Integration Network**

Minutes of the Business Meeting of the Board of Directors October 29, 2014

A meeting of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on October 29, 2014, at the Boardroom, Hamilton Niagara Haldimand Brant Local Health Integration Network, 264 Main Street East, Grimsby, Ontario, beginning at 4:00 p.m.

Present: Michael P. Shea, Board Chair
Bob Lawler, Vice Chair
Ruby Jacobs, Member
Laurie Ryan-Hill, Member
Mervin Witter, Member

Regrets: Helen Mulligan, Member

In Attendance: Donna Cripps, Chief Executive Officer (CEO), HNHB LHIN
Candice Neila, Executive Assistant, Recording Secretary, HNHB LHIN
Derek Bodden, Director, Finance, HNHB LHIN
Steven Isaak, Director, Health System Transformation, HNHB LHIN
Trish Nelson, Director, Communications, Community Engagement and Corporate Services, HNHB LHIN
Rosalind Tarrant, Director, Access to Care, HNHB LHIN
Emily Christoffersen, Director, Quality & Risk Management, HNHB LHIN
Jennifer Everson, Physician Lead, Clinical Health System Transformation, HNHB LHIN

Guests: Tony Di Emanuele, President & CEO, Mohawk Shared Services
Rod Dobson, Board Chair, Mohawk Shared Services

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Laurie Ryan-Hill

SECOND: Mervin Witter

That the agenda of October 29, 2014, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Education Session

B.1 Shared Services

Key Points of Discussion:

- Toni Di Emanuel, President and CEO, and Rod Dobson, Board Chair, Mohawk Shared Services presented on the Mohawk Shared Services (MSS). A copy of the presentation is posted on the LHIN's website
- Mohawk provides services to 19 LHIN hospitals within LHINs 3, 4 and 7 (28 locations). The majority of services are with the hospital members
- The services offered by MSS can be made available to anyone who sees value, including the Community Care Access Centres (CCACs).

B.2 Primary Care Update

Key Points of Discussion:

- Dr. Jennifer Everson presented on the HNHB Primary Care Program. A copy of the presentation is posted on the LHIN's website
- The board was shown the clinical connect video, which is linked through the posted presentation

C. Minutes of the Last Meeting

C.1 Approval of the Minutes of September 24, 2014

MOVED: Mervin Witter

SECOND: Bob Lawler

That the minutes of the Board Meeting – Business of September 24, 2014, be adopted as circulated.

CARRIED

D. Consent Agenda

D.1 Consent Agenda of October 29, 2014

MOVED: Laurie Ryan-Hill

SECOND: Mervin Witter

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network adopts the consent agenda of October 29, 2014, consisting of:

- Communications Update
- Linhaven Behaviours Support Unit Evaluation

CARRIED

E. Reports

E.1 Report of the CEO

MOVED: Ruby Jacobs

SECOND: Bob Lawler

That the Report of the Chief Executive Officer (CEO) be received and filed.

CARRIED

Key Points of Discussion:

- The CEO spoke to the pre-circulated report and provided new updates on the following items:
- The September 29, 2014 LHIN Stakeholder Engagement event hosted about 60 people from health service providers (HSPs) throughout the LHIN. The overall message that was that HSPs are ready for transformational change. The feedback included that primary care is the core to the transformation we need to see.
- Ebola. A provincial command table has been established. There is representation from one LHIN CEO on this provincial committee. The LHIN has arranged a call every Thursday morning to update hospital providers and public health units on provincial and local activities. Hamilton Health Sciences (HHS) is the LHIN designated hospital to take confirmed cases of Ebola.
- A media clip from the CHCH highlighting the Steps to Health Program operated by Good Shepherd and funded by the HNHB LHIN was shown.

E.2 Report of the Chair

MOVED: Mervin Witter

SECOND: Bob Lawler

That the Report of the Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Chair spoke to the pre-circulated report and provided new updates on the following items:
- The Collaborative Governance meeting has been scheduled for November 27, 2014 from 1-3:30pm. More details are to come.

E.3 Report of the Audit Committee Chair

MOVED: Michael P. Shea

SECOND: Laurie Ryan-Hill

That the Report of the Audit Committee Chair be received and filed.

CARRIED

Key Points of Discussion:

- The Audit Committee held a meeting on October 29, 2014. The minutes of the Audit Committee meeting of September 17, 2014, were approved by the Audit Committee for receipt by the Board of Directors.
- The Audit Committee moved to closed session to review/approve the closed minutes of September 17, 2014.

MOVED: Bob Lawler

SECOND: Laurie Ryan-Hill

That the minutes of the Audit Committee meeting of September 17, 2014, be received and filed.

CARRIED

Confirmation of Appointment of New Audit Committee Chair

Key Points of Discussion:

The appointment of Laurie Ryan-Hill to Chair of the Audit Committee was approved by the HNHB LHIN Board of Directors in September, and brought to the Audit Committee meeting for information.

Health System Funding Reform Update

Key Point of Discussion:

- HNHB LHIN staff presented a highlight of the HSFR presentation which was presented at the Audit Committee meeting
- The presentation is posted on the LHIN website
- It was noted that there are 2 hospitals within the LHIN that are not funded with the HBAM model. Those hospitals are Haldimand War Memorial Hospital and West Lincoln Memorial Hospital site.
- It was noted that no funding has actually be allocated at this point. It is still in the planning stages.

F. New/Other Business

F.1 Quarterly Declaration of Compliance

MOVED: Michael P. Shea

SECOND: Bob Lawler

That the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network authorizes the Board Chair to declare to the Minister of Health and Long-Term Care that Upon due enquiry of the Chief Executive Officer and other appropriate LHIN officers and personnel, and subject to any exceptions identified on Schedule A, to the best of the Board's knowledge and belief, the LHIN has:

1. the completion and accuracy of reports required of the LHIN, pursuant to section 5 of the *Broader Public Service Accountability Act* (BPSAA), on the use of consultants;
2. the LHIN's compliance with the prohibition, in section 4 of the BPSAA, on engaging lobbyist services using public funds;
3. the LHIN's compliance with all of its obligations under applicable directives issued by the Management Board of Cabinet;
4. the LHIN's compliance with its obligations under the Memorandum of Understanding with the Ministry of Health and Long-Term Care; and

5. The LHIN's compliance with its obligations under the Ministry LHIN
Accountability Agreement/Ministry LHIN Performance Agreement in effect,
during the Applicable Period of June 25 to September 30, 2014.

CARRIED

G. Adjournment

The Board of Directors – Business meeting be adjourned at 5:50 p.m.

CARRIED

Original Signed by

December 10, 2014

Michael P. Shea, Chair

Date

Original Signed by

December 10, 2014

Donna Cripps, Corporate Secretary

Date