

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

July 6, 2017

5 p.m. – 8 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

**Minutes of Meeting**

**Attendance**

**Board Members:** Neil Skelding, Board Chair  
Mary Davies, Vice Chair  
Kimbalin Kelly, Member  
Gulzar Ladhani, Member  
Louis Girard, Member  
Rick Johnson, Member  
Rhonda Lawson, Member

**Regrets:** Patrick Hop Hing, Member

**Staff:** Bill MacLeod, CEO  
Liane Fernandes, Vice President Regional Program  
Dr. Mira Backo-Shannon, Vice President Clinical  
Jutta Schafler Argao, Vice President Quality & People  
Dale McGregor, Vice President Finance & Corporate Services  
Maureen Buchanan, Executive Lead Communication & Governance  
Laura Salisbury, Director, Health System Performance Funding and Contract Management  
Shannon Scollard, Executive Assistant, meeting recorder

**Minutes to be approved by the Board:** October 5, 2017

**1.0 Call to Order**

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Pursuant to public notice and a quorum being present, the meeting was called to order at 5:10 p.m. with Neil Skelding chairing the meeting.

**2.0 Declaration of Conflict of Interest**

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The Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated, or with the consent agenda. No changes or conflicts of interest were identified.

The Chair called for any agenda items to be withdrawn from the consent agenda for a more fulsome discussion.

The Chair called for a Motion to approve the agenda.

#### **MOTION**

It was moved by Rhonda Lawson and seconded by Louis Girard that the meeting agenda be approved as presented.

**CARRIED**

**[Resolution: 2017-0706-01]**

### **3.0 Business Arising**

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#### *Recognition of Health Shared Services Ontario (“HSSO”) Award*

Mr. MacLeod shared with the Board the receipt of two awards from the recent HSSO conference.

Sector Innovation Award: Care Coordination Program of Work was awarded to the Care Coordination Program of Work and Individual Staff Award: Charmaine Lodge, Professional Practice Advisor.

The Board gave congratulations regarding these accomplishments and it was agreed that a letter of congratulations will be drafted on behalf of the Board Chair and the Board Members.

### **4.0 Chair and Committee Chairs’ Reports**

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#### *Neil Skelding – Board Chair*

Mr. Skelding gave a synopsis of the multiple LHIN Chair meetings that he has attended over the last month. It was noted that of the 14 provincial LHINs there are 11 new Board Chairs.

Dr. Bob Bell attended the leadership meeting and is involved in significant system planning. eHealth continues to move forward and there is a plan for a Fall Summit of the LHIN management and Board Chairs. There will be a cross section of leadership in attendance.

Although the invitation has been issued for Board chairs it was noted that if any other board members are interested in attending they should advise the CEO. The summit is planned for the October time frame.

#### *Mary Davies – Governance & Community Nominations (GCNC)*

All committee evaluations were reviewed by the GCNC and summaries were sent to each of the committee chairs. The feedback received was positive and the online meeting evaluations should be completed annually with the continuation of the verbal evaluations taking place after each meeting.

#### *Gulzar Ladhani – Quality*

No additional update.

*Patrick Hop Hing – Audit & Finance*

Due to Mr. Hop Hing's absence Mr. Skelding advised the Board that the next meeting of the Audit & Finance Committee is scheduled for August 16, 2017. There was no current report available.

## **5.0 Generative Discussion**

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*Tracking Minister's Mandate Letter*

A fulsome discussion took place regarding the Minister's mandate letter. It was agreed that Mr. Skelding would send a follow up letter to the Minister to gain additional clarity. The following items were highlighted as important to the LHIN:

- Palliative care
- Population growth within the LHIN
- Transition of patient through the system
- Navigation of the system – knowledge of services available
- Mental Health & Addictions
- Inter-Ministry navigation
- Digital Health strategy
- Population Health

## **6.0 Strategic Discussion**

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*LHIN Funding*

Mr. MacLeod provided a detailed document to the Board that provided insight into funding allocations within the LHIN. It was noted that there has been a 65% uplift to the budget over the last ten years.

*Annual Business Plan Status Update*

An email motion had been approved by the Board and the LHIN submitted the Annual Business Plan ("ABP") to Ministry.

A fulsome discussion took place focusing on key initiatives and challenges to the LHIN. It was noted that features of the legacy CCAC ABP being incorporated into the LHIN ABP.

Two legacy balanced score cards are being reviewed by management and will be brought forward to the Board.

*ALC data*

A document with key data from Access to Care was provided to the Board. Cancer Care Ontario has developed near real time data for ALC which has been incorporated into the report.

The LHIN has seen a trend of increase to ALC over the past two years. Three years ago the LHIN experienced their lowest ALC numbers due to investments that were current at that time. By provincial comparisons the LHIN is below the provincial average however there are few acute care beds available so the impact of ALC is larger in the region than in other areas of the province.

It was noted that the Central West LHIN has completed some strategic investments and worked with their central hospital to reduce their ALC numbers. This is something the LHIN could learn from and work towards.

It was noted that ALC to long-term care will need a specific strategy.

## **7.0 Consent Agenda**

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The Chair requested a motion for approval of the consent agenda.

Consent Agenda items

### **FOR APPROVAL**

- 7.1.1 June 1, 2017 Meeting Minutes
- 7.1.2 Compliance & Attestation
  - CEO Certificate of Compliance
  - BPSAA
- 7.1.3 Governance & Community Nominations Motion

Recommendation: All Board Committees restructure their agendas so that the consent agendas fall at the end of open portions of the committee meetings.

- 7.1.5 Email Motions

#### **MOTION:**

The Mississauga Halton LHIN Board approves the appointment of Rhonda Lawson as a member of the CEO Performance & Compensation Committee.

**Carried unanimously via email response.**

#### **MOTION:**

The Mississauga Halton LHIN Board approves the Annual Business Plan as presented.

**Carried unanimously via email response.**

#### **MOTION**

It was moved by Rhonda Lawson and seconded by Rick Johnson to approve the consent agenda with minor edits.

**CARRIED**

**[Resolution: 2017-0706-02]**

**FOR INFORMATION**

- 7.2.2 Governance & Community Nominations
  - Committee Report
  - Minutes
- 7.2.3 Quality
  - Committee Report
  - Minutes
- 7.2.4 Action Item Report

**8.0 Items Removed from Consent Agenda**

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A request to correct working to the June 1, 2017 meeting minutes was made. Regarding the Audit & Finance Committee Chair report to the Board it was noted that the Auditors do not report directly to the Board. “Report” will be changed to “present” in the minutes.

**9.0 Closed Session**

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**MOTION**

It was moved by Rhonda Lawson and seconded by Kimbalin Kelly that pursuant to s9(5) of the Local Health Integration Act of 2006, the July 6, 2017 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List..

**CARRIED**

**[Resolution: 2017-0706-03]**

On motion the meeting was returned to Open Session.

**10.0 Action Items**

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<b>Item</b>	<b>Action</b>	<b>Owner</b>	<b>Due-Date</b>
3.0	Letter of congratulations to be drafted in acknowledgement of HSSO award.	Bill MacLeod	July 30, 2017
5.0	Follow up letter to Minister regarding Mandate Letter.	Bill MacLeod/Neil Skelding	September 1, 2017

**11.0 Meeting Adjournment**

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**MOTION**

It was moved by Rhonda Lawson and seconded by Rick Johnson that the July 6, 2017 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on October 5, 2017 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

**CARRIED**

**[Resolution: 2017-0706-08]**

*<original signed by>*

Neil Skelding, Board Chair

*<original signed by>*

Bill MacLeod, Secretary