

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

June 1, 2017

6 p.m. – 8 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

Minutes of Meeting

Attendance

Board Members: Neil Skelding, Board Chair
Mary Davies, Vice Chair
Kim Piller, Member
Patrick Hop Hing, Member
Kimbalin Kelly, Member
Gulzar Ladhani, Member
Louis Girard, Member
Rick Johnson, Member
Rhonda Lawson, Member

Regrets:

Staff: Bill MacLeod, CEO
Liane Fernandes, Vice President Regional Program
Dr. Mira Backo-Shannon, Vice President Clinical
David Fry, Vice President Homes and Community Care
Angie Burden, Vice President Health System Strategy, Integration & Planning
Jutta Schafler Argao, Vice President Quality & People
Dale McGregor, Vice President Finance, Performance & Corporate Services
Maureen Buchanan, Executive Lead Communication & Governance

Minutes to be approved by the Board: July 6, 2017

1.0 Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 6:25 p.m. with Neil Skelding chairing the meeting.

2.0 Declaration of Conflict of Interest

The Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated, or with the consent agenda. No changes or conflicts of interest were identified.

The Chair called for a Motion to approve the agenda.

MOTION

It was moved by Patrick Hop Hing and seconded by Louis Girard that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2017-0602-01]

3.0 Business Arising

No new business.

4.0 Chair and Committee Chairs' Reports

Neil Skelding – Board Chair

Transition day took place on May 31, 2017 and the Chair took part in the proceedings. The day was very well received. The last board meeting of the CCAC took place on May 30, 2017. The Auditor's report for 2016-17 was received and signed off.

Mary Davies – Governance & Community Nominations

There are currently no new updated regarding board appointments as yet.

Gulzar Ladhani – Quality

Committee members attended the CCAC's last Quality committee meeting where they received the Ombudsman's report.

Patrick Hop Hing – Audit & Finance

The Auditor's report was reviewed and accepted. Year end was as expected and the LHIN was very close to budget for operations. The operating report for April was reviewed and the LHIN is currently under budget by \$50,000. It is expected that this will change as integration continues. It was noted that although it is customary for the Auditors to present to the Audit & Finance Committee the Auditors do not present directly to the Board.

5.0 CEO Report

The CEO Report was distributed at the beginning of the meeting and an electronic copy has been sent to the Board. The CEO Report is distributed broadly through the LHIN's health system. Executive Directors and the Health Service Provider Board use the report to achieve alignment with the LHIN's annual business plan.

Highlights from the CEO Report included:

- ALC continues to rise across both hospitals which encroaches on hospital capacity. The LHIN is looking at innovative ways to address the situation and is reviewing the Bridges to Care strategy

as a way to assisting patients.

- The Peer Support program won a provincial award for a MH&A provincial association. This type of innovated program focusing on expansion of MH&A is being recognized.

Transition Day reports were received from the CEO and all of the Vice Presidents. The day went well and there were no issues with the transition. An emphasis on communication with staff will continue.

The LHIN received ministry feedback on the Annual Business Plan (ABP) earlier this week. A comment was received that some of the CCAC's key initiatives will need to be included in the ABP. Board approval is requested by June 16th however an extension will be requested for after the July 6 board meeting. If an extension is not granted by the ministry then an email voting process for Board approval will be implemented similar to the process used in 2016.

6.0 Generative Discussion

Post Transition Update: Next 30 days plan and key deliverables (risks/opportunities)

It was reported that nine LHINs have completed transition and the province is on track to have all 14 LHINs transition prior to the end of June. Other LHINs have been sharing their feedback on the experience. There has been almost no media coverage of transitions and the transition has been seamless to patients.

Jutta Schafler Argao reported on Human Resources.

Oaths are being administered to the employees and over half of the increased organization has completed the process. Ms. Schafler Argao will continue to work with KPMG and Ms. Burden regarding cultural renewal in the context of strategy renewal. KPMG has been hired as the provincial change management organization and is support all of the LHINs.

An HR Harmonization Team is being put in place to focus on the many aspects being addressed including continuation of the organizational design, harmonizing three benefit and compensation plans (union and non-union) with the goal to have the new compensation plans in place by the end of the calendar year.

The executive team is mindful of providing a physical presence across the multiple sites. Hoteling stations have been organized in all three primary locations.

A fulsome discussion around change ideas took place with key thoughts:

- Communication is key
- Act quickly on change ideas
- Pay attention to conflicts and address quickly
- Engage change champions and make change universal and not a top down methodology
- Look to create a third organization rather than harmonizing together – transform rather than harmonize

David Fry reported on Patient Care.

Patient care continues to focus on stability of care delivery and ensuring that the LHIN meetings the

patient and family needs. There is a ministry process for daily complaint monitoring specific to transition and there is a 14 day plan in place. The patient flow will continue to focus on Alternative Level of Care (ALC).

7.0 Strategic Discussion

A discussion was held on the two board events planned for the fall time frame. A request for services proposal was sent to four vendors of record and KPMG has been selected. The scope of services will include stakeholder interviews and planning will continue.

8.0 Consent Agenda

The Chair called for any agenda items to be withdrawn from the consent agenda for a more fulsome discussion.

The Chair requested a motion for approval of the consent agenda.

Consent Agenda items

FOR APPROVAL

- 8.1.1 Minutes – May 4, 2017
- 8.1.2 CEO Certificate of Compliance
- 8.1.3 Audit & Finance:
 - LHIN Operating Results – April 2017
 - Transfer Payment Funding for Health Service Providers as of April 2017
 - Agency Risk Assessment – May 2017

For Information

- 8.2.1 CEO Report June 2017
- 8.2.3 Audit & Finance
 - Audit & Finance Committee Report
- 8.2.4 Open Action Items

MOTION

It was moved by Rhonda Lawson and seconded by Gulzar Ladhani to approve the consent agenda.

CARRIED

[Resolution: 2017-0601-02]

9.0 Items Removed from Consent Agenda

- 8.1.3 Audit & Finance:
 - Audited Financial Statements for 2016/17

The Audit & Finance Committee received a positive report from the auditors and noted the financial statements posed no items of concern.

Audit Results:

- Our auditors (Deloitte) have provided an unmodified (clean) audit report
- The auditors executed the audit plan shared with the Audit Committee at the February Audit and Finance Committee
- There were no misstatements identified during the audit
- There were no disclosure misstatements identified during the audit
- Internal controls identified as appropriate by auditors

There were no additional questions. It was noted that the audited financial statements will remain as a separate agenda item going forward.

MOTION

It was moved by Patrick Hop Hing and seconded by Rick Johnson to approve the Financial Statements as presented.

CARRIED

[Resolution: 2017-0601-03]

8.2.2 Board and Committee Meeting Schedule

There was a proposal to add an additional board meeting during the September planned board event if warranted.

Board Committees will set the dates of their own meetings.

10.0 Closed Session

MOTION

It was moved by Mary Davies and seconded by Patrick Hop Hing that pursuant to s9(5) of the Local Health Integration Act of 2006, the June 1, 2017 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List..

CARRIED

[Resolution: 2017-0601-04]

On motion the meeting was returned to Open Session.

11.0 Action Items

Item	Action	Owner	Due-Date
5.0	Request extension for ABP approval until after the July 6 board meeting	Bill MacLeod	

12.0 Meeting Adjournment

MOTION

It was moved by Rick Johnson and seconded by Louis Girard that the June 1, 2017 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on July 6, 2017 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

CARRIED

[Resolution: 2017-0601-08]

<original signed by>

Neil Skelding, Board Chair

<original signed by>

Bill MacLeod, Secretary