

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING MINUTES**

June 7, 2018 5:30 p.m. – 8:00 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

Attendance

Board Members: Mary Davies, Acting Board Chair
Louis Girard, Member
Patrick Hop Hing, Member
Rick Johnson, Member
Gulzar Ladhani, Member
Rhonda Lawson, Member
Dieter Pagani, Member
Sadaf Parvaiz, Member (*via teleconference*)
Joanne Rogers, Member

Staff: Bill MacLeod, CEO
Angie Burden, Vice President Health System Strategy, Integration & Planning
Dale McGregor, Vice President Finance, Performance & Corporate Services
Jutta Schafler Argao, Vice President, Quality and People
Christina Nemeth, Governance Liaison
Nadine Purnell, Recording Secretary

Visitors: Housseyn Belaïouer, Reflet Salvéo
Julie Pamplona, Nipissing University (4th year BScN Degree for Nursing)

Regrets: Dr. Mira Backo-Shannon, Liane Fernandes, David Fry

Minutes to be approved by the Board on: August 2 2018

1.0 Call to Order

Pursuant to public notice and a quorum being present, the meeting was called to order at 5:30 p.m. with Mary Davies chairing the meeting.

The Acting Board Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated, or with the consent agenda. No changes or conflicts of interest were identified. The Chair called for a Motion to approve the agenda.

MOTION

It was moved by Louis Girard and seconded by Rhonda Lawson that the meeting agenda be approved as presented.

CARRIED

[Resolution: 2018-0607-01]

The Acting Board Chair welcomed two members of public to the open session of the board meeting, commended the Quality and People portfolio on their work hosting the regional Quality Forum, and congratulated Ms. Burden on completion of her MBA.

2.0 Business Arising

Committee Policy GP-0024

The Acting Chair of the Governance and Community Nominations Committee advised that, in response to the Board's request at the April 25, 2018 board meeting, the Governance and Community Nominations Committee had revised Committee Policy GP-0024 to reflect the Board's recommendations.

MOTION

It was moved by Rick Johnson and seconded by Rhonda Lawson that the Board of the Mississauga Halton LHIN adopt the new GP024 – Committee Policy as revised and tabled.

CARRIED

[Resolution: 2018-0607-02]

3.0 Chair's Report

The Acting Board Chair advised that the CEO of Halton Healthcare had received a congratulatory letter from the Assistant Deputy Minister commending them on the greatest improvement in the 90th percentile Emergency Department length of stay for all patients within the high volume community hospital group in 2017.

The Acting Board Chair also noted that Trillium Health Partners had been awarded the 3M Health Care Quality Team Award for their innovative post-operative care pathways, providing one team, 24/7 telephone line, community care, and an integrated health record

The Acting Board Chair will send congratulatory letters following the board meeting.

4.0 CEO's Report to the Board

Anniversary Celebration

The CEO provided an update on the one year anniversary celebrations across all of our offices, noting that it was well-receive by staff and that having Board Members present was very encouraging.

Long Term Care Update

The CEO advised that the LHIN has received a significant number of new long term care beds notional allocations. Next steps are for the approved recipients of this funding to create a development plan to present to the Ministry and the LHIN. Once the development plan is approved, the Ministry will issue the license to them. It is expected that these beds will all be on-line within two to three years and the license acts as a security for the recipient to go out and action their development plan.

Hospital Capacity

The CEO advised that, as of this date, the Credit Valley and Trillium Hospitals are in surge at 110% capacity despite this not being a flu season or expected surge season.

LHIN Annual Education Session

The CEO reminded the Board of the 2018 Achieving Excellence Together Conference and provided some insight into the key partners and themes that are expected at this year's event.

5.0 Committee Chairs' Report

Governance and Community Nominations Committee Report

The Acting Chair of the Governance and Community Nominations Committee advised that the Committee has acknowledged that their Terms of Reference need to be revised to align with the new organization and the new Board. The Committee will be working to redraft the terms of reference, being cognizant and respectful of how it relates to the other committees and Board.

With the Acting Board Chair's permission, the motions below were pulled from the consent agenda.

MOTION

It was moved by Rick Johnson and seconded by Dieter Pagani that the Board of the Mississauga Halton LHIN adopt the GP023 – Director Attendance Policy as presented.

CARRIED

[Resolution: 2018-0607-03]

MOTION

It was moved by Rick Johnson and seconded by Patrick Hop Hing that the Board of the Mississauga Halton LHIN adopt the revised CEO Performance and Executive Compensation Committee Terms of Reference as presented.

CARRIED

[Resolution: 2018-0607-04]

Quality Committee Report

The Acting Chair of the Quality Committee commended the Quality and People team for a job well done hosting the Quality Forum and noted that there was positive feedback from the attendees.

The Acting Chair also advised the Board of the upcoming Pan LHIN Quality Committee Chairs meeting on June 19, 2018. This will be an opportunity for all of the Quality Committee Chairs to share ideas and best practices.

Audit and Finance Committee Report

The Acting Chair of the Audit and Finance Committee provided a brief overview of the motions included in the Consent Agenda and highlighted some items in the written report.

Strategic Planning Task Force Report

The Chair of the Strategic Planning Taskforce provided a brief overview on the current work that the Task Force has been involved with. On May 14, 2018, the Task Force had a first view of the revised vision and mission statements, and the Chair noted that they reflected “passion”.

The Chair reminded the Board that next Governance to Governance meeting is scheduled for June 18, 2018 and that the Quarterly Sector meeting on June 25, 2018. A pre-read will be sent out for the Governance to Governance meeting.

6.0 Draft Audited Financial Statement for 2017/18

The Acting Chair of the Audit and Finance Committee provided an overview of the 2017/18 Draft Audited Financial Statements, highlighting a few points for the Board to note. The Acting Chair commended the Finance Team on their work on the budget and funding allocation, noting that an auditor had commented that the Mississauga Halton LHIN was the closest to balancing of the LHINs they had reviewed.

MOTION

It was moved by Joanne Rogers and seconded by Rick Johnson that the Mississauga Halton LHIN Board approves the Audited Financial Statements for the year ended March 31, 2018

CARRIED

[Resolution: 2018-0607- 05]

7.0 Consent Agenda

The Acting Board Chair called for any agenda items to be withdrawn from the consent agenda for a more fulsome discussion. The Chair requested a motion for approval of the Consent Agenda.

FOR APPROVAL

7.1 Board Meeting Minutes

- May 3, 2018 Special Board Meeting
- May 15, 2018 Special Board Meeting

7.3 Audit and Finance Committee

- New Funding Allocations

MOTION

The Audit & Finance Committee recommends to the Board acceptance of the following funding from the Ministry of Health and Long-Term Care (MOHLTC):

- Receipt of \$1,829,700 in base funding under Transfer Payment for LHIN Discretionary Funding pertaining to community investments to our Health Service Providers.

- Agency Risk Assessment May 2018

MOTION

The Audit & Finance Committee recommends Board approval of the May 2018 Agency Risk Assessment.

FOR INFORMATION

7.4 Governance and Community Nomination Committee

- Minutes – March 6, 2018

7.5 Quality Committee

- Minutes – February 15, 2018 and March 8, 2018
- Ombudsperson Report

7.6 Audit & Finance Committee

- Minutes – March 21, 2018

MOTION

It was moved by Joanne Rogers and seconded by Gulzar Ladhani to approve the consent agenda.

CARRIED

[Resolution: 2018-0607-06]

8.0 Items Removed from the Consent Agenda

The motions listed below were removed from the Consent Agenda and addressed in the Committee Chairs' Reports.

GP023 Board Director Attendance Policy

MOTION

The Governance & Community Nominations Committee recommends that the Board of the Mississauga Halton LHIN adopt the GP023 – Director Attendance Policy as presented.

CEO & Executive Compensation Committee TOR

MOTION

The Governance & Community Nominations Committee recommends that the Board of the Mississauga Halton LHIN adopt the revised CEO Performance and Executive Compensation Committee Terms of Reference as presented.

9.0 Closed Session

MOTION

It was moved by Rhonda Lawson and seconded by Joanne Rogers that pursuant to s9(5) of the Local Health Integration Act of 2006, the June 7, 2018 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List.

CARRIED

[Resolution: 2018-0607-07]

10.0 Action Items

Item	Action	Owner	Due Date
3.0	Draft letters for Halton Healthcare and THP	Nadine Purnell	June 15, 2018

11.0 Meeting Adjournment

The Acting Board Chair thanked the Board Members for attending the meeting and asked for a motion to adjourn.

MOTION

It was moved by Gulzar Ladhani and seconded by Louis Girard that the June 7, 2018 Meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on August 2, 2018 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

CARRIED

[Resolution: 2018-0503-011]

<original signed by>

Mary Davies, Acting Board Chair

<original signed by>

Bill MacLeod, Secretary