

**MISSISSAUGA HALTON LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

March 28, 2017

6 p.m. – 8 p.m.

Mississauga Halton LHIN, 700 Dorval Drive, Suite 500, Oakville, ON

**Minutes of Meeting**

**Attendance**

**Board Members:** Neil Skelding, Board Chair  
Mary Davies, Vice Chair  
Kim Piller, Member  
Patrick Hop Hing, Member  
Kimbalin Kelly, Member  
Gulzar Ladhani, Member  
Louis Girard, Member  
Rick Johnson, Member – dial in  
Rhonda Lawson, Member

**Regrets:**

**Staff:** Bill MacLeod, CEO  
Dale McGregor, CFO and Senior Director, Health System Performance/Decision Support and Information  
Liane Fernandes, Sr. Director, Health System Development, Chief Strategy Officer  
Laura Salisbury, Acting Director, Health Systems Performance  
Angela Jacobs, Director Transition & Quality  
Maureen Buchanan, Executive Lead, Governance & Communication  
Susan Swartzack, Executive Lead, Health System Performance  
Carrie Gall, Executive Lead, Primary Care  
Mira Backo-Shannon, Vice President Clinical  
Mirella Semple, Executive Lead Funding & Allocations  
Shannon Scollard, Executive Assistant, Recording Secretary

**CCAC:** Dieter Pagani, Board Chair  
Kareen Hall Clarke, Board Member  
Jutta Schafler Argao, Vice President, People & Quality  
Richelle Komes, Executive Coordinator to CEO, Administrative Lead & Governance Liaison

**Minutes to be approved by the Board:** May 4, 2017

### **1.0 Call to Order**

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Pursuant to public notice and a quorum being present, the meeting was called to order at 6:40 p.m. with Mary Davies chairing the meeting.

### **2.0 Declaration of Conflict of Interest**

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The Vice Chair called for any changes or declarations of conflict of interest in respect of any matters in the agenda, as circulated. No changes or conflicts of interest were identified.

There was a request to add Board Evaluation to the agenda for discussion.

The Vice Chair called for a Motion to approve the agenda with the requested addition.

#### **MOTION**

It was moved by Kimbalin Kelly and seconded by Louis Girard that the meeting agenda be approved as presented.

**CARRIED**

**[Resolution: 2017-0328-01]**

### **3.0 Business Discussion**

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The report from the Governance and Community Nominations Committee was received regarding the Committee's finding on the By-Laws No. 1 and 2, and Governance Policy GP013 Delegation of Non-Financial Decisions to the CEO.

The Committee recommends that the Board approve all three documents as presented and unless substantive changes are made.

*By-law No. 1*

#### **MOTION**

On motion duly made by Gulzar Ladhani and seconded by Louis Girard and unanimously carried the following resolution was passed:

**BE IT RESOLVED THAT:**

1. A new By-law No. 1, in the form which has been presented to this meeting and attached to the minutes of this meeting is hereby enacted as a By-law of the Corporation to replace the previous By-law No.1, and the previous By-law No. 1 is hereby revoked; and
2. the Chair and Secretary are hereby authorized and directed to sign the said By-law as so enacted as evidence of the foregoing and to insert the same in the front portion of the minute and record book of the Corporation and remove the revoked By-law No.1.

**CARRIED**

**[Resolution: 2017-0328-02]**

*By-law No. 2*

**MOTION**

On motion duly made by Kimbalin Kelly and seconded by Gulzar Ladhani and unanimously carried the following resolution was passed:

BE IT RESOLVED THAT:

1. A new By-law No. 2, in the form which has been presented to this meeting and attached to the minutes of this meeting is hereby enacted as a By-law of the Corporation to replace the previous By-law No.2, and the previous By-law No. 2 is hereby revoked; and
2. the Chair and Secretary are hereby authorized and directed to sign the said By-law as so enacted as evidence of the foregoing and to insert the same in the front portion of the minute and record book of the Corporation and remove the revoked By-law No.2.

**CARRIED**

**[Resolution: 2017-0328-03]**

*GP013 – Delegation of Non-Financial Decisions to the CEO*

**MOTION**

It was moved by Kimbalin Kelly and seconded by Kim Piller that the policy GP013 – Delegation of Non-Financial Decisions to the CEO is approved as presented.

**CARRIED**

**[Resolution: 2017-0328-04]**

*Board Evaluation*

The annual Board Evaluation has begun and all board members were asked to advise the executive assistant if they have not received the relevant documents by March 29, 2017. All board members were encouraged to provide a quick response to the evaluation.

**4.0 First Closed Session**

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**MOTION**

It was moved by Patrick Hop Hing and seconded by Louis Girard that pursuant to s9(5) of the Local Health Integration Act of 2006, the March 28, 2017 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List..

**CARRIED**

**[Resolution: 2017-0328-05]**

On motion the meeting was returned to Open Session.

## 5.0 Strategic Discussion

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### *CCAC-LHIN Confirmation of Due Diligence – Bill Macleod*

The combined executive team of the CCAC and the LHIN have been walked through Deloitte’s external review of the LHIN’s readiness for transition. Deloitte has established 69 items required for the transition and the LHIN is completed 39 and has plans in place for the balance of the items.

There has been a review process conducted with the Board and staff. The recommendation from the joint executive group is that the Mississauga Halton LHIN is ready to undertake transition. The recommendation has been further endorsed by the Committee of the Whole.

It was noted that both the Memorandum of Understanding and the Ministry-LHIN Accountability Agreement were approved in the Closed Session of the March 28, 2017 meeting of the Board of Directors.

## 6.0 Strategic Discussion

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### *Attestation of Readiness for Transition – Mary Davies*

### **MOTION**

On motion duly made by Kimbalin Kelly and seconded by Gulzar Ladhani the following resolution was passed:

BE IT RESOLVED THAT after conducting appropriate due diligence and in accordance with the LHIN Readiness Board Sign Off Protocol (“Protocol”), the Board authorizes the Board Chair to formally provide notice in accordance with the Protocol to the Minister of Health and Long-Term Care and the Ministry of Health and Long-Term Care that the LHIN believes that, subject to the Minister’s Transfer Order issued under the *Local Health System Integration Act, 2006*, it will be ready to assume the rights and obligations of the Mississauga Halton Community Care Access Centre.

**CARRIED**

**[Resolution: 2017-0328-10]**

## 7.0 Second Closed Session

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### **MOTION**

It was moved by Kimbalin Kelly and seconded by Rhonda Lawson that pursuant to s9(5) of the Local Health Integration Act of 2006, the March 28, 2017 Mississauga Halton LHIN Board Meeting move into Closed Session to discuss items noted in the Closed Session List..

**CARRIED**

**[Resolution: 2017-0328-11]**

On motion the meeting was returned to Open Session.

**8.0 Action Items**

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<b>Item</b>	<b>Action</b>	<b>Owner</b>	<b>Due-Date</b>
3.0	Board members to complete board evaluation	All board members	April 7, 2017

**9.0 Meeting Adjournment**

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**MOTION**

It was moved by Kim Piller and seconded by Rhonda Lawson that the March 28, 2017 meeting of the Mississauga Halton LHIN Board of Directors be adjourned, with the next regularly scheduled meeting to be held on April 6, 2017 at the Mississauga Halton LHIN office at 700 Dorval Drive, Suite 503 in Oakville ON.

**CARRIED**

**[Resolution: 2017-0328-15]**

*<original signed by>*

Neil Skelding, Chair

*<original signed by>*

Bill MacLeod, Secretary