

MINUTES OF PROCEEDINGS

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

**FEBRUARY 20, 2019
9:00 AM**

PARTICIPANTS:

BOARD OF DIRECTORS:

- Ron Farrell, Board Chair
- Kim Morris, 1st Vice Chair
- Judy Koziol, 2nd Vice Chair
- Denis Berube, Board Member
- Betty Stone, Board Member
- Anne Stewart, Board Member
- Petra Wall, Board Member
- Mark Palumbo, Board Member
- Lorraine Dupuis, Board Member
- David Wolfe, Board Member

STAFF MEMBERS:

- Carole Berthiaume, Board Secretary (recorder)
- Jeremy Stevenson, CEO
- Kate Fyfe, VP of Performance and Accountability
- Terry Tilleczek, VP of Strategy and System Planning
- Dr. Paul Preston, VP of Clinical
- Cynthia Stables, Director of Communications and Patient Experience
- Tammy Hachey, Acting VP of Home and Community Care

REGRETS:

- Cheryl St-Amour, Board Member
- Cathy Bailey, VP of HR, Finance and Corporate Services
- Richard Joly, VP of Home & Community Care

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
<p>ITEM 1.0 CALL TO ORDER</p>	<p>Board Chair, Ron Farrell, called the meeting to order at 9:01 am.</p>		
<p>ITEM 2.0 DECLARATION OF CONFLICT OF INTEREST</p>	<p>Petra Wall declared a possible conflict due to a rental agreement her spouse has signed with the Health Science North.</p> <p>Kim Morris declared a possible conflict due to her participation on the Personal Support Worker Task Force.</p> <p>Should a conflict arise during the meeting, Members will refrain from discussions and/or decisions on matters relating to their conflicts.</p>		
<p>ITEM 3.0 APPROVAL OF AGENDA</p>	<p>The agenda was approved as presented.</p> <p><i>{Motion 2019-BD0020}</i></p> <p><i>BE IT RESOLVED THAT: The agenda for the Board of Directors meeting of February 20, 2019 be approved as presented.</i></p> <p><i>MOVED BY: <u>Kim Morris</u></i> <i>SECONDED BY: <u>Anne Stewart</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

<p>ITEM 4.0 CONCENT AGENDA</p>	<p>The consent agenda was approved as amended with the removal of item 4.2 - Board Workplan 2018-19 and 4.3 - Approval of Minutes of Board Meeting held on January 16, 2019.</p> <p><i>{Motion 2019-BD0021}</i></p> <p><i>BE IT RESOLVED THAT: The consent agenda for the Board of Directors meeting of February 20, 2019 be approved as amended including:</i></p> <p>4.1 Board Attendance 4.3 Approval of Minutes of Board Meetings Held on: <ul style="list-style-type: none"> • January 24, 2019 4.4 Media Tracker 4.5 Patient Story Report Back <ul style="list-style-type: none"> • High Risk Discharge – presented on November 21, 2018 • Home and Community Care in Blind River – presented on August 9, 2018 4.6 Funding Investment Adjustments 4.7 Health Sciences North – IT System Failure Status Update</p> <p><i>MOVED BY: <u>Anne Stewart</u></i> <i>SECONDED BY: <u>Betty Stone</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>ITEM 4.2 BOARD WORKPLAN 2018-19</p>	<p>A member inquired on the status of a few deliverables contained on the plan which were due to be presented at the meeting. It was explained that some items were delayed until information is provided from the Ministry on the future of the LHINs and its Boards. The plan will be revised to reflect the items that were delayed.</p>	<p>Update work Plan</p>	<p>C. Berthiaume</p>
<p>ITEM 4.3 APPROVAL OF MINUTES</p>	<p>The minutes of the January 16, 2019 board meeting were removed from the concent agenda. A member requested revisions to item 9.4 – French Language Services Priority Plan.</p>	<p>Revise minutes</p>	<p>C. Berthiaume</p>
<p>ITEM 5.0 REPORT FROM THE BOARD CHAIR</p>	<p>A Chair’s report was included with the meeting package. Board members were allotted time for questions. Questions related to personnel matters were deferred to the closed session.</p>		

<p>ITEM 6.0 BOARD EVALUATION PROCESS</p>	<p>LHIN Boards are required to conduct an annual evaluation using a common approach and standardized pan-LHIN evaluation tools.</p> <p>The Chair Council, with assistance from Health Shared Services Ontario, developed a process and plan for the 2018/19 Board evaluation. Information regarding the process was included with the meeting package.</p> <p>K. Morris provided a brief overview of the process and explained that each Board is being left to decide if they elect to participate or opt out. Given the current circumstances, K. Morris recommended that the NE LHIN Board defer the completion of the evaluations at this time.</p> <p>While there remains a high level of commitment to the evaluation process from members, the Board agreed to defer and possibly cancel the completion of the evaluation until further information or direction is provided by the Ministry on the future of the LHINs. The Board Chair committed to bringing the matter forward at the Chair’s Council meeting.</p> <p><i>{Motion 2019-BD0022}</i></p> <p><i>Given the current circumstances; BE IT RESOLVED THAT: The NE LHIN Board of Directors agrees to defer the completion of the board evaluation process.</i></p> <p><i>BE IT FURTHER RESOLVED THAT: The Board Chair bring forward to Chair’s Council the recommendation to defer or cancel the completion of the 2018/19 Board evaluations.</i></p> <p><i>MOVED BY: <u>David Wolfe</u></i> <i>SECONDED BY: <u>Judy Koziol</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>	<p>Bring forward recommendation to Chair’s Council</p>	<p>R. Farrell</p>
<p>ITEM 7.0 REPORT FROM THE CHAIR OF GOVERNANCE COMMITTEE</p>	<p>Nothing new to report.</p>		
<p>ITEM 8.0 REPORT FROM THE CHAIR OF AUDIT COMMITTEE</p>	<p>A special audit committee meeting has been scheduled for February 25th to approve the NE LHIN audit service plan for the year ending on March 31, 2018. The calendar invite will be extended to all board members.</p>		

<p>ITEM 9.0 REPORT FROM THE CHAIR OF QUALITY COMMITTEE</p>	<p>Nothing new to report.</p>		
<p>ITEM 10.0 REPORT FROM THE CEO</p>			
<p>ITEM 10.1 COMMUNICATION AND CHANGE MANAGEMENT PLAN</p>	<p>A NE LHIN Communications and Change Management Plan was provided to the Board.</p> <p>Outlined in the Plan is an overview of the CEO, Senior Leadership Team, and Board of Directors approach to ensure the NE LHIN continues to deliver uninterrupted patient care and work to strengthen the system of care.</p> <p>United efforts will focus on supporting staff during this period of uncertainty and ensuring they share factual information as they receive it, with staff and partners through a range of tactics.</p> <p>The Senior Leadership Team has begun to look at all NE LHIN commitments found in their Annual Business Plan, as well as additional internal work plans to determine which initiatives they will continue, pause or stop at this time.</p> <p>The objective of the work will be to ensure they safeguard their capacity to deliver on ensuring uninterrupted patient care and continued work to strengthen the system or care, while maintaining a quality work environment for their staff.</p>		
<p>ITEM 10.2 HEALTH SCIENCES NORTH – CAPITAL PROJECT FOR ADDITIONAL BEDS</p>	<p>A briefing note was provided with the meeting package for a capital funding request for additional beds at Health Sciences North (HSN).</p> <p>HSN has been operating at and above their bedded capacity for an extended period of time which has resulted in what is currently referred to as hallway medicine. HSN has provided a proposed bed capacity plan to increase the net number of new beds by at least 20. Preliminary costing has been completed which identified that a \$3.23M investment would be required to implement the proposed plan.</p> <p>Board members were allotted time for questions.</p> <p>The Board deferred the motion for HSN’s proposed bed capacity plan until the next meeting until such time as the Board has reviewed the</p>		

	<p><i>{Motion 2019-BD0023}</i></p> <p><i>BE IT RESOLVED THAT: The NE LHIN Board of Directors defer the motion for Health Sciences North’s proposed bed capacity plan for additional bed spaces dated February 2019.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Judy Koziol</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>ITEM 10.3 INDIGENOUS PRIORITY WEENEebAYKO AREA HEALTH AUTHORITY TRI-PARTY MEETING UPDATE</p>	<p>A briefing note was provided to the Board including an update regarding Weeneebayko Area Health Authority and a meeting held with the Tri-Party committee.</p> <p>Focus has shifted to Attawapiskat hospital due to an electrical fire. The team successfully transferred 9 patients to other hospitals. Temporary ER was set-up for local residents. They anticipate it will take a few more weeks before the hospital re-opens.</p>		
<p>ITEM 11.0 PROCEED TO CLOSED SESSION</p>	<p>Members of the Board proceeded to a closed session meeting at 10:50 am.</p> <p><i>{Motion 2019-BD0024}</i></p> <p><i>BE IT RESOLVED THAT: “The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><i><input checked="" type="checkbox"/> Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <ul style="list-style-type: none"> • <i>Carole Berthiaume</i> • <i>Jérémy Stevenson</i> • <i>Cynthia Stables</i> • <i>Kate Fyfe</i> • <i>Terry Tilleczek</i> • <i>Paul Preston</i> • <i>Tammy Hachey</i> <p><i>MOVED BY: <u>Judy Koziol</u></i> <i>SECONDED BY: <u>Petra Wall</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

<p>ITEM 12.0 REPORT FROM CLOSED SESSION</p>	<p>Members of the Board received the report of its closed session meeting.</p> <p><i>{Motion 2019-BD0025}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN receive the report of its closed session meeting of February 20, 2019.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Kim Morris</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>ITEM 12.0 ADJOURNMENT OF BOARD MEETING</p>	<p>With no further business to discuss, the Board meeting was adjourned at 2:05 pm.</p> <p><i>{Motion 2019-BD0026}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors meeting of February 20, 2019 be adjourned at 2:05 pm.</i></p> <p><i>MOVED BY: <u>David Wolfe</u></i> <i>SECONDED BY: <u>Denis Bérubé</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		



 Jérémy Stevenson, CEO
 2019-04-30