

**NORTH EAST LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**

JUNE 6, 2018

**NORTH BAY REGIONAL HEALTH CENTRE
ADMINISTRATIVE BOARDROOM
&
BY TELECONFERENCE**

MINUTES OF PROCEEDINGS

BOARD OF DIRECTORS:

- Ron Farrell, Chair
- Kim Morris, Vice-Chair (by TC)
- Anne Stewart, Board Member
- Betty Stone, Board Member
- Denis Bérubé, Board Member
- Mark Palumbo, Board Member
- Petra Wall, Board Member
- Lorraine Dupuis, Board Member
- Cheryl St-Amour, Board Member (by TC)

RECORDING SECRETARY:

- Carole Berthiaume

NE LHIN STAFF MEMBERS:

- Jeremy Stevenson, CEO
- Kate Fyfe, VP-Performance & Accountability
- Terry Tilleczek, VP- Strategy and System Planning
- Paul Preston, VP-Clinical
- Cathy Bailey, VP-HR, Finance & Corp. Services
- Richard Joly, VP-Home & Community Care
- Cynthia Stables' Director-Communications & Patient Experience

GUESTS:

- None

REGRETS:

- John Febbraro, Board Member

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
1.0 Call to Order	Chair, Ron Farrell, called the meeting to order at 9:05 am.		
2.0 Declaration of Conflict of Interest	Cheryl St-Amour disclosed a conflict of interest in regards to the Timmins Seizure and Brain Injury Centre as her wife is Chair of the Board.		
3.0 Approval of Agenda	<p>The agenda was approved as presented.</p> <p><i>{Motion 2018-BD0054}</i></p> <p><i>BE IT RESOLVED THAT: The agenda for the Board of Directors meeting of June 6th, 2018 be approved as presented.</i></p> <p align="center"><i>MOVED BY: <u>Mark Palumbo</u></i> <i>SECONDED BY: <u>Petra Wall</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

<p>4.1 CEO Onboarding Plan “My first 90 Days”</p>	<p>In his first 90 days as CEO, Jeremy Stevenson met with many of the NE LHIN’s 750 employees, Ministry leadership, health service providers, sub-region collaborative tables, public health units, mayors and MPPs, Réseau du mieux-être francophone du Nord de l’Ontario, Indigenous Chiefs, leaders and peoples, and fellow Northerners.</p> <p>Jeremy apprised the Board of the top themes he has heard throughout his engagements, including:</p> <ul style="list-style-type: none"> • Local: bring back “local” in our name; Northerners need and want more of our time. • Patient-centered: NE LHIN staff must work as close to the patient as possible. • Duplication: with our newly integrated organization there is some duplication in roles. • Internal Silos: more work needs to be done to fully integrate the expanded NE LHIN. • Integration: NE LHIN needs to lead by example. • Confusion: hand-offs are resulting in patient care gaps. • Priorities: focus on outcomes for patients through our priorities. <p>Internal focus groups are continuing to ensure the NE LHIN is best positioned to improve the patient experience, system performance and population health outcomes.</p>		
<p>5.0 Approval of Consent Agenda</p>	<p>The consent agenda was approved as presented.</p> <p><i>{Motion 2018-BD0055}</i></p> <p><i>BE IT RESOLVED THAT: The consent agenda for the Board of Directors meeting of June 6th, 2018 be approved as presented including:</i></p> <p><i>5.1 Board Attendance</i> <i>5.2 Approval of Minutes of May 16th, 2018 Board Meeting</i> <i>5.3 Board Work Plan</i> <i>5.4 Media Tracker</i></p> <p style="text-align: center;"><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>6.0 Report from the Chair</p>	<p>A Chair’s Report was included with the meeting package.</p> <p>In addition to ongoing meetings, Chair Ron Farrell also had several meetings with system partners.</p>		

	<p>Some of the highlights include:</p> <ul style="list-style-type: none"> • Met with Sundridge seniors housing interim board to hear from federal and provincial representatives and offer advice for feasibility studies. • Participated in several NE LHIN announcements on enhancing patient-centred care across the region. • Met with the Timmins and District Hospital Board further to the NE LHIN's May Board of Directors meeting in Timmins. • Attended an Indigenous Health conference with more than 700 participants from across Canada and learning more about the Truth and Reconciliation Calls to Action and traditional spiritual approaches to healing. • Met with the Chief and Health Director of Wasauksing First Nation and Coordinator of the B'saanibamaadswwin Mental Health and Addictions Program and learned about the breadth of their partnerships underway to support the health and wellness of their people. 		
<p>7.0 Report from the Governance Committee</p>	<p>A proposed Board and Committee schedule was included with the meeting package. A resolution was unanimously carried by the Board approving the schedule for September 2018 to December 2019. The dates will be posted on the NE LHIN website.</p> <p><i>{Motion 2018-BD0056}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors receive and approve the Board and Committee Schedule for September 2018 to December 2019 as presented at the June 6th, 2018 meeting.</i></p> <p><i>MOVED BY: <u>Mark Palumbo</u></i> <i>SECONDED BY: <u>Lorraine Dupuis</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>8.0 Report from the Audit Committee</p>	<p>An Audit Committee meeting was held on June 5th. Resolutions will be brought forward in the closed session meeting.</p>		
<p>9.0 Report from the Quality Committee</p>	<p>Committee Chair, Betty Stone, provided an update on her involvement with the PAN LHIN Quality Table. She plans to provide copies of the Northern Ontario Health Equity Strategy report to LHIN Quality Committee Chairs at an upcoming meeting in Toronto on June 19th.</p> <p>The Board unanimously carried motion 2018-BD0057 and 2018-BD0057 below.</p>		

	<p><i>{Motion 2018-BD0057}</i></p> <p><i>BE IT RESOLVED THAT: The NE LHIN Board of Directors confirm the actions of the Quality Committee in passing Motion 2018-GC0014 (included below) at the June 5, 2018 Quality Committee meeting.</i></p> <p><i>Motion 2018-GC0014 - BE IT RESOLVED THAT: The Quality Committee endorse the actions of the Quality Committee Chair in requesting that the Snapshot of the LHIN Quality Committee Terms of Reference be reviewed by the PAN-LHIN Quality Group for accuracy in respect of the Terms of Reference provided by the NE LHIN Quality Committee.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Anne Stewart</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p> <p><i>{Motion 2018-BD0058}</i></p> <p><i>BE IT RESOLVED THAT: The NE LHIN Board of Directors confirm the actions of the Quality Committee in passing Motion 2018-GC0015 (included below) at the June 5, 2018 Quality Committee meeting..</i></p> <p><i>Motion 2018-GC0015 - BE IT RESOLVED THAT: The Quality Committee confirm that for purposes of developing documents, that the Quality Committee shall have as its first priority the development of good governance practices which preclude involvement at an operational level.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Petra Wall</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>10.0 Report from the CEO</p> <p>CEO/Senior Leadership Team Report</p>	<p>The Board received updates on key files from NE LHIN senior leadership team which focus on the LHIN’s 2018-19 Seven-Point Plan, as outlined in the NE LHIN’s Priority Alignment Framework. Some of the highlights since the previous Board meeting are outlined below.</p> <ul style="list-style-type: none"> • Regional Specialized Geriatrics Program: Supporting the development of clinical leadership and clinical integration of a Regional Specialized Geriatrics Program enhancement proposal for North Bay. 		

	<ul style="list-style-type: none"> • Long-term Care (LTC): Starting July 1, 2018, the LTC sector will receive additional support for the 2018-2019 fiscal year for each home to create and fill a new RN Full-Time equivalent position. This investment in specialized staffing resources provides supports to residents with growing complexity of needs and improves overall quality of care in the LTC home sector. • Dementia Strategy: NE LHIN has received support under 3 of 10 pillars for the Provincial Dementia Strategy, namely: Behavioural Supports Ontario (BSO) in community; BSO in LTC; and Community Dementia Programming (Adult Day Programs and First Link). NE LHIN staff are working with the BSO Program Manager and Dementia Strategy Steering Committee to develop plans for implementation of the new funding. • NE Outreach Virtual Psychiatric Clinic: On May 24, the first NE Outreach Virtual Psychiatric Clinic occurred with five patients booked. We are running this clinic as a trial/pilot to help us identify our resource needs and processes. • Francophone Community Health Centre in Timmins: On April 6, the NE LHIN received new base funding for a Francophone Community Health Centre (CHC) in Timmins. An internal team was established to support the Collaborative Committee in forming a founding board of directors, incorporating the new CHC, and identifying an already established CHC as the transfer payment agency and mentor. A meeting is scheduled with the NE LHIN team and the Collaborative Committee. Denis Bérubé, our Board member, is the chair of the Committee. The NE LHIN will enter into an MSAA with the Francophone CHC in Timmins once some of the above steps are completed. • Achieving Wait times: A Tactical Plan for reaching the target (90th Percentile Wait Time from Community Setting to Community Home Care Service – 2018-19 target is 21 days) is in place. The plan touches on all aspects, from patient referral to assessment, to ensure that we are seeing the right patient at the right time. This indicator is primarily related to in-home rehabilitation services, and health human resource challenges are a major contributing factor that impacts results. In 2017-18, considerable gains were made with this indicator, going from about 90 days to 25 days. • Embedding/Optimization of Care Coordinators with Primary Care Physician engagement has begun at multiple clinics: Near North, Northern Shores, Blue Sky, 		
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	<p>Powassan and Area Family Health Team, Callander, Sturgeon Falls Family Health Teams, and Community Health Centres. A communication information/Frequently Asked Questions sheet has been created to support the collaboration of Primary Care Provider and Care Coordinator. Nipissing was chosen as the early adopter for this initiative. The planning for implementation for Temiskaming, Burks Falls, and Parry Sound areas will commence for primary care provider engagement. The roll-out across the North East will be developed later this fiscal year.</p> <ul style="list-style-type: none"> • As part of our Integrated Health Service Plan process, some of our staff spent a full day engaging and visiting with Sagamok First Nation. At the invitation of one of our Patient and Family Advisory Committee members, the day included a one-on-one discussion with the Chief and Community Wellness Director, a tour of the community’s elder lodge and mental health and addictions centre, and a community evening celebration where empowering youth was the theme. • Cultural Mindfulness: Dr. Preston is assisting in establishing a cultural mindfulness program to build greater awareness of Indigenous culture and values with frontline health workers. This will be spread across the NE LHIN, and staff members who successfully complete the course will have a visual indicator on their name badge. • The Mental Health and Addictions Nursing program is now supporting three schools in the James Bay area, two in Moosonee and one in Moose Factory. • Academic Detailing: Our new regional Academic Detailer is promoting best practices for opioid prescribing to the Family Practice Department at North Bay Regional Health Centre and their work has been well received. This program was two years in development with the Centre for Effective Practice and is having great uptake by physicians. We are now implementing academic detailing in the NE LHIN. This will support innovative ways to assist primary care providers to establish best practices, starting with new opioid guidelines that involve one-on-one interaction with a “detailer” who is a trained best practice facilitator. • WAHA Psychiatry: A recent departure of two outpatient psychiatrists has led to the development of a physician manpower strategy to fill gaps. A strategy is being developed in partnership to enhance and build dedicated WAHA mental health and addictions capacity with support from a larger setting. This includes local 		
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	<p>programming and the possibility of local Schedule 1 beds and enhanced safe rooms with support from a larger facility, as well as the use of more tele-psychiatry. This will reduce the number of extremely expensive, unnecessary, and potentially harmful, disconnected transfers for transient psychoses, and will build capacity and an integrated program within WAHA.</p>		
<p>11.0 Proceed to Closed Session</p>	<p>Members of the Board proceeded to a closed session meeting at 10:32 am.</p> <p><i>{Motion 2018-BD0059}</i></p> <p><i>BE IT RESOLVED THAT: “The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><i>☒ Labour relations</i> <i>☒ Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend parts of the meeting:</i></p> <ul style="list-style-type: none"> • <i>Carole Berthiaume</i> • <i>Cathy Bailey</i> • <i>Cynthia Stables</i> • <i>Jérémy Stevenson</i> • <i>Kate Fyfe</i> • <i>Paul Preston</i> • <i>Richard Joly</i> • <i>Terry Tilleczek</i> <p><i>MOVED BY: <u>Petra Wall</u></i> <i>SECONDED BY: <u>Anne Stewart</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p>12.0 Report from Closed Session</p>	<p>Members of the Board received the report of the closed session and returned to the open meeting at 12:03 pm</p> <p><i>{Motion 2018-BD0060}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN receive the report of its Closed Session meeting of June 6th, 2018.</i></p> <p><i>MOVED BY: <u>Mark Palumbo</u></i> <i>SECONDED BY: <u>Lorraine Dupuis</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

<p>13.0 Upcoming Meetings</p>	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • June 29th 9:00 am – OTN/TC • August 9th 9:00 am – Sudbury 		
<p>14.0 Adjournment of Board Meeting</p>	<p>With no further business to discuss, the Board meeting was adjourned at 12:04 pm.</p> <p><i>{Motion 2018-BD0061}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors meeting of Wednesday, June 6th, 2018 be adjourned at 12:04 pm.</i></p> <p><i>MOVED BY: <u>Mark Palumbo</u></i> <i>SECONDED BY: <u>Betty Stone</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

(Approved on 2018-06-29)



R.M. (Ron) Farrell
Board Chair