

**MINUTES OF PROCEEDINGS**

**BOARD OF DIRECTORS MEETING**

**Wednesday, September 6, 2017  
9:00 AM**

**NELHIN Sudbury office - Jackie Deluca Boardroom  
and by teleconference**

**PARTICIPANTS:**

**BOARD OF DIRECTORS:**

- Ron Farrell, Chair
- Denis Bérubé
- John Febbraro
- Toni Nanne-Little
- Mark Palumbo
- Betty Stone
- Kim Morris
- Dawn Madahbee Leach (by teleconference)

**NE LHIN STAFF MEMBERS:**

- Kate Fyfe
- Richard Joly
- Terry Tilleczek
- Cathy Bailey
- Tamara Shewciw
- Cynthia Stables
- Cindy Cacciotti
- Jennifer Michaud
- Marc Demers
- Megan Waque
- Lianne Valliquette
- Barry Lajeunesse (by teleconference)

**PUBLIC PARTICIPANTS:**

- Lucie Laperriere (by teleconference)
- Mathilde Dagenais (by teleconference)
- Sandy Graham (by teleconference)

**REGRETS:**

- Paul Preston

**RECORDING SECRETARY:**

- Carole Berthiaume

AGENDA ITEM	DISCUSSION	ACTION	RESPONSIBLE
<b>ITEM 1.0 Call to Order</b>	The North East LHIN Board of Directors meeting was called to order at 9:04 am.		
<b>ITEM 2.0 Declaration of Conflict of Interest</b>	There were no conflicts of interest declared.		

<p><b>ITEM 3.0</b> <b>Approval of</b> <b>Agenda</b></p>	<p>The agenda was approved as presented.</p> <p><i>{Motion 2017-BD0057}</i></p> <p><i>BE IT RESOLVED THAT: The agenda for the Board of Directors meeting of Wednesday, September 6, 2017 be approved as presented.</i></p> <p><i>MOVED BY: <u>Toni Nanne-Little</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 4.0</b> <b>Proceed to Closed</b> <b>Session (1)</b></p>	<p>The Board of Directors moved to a closed session meeting (1) at 9:08 am</p> <p><i>{Motion 2017-BD0058}</i></p> <p><i>BE IT RESOLVED THAT: “The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><i><input checked="" type="checkbox"/>Labour relations</i> <i><input checked="" type="checkbox"/>Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <ul style="list-style-type: none"> <li>• <i>Kate Fyfe</i></li> <li>• <i>Carole Berthiaume</i></li> <li>• <i>Terry Tilleczek</i></li> <li>• <i>Cathy Bailey</i></li> <li>• <i>Richard Joly</i></li> <li>• <i>Cynthia Stables</i></li> <li>• <i>Tamara Shewciw</i></li> <li>• <i>Cindy Cacciotti</i></li> <li>• <i>Jennifer Michaud</i></li> <li>• <i>Marc Demers</i></li> <li>• <i>Lianne Valiquette</i></li> </ul> <p><i>MOVED BY: <u>Kim Morris</u></i> <i>SECONDED BY: <u>Denis Bérubé</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		

<p><b>ITEM 10.0 Report from Closed Session (1)</b></p>	<p>The Board of Directors received the report of its closed session meeting of Wednesday, September 6<sup>th</sup>, 2017.</p> <p><i>{Motion 2017-BD0059}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN received the report of its Closed Session meeting of Wednesday, September 6, 2017.</i></p> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Kim Morris</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 11.0 Approval of Consent Agenda</b></p>	<p>The Consent agenda for the Board of Directors meeting of Wednesday, September 6, 2017 was approved as presented.</p> <p><i>{Motion 2017-BD0060}</i></p> <p><i>BE IT RESOLVED THAT: The consent agenda for the Board of Directors meeting of Wednesday, September 6, 2017 be approved as presented including:</i></p> <ul style="list-style-type: none"> <li>- Board Attendance</li> <li>- Board Community Engagement</li> <li>- Attestation of Compliance</li> <li>- Approval of minutes of board meeting held on June 13, 2017.</li> </ul> <p><i>MOVED BY: <u>Mark Palumbo</u></i> <i>SECONDED BY: <u>Dawn Madahbee Leach</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 16.0 Nipissing Serenity Hospice Update</b></p>	<p>The Board reviewed the current status of the Nipissing Serenity Hospice - Maison Sérénité du Nipissing (NSH), following the Board’s support to NSH to further develop its model through 11 specific actions it outlined to NSH in November 2015. Following regular meetings over the past two years between NSH and NE LHIN staff to review NSH operational status and proposed model of care, the Board re-confirmed its interest in ensuring a sustainable model of hospice care</p>		

	<p>in Nipissing with the community’s best interests being served. The Board expressed concern with the progress made to date, notably with NSH’s financial sustainability to construct and operate a hospice in the community.</p> <p>NSH was asked to deliver a Milestone Plan to address outstanding fundraising and risk mitigation items, which will be evaluated at the NE LHIN November Board of Directors meeting. Simultaneously, the NE LHIN will retain the services of a third party fundraising consultant to conduct an independent review of NSH’s capital campaign and future sustainability.</p> <p>Board Chair Ron Farrell noted that as part of the Ministry of Health and Long-Term Care provincial plan of having 200 new hospice beds in the province of Ontario by 2018/19, the NE LHIN led the development of the innovative rural hospice suite co-location model throughout the NE LHIN region, two of which opened in Mattawa and Sturgeon Falls in 2016/17. The NE LHIN is committed to having six additional hospice care beds in North Bay to serve the Nipissing district by 2018/19. In this regard, the NE LHIN Board re-confirmed its commitment to continue to work to ensure that approved hospice bed models are financially sustainable and do not create an undue fundraising burden on the communities and residents where they are located.</p> <p><i>{Motion 2017-BD0061}</i></p> <p><i>WHEREAS THE NE LHIN has expressed support for the development of a residential hospice in North Bay to provide an additional choice of location for people in the Nipissing area to die with dignity and peace therefore; Nipissing serenity Hospice (NSH) shall be required to deliver a milestone plan to address items from the NE LHIN Board motion 2015-BD0145. The NE LHIN shall undertake to develop clear objectives that need to be demonstrated and / or met in a</i></p>		
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	<p><i>milestone plan for NSH to complete. The Milestone plan will be evaluated at the NE LHIN November board meeting.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 17.0 Patient and Family Advisory Committee</b></p>	<p>After putting out a call for members, the North East LHIN received 73 high caliber applications. The aim is to have a final membership of around 15 individuals that represent our vast geographic, demographic reality and cultural diversity and that the new committee meet by the end of October.</p>		
<p><b>ITEM 18.0 CT Scan Proposals Update</b></p>	<p>The North East LHIN supports additional CT scanners to improve access for clinical decision making, reduce wait times for patients, and improve health equity across the region by targeting investments to reduce avoidable health disparities between population groups.</p> <p>There is a strong business case to support relatively low volume CT operation in remote rural hospitals when considering the cost to transport patients and the funds patients are being reimbursed via the Northern Travel Grant. Additional CT scanners will also improve wait time access to this technology.</p> <p><i>{Motion 2017-BD0062}</i></p> <p><i>BE IT RESOLVED THAT: That the North East LHIN Board of Directors has reviewed the CT scanner proposals for:</i></p> <ul style="list-style-type: none"> <li>• <i>West Nipissing General Hospital;</i></li> <li>• <i>North Bay Regional Health Centre;</i></li> <li>• <i>Kirkland and District Hospital;</i></li> <li>• <i>Weeneebayko Area Health Authority;</i></li> <li>• <i>St. Joseph's General Hospital (Elliot Lake);</i></li> <li>• <i>Health Sciences North;</i></li> </ul> <p><i>and supports that the proposals be submitted to the Ministry of Health and Long Term Care for approval.</i></p>		

	<p><i>MOVED BY: <u>Mark Palumbo</u></i>  <i>SECONDED BY: <u>Dawn Madahbee Leach</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 19.0 Patient Story</b></p>	<p>As part of the NE LHIN’s focus on putting patients first, each Board meeting will start with a patient story.</p> <p>Our Senior Management Team has started opening their weekly meetings with a story as a way for the organization to learn more about the current health care system’s challenges at a personal level and how the patient experience can be improved. As Board members and local health care decision makers, it’s important to keep the patient at the center of all that we do.</p> <p>VP of Home and Community Care, Richard Joly and VP of Clinical, Dr. Paul, Preston brought forward one patient’s experience with the Medical Assistance in Death (MAID) and suggestions the family has made to improve the experience such as bringing in social workers during the mandatory 10-day waiting period.</p>		
<p><b>ITEM 20.0 Report from the Chair</b></p>	<p>The Board of Directors accepted the Chair’s report for September.</p> <p><i>{Motion 2017-BD0063}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors accept the Chair’s report for September as written for information purposes only.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i>  <i>SECONDED BY: <u>Dawn Madahbee Leach</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 21.0 Report from the Governance Committee</b></p>	<p>The Board of Directors approved the report from the Governance Committee meeting held on September 5, 2017.</p> <p><i>{Motion 2017-BD0064}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors approves the report from the</i></p>		

	<p><i>Governance Committee meeting held on Wednesday, September 5, 2017.</i></p> <p><i>MOVED BY: <u>Toni Nanne-Little</u></i> <i>SECONDED BY: <u>Mark Palumbo</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 22.0 Report from Audit Committee</b></p>	<p>The Board of Directors approved the report from the Audit Committee meeting held on September 5, 2017.</p> <p><i>{Motion 2017-BD0065}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors approves the report from the Audit Committee meeting held on Wednesday, September 5, 2017.</i></p> <p><i>MOVED BY: <u>Denis Bérubé</u></i> <i>SECONDED BY: <u>Betty Stone</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 23.0 Report from the Interim CEO</b></p>	<p>Interim CEO Kate Fyfe reported on the progress made on many files as well as events occurring over the summer months including:</p> <ul style="list-style-type: none"> <li>• The community of Nibinamik was evacuated to Kapuskasing in early August due to a forest fire risk. North East LHIN staff assisted the community in establishing a community plan to support evacuees. Enhanced services included an interim primary care clinic, community services, and mental health supports.</li> <li>• Sub-region planning is moving ahead: Staff have completed an analysis of existing North East LHIN-led committees throughout the region to leverage these health and social system tables. In some communities, new or “refreshed” health and social service tables ha</li> </ul>		
<p><b>ITEM 24.0 Performance Update</b></p>	<p>Kate Fyfe, Interim CEO, provided an update on performance indicators. She noted that Ministry LHIN Accountability Agreements (MLAA) are due to the Ministry next week. A full report will be brought to the Board at a future meeting.</p>		

	<p>Terry Tilleczek, VP Strategy and System Planning provided an ALC update. As Co-Chair of the system table, along with David McNeil, the focus has been on capacity and patient flow, improving the processes, along with identifying an ALC avoidance strategy. The creation of the ALC avoidance strategy led to the recruitment of Elaine Blurr who is working on implementing the strategy in Northeastern Ontario over the next 3 years. . She is working with 12 leading practices to apply apply to hospitals. The LHIN is bringing hospitals together in October to ensure progress with strategy implementation.</p>		
<p><b>ITEM 25.0 Financial Report</b></p>	<p>The North East LHIN Board examined three capital and pre-capital submissions resolving that they be submitted to the Ministry of Health and Long Term Care for approval. See item 25.1, 25.2 and 25.3 for details.</p>		
<p><b>ITEM 25.1 Timmins and District Hospital Pre-Capital Submission</b></p>	<p>The hospital’s emergency department was built in 1993, at a time when short-term treatment to avoid admission was not part of the scope of services provided and the length of stay in the emergency was much shorter. The current available space (8,295 CGSF) is much less than the current hospital standards (proposed 21,495 CGSF).</p> <p><i>{Motion 2017-BD0066}</i></p> <p><i>BE IT RESOLVED THAT: The NE LHIN Board of Directors endorses Timmins and District Hospital’s Pre-Capital Submission (Part A) for an Emergency Department Renovation and Expansion dated May 2017.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>John Fabbro</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 25.2 Support for Service de sante Chapleau Health Services Community Health Capital</b></p>	<p>The capital funding request submission for Service de santé Chapleau Health Services Community Health to reconfigure and redevelop part of their existing facility to support the integration of community-based programs and their transformation into a Rural Health Hub was considered. A Pre-Capital Submission – Part A</p>		



<p><b>Funding Request</b></p>	<p>(hospital project) for a component of the same project was previously endorsed by the NE LHIN. The Community Health Capital Funding Request is a scaled down version of the project submitted at the recommendation of the Ministry of Health and Long-Term Care.</p> <p><i>{Motion 2017-BD0067}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors endorses the capital funding request submission for Service de santé Chapleau Health Services Community Health.</i></p> <p><i>MOVED BY: <u>Denis Bérubé</u> SECONDED BY: <u>Kim Morris</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 25.3 Maison McCulloch Hospice Stage 1 Application</b></p>	<p>Maison McCulloch Hospice Stage 1 Application under the Ministry’s Hospice Capital Program was considered. The expansion of its facility and community programs will ensure that palliative and end-of-life care is delivered in the location of a client’s choice, with the ultimate goal of increased patient and family satisfaction. If approved by the Ministry, the hospice will receive 15% of its \$2 million capital ask which it can use to prepare a Stage 2 Business Case describing the full scope and cost of the project for the Ministry’s review and approval.</p> <p><i>{Motion 2017-BD0068}</i></p> <p><i>BE IT RESOLVED THAT: The NE LHIN Board of Directors endorse Maison McCulloch Hospice’s Stage 1 Application under the MOHLTC’s Hospice Capital Program.</i></p> <p><i>MOVED BY: <u>Mark Palumbo</u> SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 26.0 Proceed to Closed Session (2)</b></p>	<p>The Board of Directors moved to a closed session meeting (2) at 1:23 pm.</p> <p><i>{Motion 2017-BD-0069}</i></p>		

	<p><i>BE IT RESOLVED THAT: “The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006.”</i></p> <p><i>☒ Labour relations</i> <i>☒ Matters subject to solicitor client privilege</i></p> <p><i>BE IT FURTHER RESOLVED THAT; the following persons be permitted to attend:</i></p> <ul style="list-style-type: none"> <li>• <i>Kate Fyfe</i></li> <li>• <i>Carole Berthiaume</i></li> <li>• <i>Terry Tilleczek</i></li> <li>• <i>Cathy Bailey</i></li> <li>• <i>Richard Joly</i></li> <li>• <i>Cynthia Stables</i></li> <li>• <i>Tamara Shewciw</i></li> <li>• <i>Cindy Cacciotti</i></li> </ul> <p><i>Jennifer Michaud</i> <i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Toni Nanne-Little</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 36.0</b> <b>Report from the Closed Session</b></p>	<p>The Board of Directors came out of the closed session meeting at 4:04 pm.</p> <p><i>{Motion 2017-BD0070}</i></p> <p><i>BE IT RESOLVED THAT: The Board of Directors of the North East LHIN received the report of its Closed Session meeting of Wednesday, September 6<sup>th</sup>, 2017.</i></p> <p><i>MOVED BY: <u>Betty Stone</u></i> <i>SECONDED BY: <u>Denis Bérubé</u></i></p> <p><i>{UNANIMOUSLY CARRIED}</i></p>		
<p><b>ITEM 37.0</b> <b>Adjournment of Board Meeting</b></p>	<p>With no further business to discuss the Board of Directors meeting was adjourned at 4:05 pm.</p> <p><i>{Motion 2017-BD0071}</i></p> <p><i>BE IT RESOLVED THAT: The North East LHIN Board of Directors meeting of Wednesday, September 6<sup>th</sup>, 2017 be adjourned at 4:05 pm.</i></p>		

*MOVED BY: John Febraro*  
*SECONDED BY: Toni Nanne-Little*

*{UNANIMOUSLY CARRIED}*

*Approved on 2017-11-08*



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R.M. (Ron) Farrell  
Board Chair