

Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, April 24, 2017, 12:00 p.m. – 4:00 p.m. at the NSM LHIN office in the Boardroom.

Present:

Robert Morton, Chair
Barbara Dickson
Ron Stevens
Ernie Vaillancourt
Larry Saunders
Ewelina Chwilkowska
Ellen Mary Mills
Andy Ott
Tim Withey
Jacques Boulet
Jill Tettmann, CEO
Leanne Vincent, Recording Secretary

Staff:

Neil Walker, Chief Operating Officer
Rebecca Van Iersel, Physician Lead, Clinical Planning and System Integration
Jeff Kwan, Director, Financial Health & Accountability
Ligaya Byrch, Acting Director, Planning, Integration, Evaluation and Community Engagement

Public in Attendance:

There were several members of the public in attendance throughout the meeting.

1.0 Convening of the Meeting

1.1 Call to Order

The Board meeting of April 24, 2017 was called to order at 12:00pm with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

1.2 Approval of Agenda

Motion: A. Ott Seconded: B. Dickson
That the agenda of the NSM LHIN Board Meeting of April 24, 2017 be approved.
...carried

1.3 Declaration of Conflicts

There were no declarations of conflict noted.

1.4 Delegations to the Board

There were no delegations to the board for the meeting of April 24, 2017.

2.0 Presentation/Board Education Session: Digital Health

R. Morton introduced M. Moland, eHealth Program Manager, and A. Hussain, Regional Chief Information Officer, to provide the Board with an education session on Digital Health. A. Hussain provided an overview of Digital Health in Ontario and M. Moland provided information on initiatives in

North Simcoe Muskoka. There was discussion about patient's access to health information and it was noted that charting has historically been for physician's information. There was discussion about diagnostic testing and private clinics for testing. Patient access channels were explained and there was discussion about the pace of change and scaling initiatives to meet customer demand. Telemedicine and telehomecare were explained.

It was requested that additional information about Digital Health be provided to the Board of Directors at their May meeting.

ACTION: Digital Health to be added to May Board of Directors Agenda

3.0 **By Consent**

The below items were included in the consent agenda of the NSM LHIN Board Meeting of <Date>.

Note: Italicized items were removed from the consent agenda.

3.1 Approval of Minutes – NSM LHIN Board of Directors Meeting – March 27, 2017*

3.2 Board Meeting Evaluation – March 27, 2017*

3.3 Action Log*

3.4 CEO Monthly Report*

3.5 Attestation of Compliance – January 1, 2017 – March 31, 2017*

3.6 Financial Statements – January 1, 2017 – March 31, 2017*

3.7 Report on Use of Consultants – January 1, 2017 – March 31, 2017*

3.8 Community Care Access Centre Audit Requirements*

3.9 New Funding Update*

Motion: T. Withey

Seconded: A. Ott

That the NSM LHIN Board of Directors approve the Consent Agenda of April 24, 2017.

...carried

4.0 **Reports**

4.1 Report of the Chair

R. Morton circulated a written report on his involvement in the following meetings and engagements since the Board of Directors meeting on March 27, 2017:

March 27	Collingwood Town Council re CGMH location
March 28	Care Connections Forum
March 29	Aboriginal Health Forum
March 30	Lakehead/YMCA Leadership Program
April 5	Municipal Advisory Council Hospice Orillia/NSM Hospice Palliative Care Network Chair
April 6	Helping Hands ED
April 7	Board Member Stevens debrief
April 10	Hospice Huronia New Board Member Boulet orientation
April 12 LHIN	Chair Council meeting with Deputy Bell CCAC/LHIN Chairs meeting with Deputy Bell LHIN Legal interviews

April 13	LHIN Legal interviews Deloitte re Governance Training
April 17	Closing the Gap President (CCAC service provider)
April 18	Third Age Barrie: Strengthening Medicare Children's mental health collaborative
April 19	OANHSS Governance and Leadership
April 20	OANHSS Convention LHIN Legal interviews
April 21	Gravenhurst MAHC Board Education
April 24	Board Interviews

4.2 Report of the Directors

B. Dickson noted that interviews were completed with potential Board members.

L. Saunders noted attendance at a governance forum hosted by Muskoka Algonquin Healthcare.

R. Stevens noted attendance at a recent lecture series in Barrie – overview of data related to Health Care system.

4.3 Report of the CEO

J. Tettmann provided an update on transition noting regular calls with the ministry to update on status and key deliverables. J. Tettmann reported that she has been meeting with Contract Service Provider agencies and has been hearing about positive relationships these organizations have with CCAC. J. Tettmann also noted that she has been attending patient and client visits to help understand the business of home care.

J. Tettmann noted that the Office of the Auditor General of Ontario was on site last week to complete a value for money audit on Community Health Centres and that Deloitte was also on site to complete the year-end financial audit.

L. Byrch noted that Hospice Huronia and Mariposa House are working towards being operational in 2018-19. Clarification was provided on the location for Hospice Huronia.

5.0 **Business Arising**

5.1 Muskoka Algonquin Health System Transformation (MAHST)

R. Morton introduced D. Mitchell, MAHST Chair, and C. Faber to provide an update on the work of MAHST.

D. Mitchell reported that work is happening quickly and that MAHST continues to meet weekly. An overview on why MAHST was established was provided.

It was noted that MAHST is currently in the visioning stage and that this requires consultation with the public. An overview of the community engagement plan was provided and it was identified that community engagement is a key priority of MAHST for the next three months.

There was discussion about navigation and the LHIN IT strategy.

It was noted that a report from MAHST is due to the LHIN by June 30, 2017.

There was discussion about the LHIN Board role in receiving the report and it was requested that staff ensure an appropriate risk analysis be completed by staff to accompany the MAHST report. It was suggested that the report be presented at the July Board of Directors meeting and that a decision be made at the September Board of Directors meeting to ensure that there is an opportunity for discussion and evaluation of the report.

It was noted that funding for MAHST was provided until end of June.

6.0 **Committee Business**

6.1 Board Meeting Evaluation

The meeting evaluation was discussed and it was noted that the Board should ensure that the evaluation is helpful and being used for continuous improvement.

ACTION – Governance Committee to review Board Evaluation Survey and its effectiveness.

7.0 **New Business**

7.1 Ministry Webinar – Patients First: Action Plan for Health Care

The Board viewed the Patients First: Action Plan for Health Care webinar.

7.2 Community Paramedicine

L. Byrch provided an overview of the request for community paramedicine funding noting that County of Simcoe has been running a community paramedicine program for a number of years and that this funding is to ensure sustainability of the program. This is new funding that has been received by the ministry.

It was confirmed that this would be ongoing funding and that the ministry was previously funding directly as a pilot program. District of Muskoka has been engaged in discussions with the County of Simcoe to explore growth of the program into Muskoka.

Motion: L. Saunders

Seconded: R. Stevens

The NSM LHIN Board of Directors approve the allocation of \$102,650 base dollars to fund the Coordinator of Community Paramedicine at the County of Simcoe.

....carried

7.3 2016-17 CEO Deliverables Fourth Quarter Report

J. Tettmann provided an overview of the final results of the CEO scorecard for the 2016-17 fiscal year. It was noted that the only target we did not meet was the percentage complete of the Specialized Geriatric Services workplan.

R. Morton noted this report informs part of the CEO evaluation in conjunction with the competency evaluation survey completed recently and that a report on overall CEO evaluation is to be completed in May.

There was discussion about the May Board and Committee meetings and the dates were changed to May 15 and May 29. It was noted that the meetings would be held at the Barrie office.

7.4 2016-17 Fourth Quarter Risk Report

N. Khokhar provided an overview of the risks identified in the risk report noting that a number of risks have been removed from the register, notably risks to budget deficits.

7.5 Ministry LHIN Accountability Agreement Update

N. Khokhar provided an update on achievements in the MLAA.

Explanation was provided on how targets are established and it was noted that work is underway to establish new MLAA indicators and targets.

An explanation was provided on the practice of wait listing at CCACs and how the indicator is calculated. It was questioned how availability and location of MRI machines impact the wait time in NSM. It was confirmed that there are two MRI in our LHIN and that they are not operational 24/7 and are operating to their funded volumes.

It was noted that this is the first time we have been performing better than the provincial average for ALC.

A review of revisions to MLAA indicators for 2017-18 was provided.

8.0 **Standing Items**

8.1 System Transformation

R. Morton noted that there is a lot of focus on transition currently. It was noted that at a recent Chairs meeting there was some discussion about the ministers mandate letter though it has not yet been released to the LHINs. A recent meeting of the CCAC and LHIN Chairs was noted.

9.0 **For Information**

9.1

10.0 **Break Followed By In-Camera Session (if required)**

10.1 Report on In-Camera Session (if required)

Motion: B. Dickson Seconded: A. Ott

That after conducting appropriate due diligence the North Simcoe Muskoka LHIN Board of Directors is prepared to assume the rights and obligations of North Simcoe Muskoka Community Care Access Centre.

...carried unanimously

11.0 **Meeting Evaluation and Adjournment**

11.1 Meeting Adjournment

Motion: T. Withey Seconded: R. Stevens

That the NSM LHIN Board of Directors meeting, of April 24, 2017 be adjourned.

...carried

NEXT MEETING: May 29, 2017 (12:00 p.m. – 4:00 p.m.)

Original Signed By:

Robert Morton, Board Chair

Original Signed By:

Jill Tettmann, Chief Executive Officer