

Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, April 27, 12:00 p.m. – 4:00 p.m. at the NSM LHIN office in the Boardroom.

Present:

Robert Morton, Chair
Don Mitchell, Vice-Chair
Barbara Dickson
Ellen Mary Mills
Peter Preager (arrived at 1:15 p.m.)
Marg Redmond
Ron Stevens
Jill Tettmann, CEO
Leanne Vincent (Recorder)

Regrets:

Peter Brown

Staff:

Neil Walker, Chief Operating Officer
Andrew Gallardi, Director, Financial Health & Accountability
Sandra Easson-Bruno, Senior Advisor, Health System Transformation (for item 7.3)
Tina Christman, French Language Services Coordinator (for item 2.0)

Guests:

Manon Lemonde, Board Chair, Entité 4
Estelle Duchon, Executive Director, Entité 4
David Blevins
Nicole Bowman
Wendy Sallows

1.0 Convening of the Meeting

1.1 Call to Order

The Board meeting of April 27, 2015 was called to order at 12:10 p.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

R. Morton welcomed Barbara Dickson, who was recently appointed to the NSM LHIN Board to the meeting.

1.2 Approval of Agenda

Motion: D. Mitchell

Seconded: R. Stevens

**That the agenda of the NSM LHIN Board Meeting of April 27, 2015, be approved.
... carried.**

1.3 Declaration of Conflicts

There were no declarations of conflict noted.

1.4 Delegations to the Board

There were no delegations to the board for the meeting of April 27, 2015.

2.0 Education Session

Manon Lemonde, Board Chair, and Estelle Duchon, Executive Director, Entité 4, provided the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) Board with an education session titled ' Ensuring Francophone patients have access to high quality, collaborative health care'.

An overview was provided on the creation and role of French Language Health Planning Entities (FLHPE's) as well as an explanation of their mandate. The presentation included a review of the francophone communities and identified and designated health service providers in North Simcoe Muskoka. The differences between identified and designated agencies was explained. It was noted that improvements could be made in collecting language data for planning purposes.

An overview of accomplishments within NSM, as well as provincially, was provided. The joint action plan for 2015-16 was reviewed – highlighting a need for French Language Services in the Barrie area due to the large francophone population at Canadian Forces Base Borden.

It was noted that a review of the LHIN – French Language Health Planning Entity Model is being conducted provincially. Areas of strengths and opportunities were reviewed.

Seniors, palliative care and mental health services were identified as priority areas for French language services as well as bilingual physician recruitment. It was noted that it is difficult to recruit bilingual physicians to our region and that there are French speaking physicians in our region, though they are not accepting new patients.

ACTION: LHIN Staff to work with Entité 4 to review data and develop a reporting mechanism to the Board annually on French Language Services in the region.

At the conclusion of the education session M. Lemonde, E. Duchon, and T. Christman left the meeting.

3.0 By Consent

The below items were included in the consent agenda of the NSM LHIN Board Meeting of April 27, 2015.

Note: Italicized items were removed from the consent agenda for discussion.

- 3.1 Approval of Minutes – March 23, 2015*
- 3.2 Board Meeting Evaluation *
- 3.3 CEO Monthly Report*
- 3.4 Attestation of Compliance – January 1, 2015 – March 31, 2015*
- 3.5 Financial Report – January 1, 2015 – March 31, 2015*
- 3.6 Report on use of Consultants – January 1, 2015 – March 31, 2015*
- 3.7 French Language Services – Identified Agencies*
- 3.8 Governance Committee Minutes (Draft) of April 12, 2015*
- 3.9 Governance Policies*
 - Complaints Policy
 - Compliance Policy

Motion: R. Stevens

Seconded: M. Redmond

That the NSM LHIN Board of Directors approve the Consent Agenda of April 27, 2015

... carried.

4.0 Board Chair & CEO Report

4.1 Report of the Chair

R. Morton reported the following since the meeting on March 23, 2015:

- March 24th – attended the Canadian Association for Health Services Policy Research and Health Quality Ontario’s conference ‘Learning From Failure: Taking Action’. This conference reviewed why it is important to learn from failure and mistakes.
- March 31st – attended Royal Victoria Regional Health Centre’s (RVH) Board meeting where a presentation was made by Dr. Swan on Cardiac Care.
- Apr 7th – Governance Coordinating Council
- Apr 8th – Ministry LHIN Performance Agreement (MLPA) Steering Committee. An update was provided on MLPA negotiations.
- April 9th – met with Georgian Bay General Hospital (GBGH) Board Chair
- April 9th – attended Collingwood General and Marine Hospital’s Visioning Day
- April 13th – met with Executive Director of CHIGAMIK, Governance Committee Meeting, Meeting with Orillia Soldiers’ Memorial Hospital (OSMH) Vice-Chairs
- April 14th – attended the Ontario Association of Non-Profit Homes and Services for Seniors (OANHSS) Conference where the Associate Minister of Health, Damerla, spoke about Long Term Care Home Redevelopment.
- April 15th – attended visitation service for Margaret Gallow, long standing Executive Director of Catulpa Community Support Services
- April 16th – PAN LHIN Leadership and Chairs Council. Meeting attendees included Minister Hoskins, Deputy Minister Bell, Dr. Kevin Smith, and Dr. Josh Tepper.
- April 17 – attended Muskoka Algonquin Healthcare’s (MAHC) planning day - Shared Vision and Strategy for our Future Together
- April 21 – Long-Term Care Sector Summit
- April 24 – Orientation session with Barbara Dickson

It was also noted that on April 17th Don Mitchell and Neil Walker attended the ribbon cutting for Canadian Mental Health Association’s Muskoka Parry Sound Branch in Bracebridge.

4.2 Report of the CEO

J. Tettmann reported the following:

- An expression of interest was submitted to the Ministry of Health and Long-Term Care for a bundled payment pilot for a regional integrated stroke program. The NSM LHIN has been advised that the integrated stroke program submission has been selected for a wave one readiness assessment. A meeting with the Ministry and Partners will be held on May 7th.
- An update was provided on an Advanced Cardiac Care at RVH. Expecting a response to the CCN letter from the Ministry within the next week. This is incredibly good news for patients in North Simcoe Muskoka.

- Quarterly community meeting in Tiny Township. Messaging aligned amongst the LHIN, GBGH, and the Mayors covering a broad system perspective.
- A staffing update was provided. It was noted that a contract for the Physician Lead position has been presented with a sign back due Friday, May 1st. Susan French will be acting as the Interim Communications and Community Engagement lead through June 2015. Lytwyn Resources Inc. has been selected as the vendor for Executive Recruitment.

5.0 Business Arising

6.0 Committee Reports

6.1 CEO Performance Deliverables Report*

J. Tettmann provided an overview of the CEO Performance Deliverables Report, highlighting areas of success and opportunities for improvement.

6.2 Strategic Planning and Board Workplan Development*

J. Tettmann provided an update on the concurrent activities with respect to strategic planning in identifying a Board workplan.

It was suggested that LHIN Board members attend HSP Board meetings throughout the year and that this be included in our governance engagement strategy.

6.3 Board Meeting Schedule*

The upcoming Board meeting schedule for 2015/16 was reviewed.

7.0 New Business

7.1 Child and Adolescent Mental Health Program*

N. Walker provided an update on the Child and Adolescent Mental Health Inpatient Program, highlighting that we are the only LHIN without child and adolescent inpatient beds. It was questioned how intake would happen, and if this would be a regional program. It was confirmed that these beds would be accessed via a central intake process. Regional funding for programs was explained and it was noted that funding for this program has already been provided to RVH.

Motion: D. Mitchell Seconded: M. Redmond

'That the NSM LHIN Board of Directors accept the recommendation for Voluntary Integration of a NSM LHIN-wide child and adolescent mental health and addictions day hospital and inpatient unit housed at Royal Victoria Regional Health Centre.'

... carried.

7.2 Child and Adolescent Mental Health Program – Capital*

A. Gallardi provided an overview of RVH's "own funds" capital project request.

Motion: R. Stevens Seconded: P. Preager
'That the NSM LHIN Board of Directors support the program and service elements outlined in the pre-capital submission from Royal Victoria Regional Health Centre.'

... carried.

7.3 Specialized Geriatric Services*

Sandra Easson Bruno joined the meeting at 2:10 pm to present the agenda item.

S. Easson Bruno provided an update on Specialized Geriatric Services, reviewing a previously circulated presentation.

It was commented that there are many recommendations and that these recommendations may take upwards of three years to implement. Communications was noted as a key priority and driver to move forward.

It was suggested that we have invested into many well intended programs and that there is a need to ensure the programs are coordinated.

It was commented that patient safety must always be a priority.

7.4 2014/15 CEO Performance Evaluation*

J. Tettmann provided an update on the performance evaluation process. The CEO Competency survey will be distributed electronically with the results being presented to the Governance Committee in May.

8.0 For Information

8.1 LHIN Leadership Council – Work Group Updates March 2015*

It was questioned when the work of the Board Evaluation workgroup would be completed. J. Tettmann explained that two years ago Deloitte completed an evaluation and that this year all LHINs completed a common survey. The workgroup is looking at a consultant for a three year period to complete Board evaluations.

ACTION: Workplan/timeline to be brought forward for the May Governance Committee.

8.2 MLPA Update*

8.3 Long-Term Care Home Redevelopment*

J. Tettmann indicated that this is being brought forward as an action item coming out of the March Board of Directors meeting. It was commented that it will take several years to redevelop the beds. It was questioned if we would lose any beds in our region. Tettmann explained that B and C beds must be redeveloped and upgraded to a level A standard. There is a risk of losing beds, however the Board will be involved in decision making. There are some operators with licenses that have not been applied to beds – there may be some movement with licensed not operating beds. It is in the interest of all that the beds meet current standards.

8.4 Private Hospitals in Ontario*

It was questioned how the quality of care at the facilities is monitored, given that there has been no inspection system since 2007. It was noted that we have a PH-SAA with Beechwood and that the NSM LHIN monitors their performance, though we do not inspect the facility.

ACTION: Briefing note to be compiled on Independent Health Facilities(IHF) & Licensed Labs
ACTION: An overview of the Beechwood PH-SAA to be provided to the Board.

8.5 Health Quality Ontario – Experiencing Integrated Care*

It was commented that the PAN LHIN patient experience survey results are due to the LHIN today, and will be distributed publicly within the next month. The survey will be completed every six months.

ACTION: Results to be presented at the May Board of Directors meeting.

9.0 Meeting Evaluation & Adjournment

9.1 Meeting Action Log/Wrap Up*

The action log was reviewed and updated.

ACTION: Include Decision Making framework on next Board agenda

9.3 Meeting Adjournment

Motion: E. M. Mills

Seconded: R. Stevens

**That the NSM LHIN Board of Directors meeting, of April 27, 2015, be adjourned.
...carried.**

NEXT MEETING: Monday, May 25, 2015 (1:00 p.m. – 4:00 p.m.)

Robert Morton, Board Chair

Jill Tettmann, Chief Executive Officer