

**Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, June 26, 2017, 12:00 p.m. – 4:00 p.m. at the NSM LHIN office in the Boardroom.**

**Present:**

Kirsten Parker, Chair  
Barbara Dickson  
Ernie Vaillancourt  
Larry Saunders  
Ewelina Chwilkowska  
Ellen Mary Mills  
Andy Ott  
Tim Withey  
Jacques Boulet  
Andrea Butcher-Milne  
Jill Tettmann, CEO  
Leanne Vincent, Recording Secretary

**Regrets:**

Colleen Geiger

**Staff:**

Neil Walker, Vice President, System Transformation  
Rebecca Van Iersel, Vice President, Clinical  
Jeff Kwan, Vice President, Financial Health & Accountability  
Karen Taillefer, Vice President, Home & Community Care  
Debbie Roberts, Vice President, Quality & Performance  
Kathleen Bain, Director, Communications

**Public in Attendance:**

There were several members of the public in attendance throughout the meeting.

**1.0 Convening of the Meeting**

**1.1 Call to Order**

The Board meeting of June 26, 2017 was called to order at 12:15 pm with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

**1.2 Approval of Agenda**

**Motion: T. Withey**

**Seconded: L. Saunders**

**That the agenda of the NSM LHIN Board Meeting of June 26, 2017, be approved.**

**...carried**

**1.3 Declaration of Conflicts**

There were no declarations of conflict noted.

**1.4 Delegations to the Board**

There were no delegations to the Board for the meeting of June 26, 2017.

## 2.0 **Presentation/Board Education Session: Primary Care and Health Links**

K. Parker introduced R. Van Iersel to provide an education session on Primary Care and Health Links.

R. Van Iersel provided an overview and explanation of primary, secondary, tertiary, and quaternary care. An overview of Primary Care in Ontario was provided including models of care and payment. An explanation of Physician enrollment models within North Simcoe Muskoka was provided noting that 75% of family physicians in North Simcoe Muskoka are rostered to a Family Health Team. Primary Care Accountability was reviewed and the future role of the LHIN in Primary Care was discussed.

R. Van Iersel provided an overview of Health Links including core features and the LHINs role in Health Links. An explanation of how Health Links are engaged with Health Quality Ontario was provided. It was noted that social determinants of health are common elements requiring attention for Health Links patients. Health Links in sub-region transformation was discussed. An explanation on how the District of Muskoka became the lead for Health Links in Muskoka was provided.

## 3.0 **By Consent**

The below items were included in the consent agenda of the NSM LHIN Board Meeting of June 26, 2017. Note: Italicized items were removed from the consent agenda.

- 3.1 Approval of Minutes – NSM LHIN Board of Directors Meeting – May 29, 2017\*
- 3.2 Board Meeting Evaluation – May 29, 2017\*
- 3.3 Action Log\*
- 3.4 CEO Monthly Report\*
- 3.5 Approval of Minutes – Committee of the Whole Meeting – June 12, 2017\*
- 3.6 New Funding Update\*
- 3.7 Quality Improvement Plan and Patient Safety Dashboard\*
- 3.8 Annual Business Plan 2017/18\*
- 3.9 Psychogeriatric Resource Consultants – Integration by Funding\*
- 3.10 Broader Public Sector Accountability Act (BPSAA) Reporting Requirements\*

**Motion: J. Boulet**

**Seconded: A. Ott**

**That the NSM LHIN Board of Directors approve the Consent Agenda of June 26, 2017.**

**...carried**

## 4.0 **Reports**

### 4.1 Report of the Chair

K. Parker provided a verbal report which included a letter from past chair R. Morton.

K. Parker noted that her transition to the role of LHIN Board Chair is progressing and staff were recognized for their support in this transition. L. Saunders was recognized for his role in organizing the Board Advance on June 12.

A tour of Georgian Bay General Hospital was noted and the Board was advised that Richard Philbin is the new Chair at GBGH. Attendance at the Entité 4 annual general meeting was noted as well as attendance at the HSSO conference.

#### 4.2 Report of the Directors

A. Ott noted attendance at HSSO conference highlighting consistent messaging locally and provincially. E. M. Mills noted attendance at South Georgian Bay Alliance Retreat commenting that this table is working and planning collaboratively and have developed a common scorecard for the organizations within the South Georgian Bay sub region. It was noted that board representation at sub regions should be a future agenda item for discussion as a board workplan is developed.

B. Dickson noted attendance at a meeting with Orillia Soldiers' Memorial Hospital and an acute governors meeting in early June.

E. Vaillancourt and J. Boulet noted attendance at the Entité 4 annual general meeting.

L. Saunders noted continued involvement with Muskoka Area Health System Transformation and attendance at the Muskoka Algonquin Healthcare annual general meeting.

#### 4.3 Report of the CEO

J. Tettmann noted a trip last week to Alaska to visit Southcentral Foundation, who had been the keynote at the Spring NSM LHIN Forum. This trip included an education component and a conference. It was noted that a presentation will be provided to the Board and Staff as a follow up to this conference. There are now approximately 12 people from within NSM LHIN that have attended this training and the group will come together to collaborate on how these learnings can be utilized within North Simcoe Muskoka.

A meeting with acute care CEOs was held in June to review the LHIN mandate letter and to continue conversations about MSK and regional critical care. It was noted that this group will continue to meet on a quarterly basis.

#### 5.0 **Business Arising**

##### 5.1 Action Log\*

It was noted that items are added to the log when there are clear actions and follow up for staff or board and clear deliverables to come back to the Board.

It was requested that Hospice Georgian Triangle be added to a future agenda. J. Tettmann provided an update on the work underway with Hospice Georgian Triangle.

ACTION: Options for beds at Hospice Georgian Triangle to be added to the action log and brought to the board at the July meeting.

##### 5.2 CEO Monthly Report\*

Clarification was provided on the Waypoint Chigamik capital proposal.

It was requested that information on the ALC rate by sub region be provided at an upcoming meeting and confirmed that this information is included in the quarterly CEO report. Staff were recognized for their efforts in reducing ALC.

##### 5.3 Annual Business Plan 2017/18\*

Discussion and clarification was provided on the LHIN Operations spending plan regarding community engagement and consulting costs.

**Motion: J. Boulet**

**Seconded: E. Vaillancourt**

**That the NSM LHIN Board of Directors approve the North Simcoe Muskoka Local Health Integration Network's Annual Business Plan for 2017/18.**

**...carried**

5.4 Psychogeriatric Resource Consultants – Integration by Funding\*

There was discussion about the risks associated with integration by funding and voluntary integration. It was noted that integration by funding was seen as a low risk.

**Motion: L. Saunders**

**Seconded: B. Dickson**

**That the NSM LHIN Board of Directors endorse the integration by funding of the Psychogeriatric Resource Consultant program that would result in the permanent transfer of all associated program resources, including \$208,258 in LHIN funding, from Collingwood General and Marine Hospital Community Mental Health Service to Waypoint's regional Specialized Geriatric Services program effective October 1, 2017.**

...carried

6.0 **Committee Business**

7.0 **New Business**

7.1 NSM CCAC 2016/17 Audit Report and Draft Financial Statements

J. Kwan introduced T. Roberts, Director Financial Health and Kerri Graham, BDO to provide an overview of the NSM CCAC 2016/17 audit report and draft financial statements noting that this item is for information. The audit plan was reviewed including audit risks and an explanation of materiality was provided. The relationship and cooperation of management and staff was noted by the auditors as positive. The Annual Reconciliation Report was explained.

7.2 Status of Audit Recommendations – Office of the Auditor General of Ontario, CCAC Audits, 2015

D. Roberts provided an overview of the status of audit recommendations from the OAGO in 2015. It was noted that the briefing note was prepared to provide a status as at May 2 prior to the transition of NSM CCAC to NSM LHIN. There was discussion about the timelines for implementation of recommendations to the CCACs, LHINs, and ministry. It was noted that the annual report of the AOGA is published in December.

7.3 Status of Audit Recommendations – Office of the Auditor General of Ontario, LHIN Audits, 2015

J. Kwan provided an update on the status of recommendations of the LHIN Audits by OAGO. It was noted that NSM LHIN led the process for complaints management on behalf of all LHINs.

7.4 Supportive Housing Case Management

N. Walker provided an overview of the supportive housing case management proposal for funding.

**Motion: E. Vaillancourt**

**Seconded: E.M. Mills**

**That the NSM LHIN Board of Directors approve \$126,000 in new base funding for CMHA Simcoe County to implement 1.5 FTE Case Managers in supportive housing that will deliver 2,250 visits.**

...carried

8.0 **Standing Items**

8.1 System Transformation

N. Walker provided an update on the transition work underway within North Simcoe Muskoka and noted system transformation initiatives within sub regions. An explanation was provided on the transition work groups and how the structure is evolving. It was noted that work continues provincially on standardized levels of care framework.

It was noted that all LHINs and CCACs have now transitioned and that the focus will now shift to transformation.

9.0 **For Information**

10.0 **Break Followed By In-Camera Session**

10.1 Report on In-Camera Session

The Board moved to an in-camera session to discuss personnel matters.

11.0 **Meeting Evaluation and Adjournment**

11.1 Review Action Log

The action log was reviewed.

11.2 Meeting Adjournment

**Motion: L. Saunders**

**Seconded: J. Boulet**

**That the NSM LHIN Board of Directors meeting, of June 26, 2017, be adjourned.**

**...carried**

**NEXT MEETING: July 24, 2017 (12:00 p.m. – 4:00 p.m.)  
Simcoe/Georgian Room, Barrie, ON**

***Original Signed By:***

---

**Kirsten Parker, Board Chair**

***Original Signed By:***

---

**Jill Tettmann, Chief Executive Officer**