

**Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on October 23, 2017, 1 – 4 p.m. at the NSM LHIN Orillia office in the Boardroom.**

**Present:**

Kirsten Parker, Chair  
Barbara Dickson  
Ewelina Chwilkowska  
Ted Salisbury  
Andy Ott  
Jacques Boulet  
Andrea Butcher-Milne  
Jill Tettmann, CEO  
Laura Scriver, Recording Secretary

**Staff:**

Neil Walker, Vice President, System Transformation  
Rebecca Van Iersel, Vice President, Clinical  
Jeff Kwan, Vice President, Financial Health & Accountability  
Karen Taillefer, Vice President, Home & Community Care  
Debbie Roberts, Vice President, Quality & Performance  
Denise Balfe, Director, People & Organizational Development  
Kathleen Bain, Director of Communications  
Leanne Vincent, Corporate Coordinator

**Regrets:**

Ernie Vaillancourt  
Larry Saunders  
Tim Withey

**Via Teleconference:**

Colleen Geiger at 1:30 p.m.

**Public in Attendance:**

There were several members of the public in attendance throughout the meeting.

**1.0 Convening of the Meeting**

**1.1 Call to Order**

The Board meeting of October 23, 2017 was called to order at 1:00 p.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

**1.2 Approval of Agenda**

**Motion: A. Ott**

**Seconded: B. Dickson**

**That the agenda of the NSM LHIN Board Meeting of October 23, 2017 be approved.**

**...carried**

**1.3 Declaration of Conflicts**

There were no declarations of conflict noted.

**1.4 Delegations to the Board**

There were no delegations to the Board for the meeting of October 23, 2017.

## 2.0 **By Consent – for Approval**

The below items were included in the consent agenda for approval of the NSM LHIN Board Meeting of October 23, 2017.

Note: Italicized items were removed from the consent agenda.

- 2.1 Approval of Minutes – September 25, 2017
- 2.2 Approval of Minutes – October 10, 2017
- 2.3 Approval of Financial Statements, August 2017

**Motion: J. Boulet                      Seconded: A. Butcher-Milne**  
**That the NSM LHIN Board of Directors approve items 2.1 through 2.2 of Consent Agenda of October 23, 2017.**  
**...carried**

## 3.0 **By Consent – for Information**

The below items were included in the consent agenda of the NSM LHIN Board Meeting of October 23, 2017.

Note: Italicized items were removed from the consent agenda.

- 3.1 Action Log
- 3.2 CEO Monthly Report
- 3.3 Draft Minutes – Committee of the Whole, October 10, 2017
- 3.4 2017-18 CEO Deliverables Second Quarter Report
- 3.5 Quality Improvement Plan and Patient Safety Dashboards
- 3.6 Ministry-LHIN Accountability Performance Update
- 3.7 Hospice Georgian Triangle Update

**Motion: B. Dickson                      Seconded: J. Boulet**  
**That the NSM LHIN Board of Directors accepts for information items 3.1 through 3.7 of the Consent Agenda of October 23, 2017.**  
**...carried**

## 4.0 **Reports**

### 4.1 Report of the Chair

K. Parker reported a number of presentations made within the NSM LHIN geography over the previous month.

K. Parker also reported a number of collaborative meetings to address local issues and priorities, and a tour with B. Dickson at Royal Victoria Regional Health Centre which focused on new programs at the hospital.

### 4.2 Report of the Directors

A. Ott and T. Salisbury reported attendance at the Chigamik Annual General Meeting. Both noted the openness and inclusiveness of the information shared.

### 4.3 Report of the CEO

J. Tettmann reported a number of changes in the North Simcoe geography including the building of an additional 16,000 sq ft of space at Georgian Bay General Hospital (GBGH) to

accommodate the move of 20 Mental Health beds from Waypoint Centre for Mental Health to GBGH.

J. Tettmann noted an announcement from the Ministry of Health and Long-Term Care of funding for an additional 2000 beds in the province to support surge and capacity issues in hospitals. NSM LHIN will receive \$5.5 million of this funding.

J. Tettmann reported that she and N. Walker attended a meeting on October 19 with delegates from Israel who were interested in rural care in Canada. Israel is known for having the best integrated care in the world. Delegates were interested in primary care, how doctors are paid, and how the healthcare system is structured in Ontario.

## 5.0 **Business Arising**

### 5.1 Approval of Financial Statements, August 2017

A.Ott indicated that he was pleased with the financial statements.

**Motion: A. Ott**

**Seconded: B. Dickson**

**That the NSM LHIN Board of Directors approve the financial statements for the period ending August 31, 2017, as presented.**

**...carried**

### 5.2 Enterprise Risk Management Framework

D. Roberts gave a recap of discussions at Committee of the Whole (CoW) and items identified to be changed or added (e.g. cyber-risk response plan). D. Roberts noted where these changes were made in the ERM Framework and thanked the Board for the discussion, as it highlighted areas for improvement.

K. Parker thanked D. Roberts for presenting to CoW and for making the changes.

**Motion: J. Boulet**

**Seconded: E. Chwilkowska**

**That the NSM LHIN Board of Directors approve the draft Enterprise Risk Management Framework and accompanying governance level policy as recommended by the NSM LHIN Committee of the Whole.**

**...carried**

### 5.2 Board Meeting Evaluation – September 25, 2017

K. Parker addressed comments made in the previous month's meeting evaluation and reinforced the value and learning opportunities gained from the feedback.

J. Boulet noted commentary in evaluations indicates that Board members are comfortable providing input for discussion.

Action: L. Scriver to make adjustments to evaluation survey in accordance with discussion.

Action: Consent Agenda policy to be developed.

**Motion: A. Butcher-Milne**

**Seconded: B. Dickson**

**That the NSM LHIN Board of Directors receives for information the Board Meeting Evaluation of September 25, 2017.**

**...carried**

## 6.0 **Committee Business**

No Committee Business was discussed.

## 7.0 **New Business**

7.1 Broader Public Sector Accountability Act (BPSAA) Reporting Requirements, Q2 July-Sept, 2017

J. Kwan gave a summary of the findings in each of the appendices and noted no material exceptions aside from those indicated as a result of transition. He further noted that these clauses would be noted on the attestations of all 14 LHINs.

K. Parker inquired whether historical non-compliance items needed to be posted publicly. J. Kwan indicated that they are posted from the point of transition forward.

**Motion: A. Ott                      Seconded: B. Dickson**

**That the NSM LHIN Board of Directors approve the following fiscal 2017/18 Q2 reports:**

- **Report on Use of Consultants (Appendix A)**
- **Public Disclosure of Expenses report (Appendix B)**
- **Attestation of Compliance (Appendix C)**

...carried

8.0 **Standing Items**

No Standing Items were discussed

9.0 **For Information**

There were no items for information

10.0 **Break Followed By In-Camera Session (if required)**

10.1 Report on In-Camera Session (if required)

11.0 **Meeting Evaluation and Adjournment**

11.1 Review Action Log

The action log was reviewed.

11.2 Meeting Adjournment

**Motion: A. Butcher-Milne                      Seconded: J. Boulet**

**That the NSM LHIN Board of Directors meeting, of October 23, 2017, be adjourned.**

...carried

**NEXT MEETING:      November 27 (12:00 p.m. – 4:00 p.m.)**

*Original Signed By:*

---

**Kirsten Parker, Board Chair**

*Original Signed By:*

---

**Jill Tettmann, Chief Executive Officer**