

Minutes of the North Simcoe Muskoka Local Health Integration Network Board Meeting held on Monday, November 27, 2017, 12:00 p.m. – 4:00 p.m. at the NSM LHIN office in the Boardroom.

Present:

Kirsten Parker, Chair
Barbara Dickson
Ernie Vaillancourt
Larry Saunders
Ewelina Chwilkowska
Ted Salisbury
Andy Ott
Tim Withey
Jacques Boulet
Andrea Butcher-Milne
Colleen Geiger
Jill Tettmann, CEO
Laura Scriver, Recording Secretary

Staff:

Neil Walker, Vice President, System Transformation
Rebecca Van Iersel, Vice President, Clinical
Jeff Kwan, Vice President, Financial Health & Accountability
Karen Taillefer, Vice President, Home & Community Care
Denise Balfe, Director, People & Organizational Development
Kathleen Bain, Director of Communications

Regrets:

Leanne Vincent, Corporate Coordinator
Debbie Roberts, Vice President, Quality & Performance

Guests:

Shelly Van Den Heuval, Executive Director, Cottage Country Family Health Team
Cheryl Faber, Director, Community Services Programs and Health Link, District of Muskoka
Rick Williams, Rick Williams, Commissioner, Community Services, District of Muskoka

Public in Attendance:

There were several members of the public in attendance throughout the meeting.

Presentation/Board Education Session

Guests presented background information on the establishment and purpose of family health teams and how they have evolved over the last decade, in particular with regards to Algonquin Family Health Team and Cottage Country Family Health Team (FHT). Presenters highlighted innovations and achievements made by the FHTs and Health Hubs in this region.

Action: Laura to send out video link to Board of Directors.

1.0 Convening of the Meeting

1.1 Call to Order

The Board meeting of November 27, 2017 was called to order at 1:00 p.m. with the meeting being legally constituted, with Board members having received adequate notice in accordance

with the guidelines, with adequate posting to the public of the meeting and with a quorum present.

1.2 Approval of Agenda

Motion: C. Geiger Seconded: E. Vaillancourt
That the agenda of the NSM LHIN Board Meeting of November 27, 2017, be approved.
...carried

1.3 Declaration of Conflicts

There were no declarations of conflict noted.

1.4 Delegations to the Board

No delegations

2.0 **By Consent – for Approval**

The below items were included in the consent agenda for approval of the NSM LHIN Board Meeting of November 27, 2017.

Note: Italicized items were removed from the consent agenda.

2.1 Approval of Minutes – October 23, 2017*

Motion: L. Saunders Seconded: J. Boulet
That the NSM LHIN Board of Directors approve item 2.1 of the Consent Agenda of November 27, 2017.
...carried

3.0 **By Consent – for Information**

The below items were included in the consent agenda for information of the NSM LHIN Board Meeting of November 27, 2017.

Note: Italicized items were removed from the consent agenda.

3.1 Q2 Quality Improvement Plan Dashboard and Patient Safety Dashboard

3.2 2016/17 Year-end Health Service Provider Performance Report

3.3 Board Meeting Evaluation – October 23, 2017

3.4 Action Log

3.5 CEO Monthly Report

Motion: A. Butcher-Milne Seconded: T. Salisbury
That the NSM LHIN Board of Directors accept for information items 3.1 through 3.5 of the Consent Agenda of November 27, 2017.
...carried

4.0 **Reports**

4.1 Report of the Chair

K. Parker noted several engagements over the past month, some attended by other Board members and/or staff from the organization, including the Health Achieve conference in Toronto, the French Language Forum in Toronto, a presentation to Bracebridge Council, and a

meeting with the Chief and Council of Moose Deer Point First Nations. Meetings with other area First Nations are scheduled in December and January.

K. Parker also noted an upcoming meeting with the Board Chairs and Vice-Chairs of each of the LHIN's hospitals in early December.

4.2 Report of the Directors

B. Dickson noted participation in a focus group sponsored by McMaster University and Public Health.

A. Butcher-Milne and L. Saunders noted completion of Indigenous cultural training modules and found the information valuable.

J. Tettmann noted that a suggestion had been made to have a luncheon in the spring with all of the leads of the First Nations in our LHIN. Board members expressed interest in attending.

4.3 Report of the CEO

J. Tettmann noted several engagements over the past month, including learning opportunities from staff in the hospitals, staff lunch and learns and a French Language Services Forum in Toronto.

5.0 **Business Arising**

5.1 Meeting Minutes – Committee of the Whole – November 13, 2017

K. Parker thanked leads for their participation on committee meetings.

Motion: A. Butcher-Milne

Seconded: L. Saunders

That the North Simcoe Muskoka Local Health Integration Network Board of Directors approve the Committee of the Whole minutes of November 13, 2017.

...carried

6.0 **Committee Business**

6.1 Orillia Soldiers' Memorial Hospital Pre-Capital Submission

Building on discussion at the Committee of the Whole, N. Walker provided additional information regarding the process of Orillia Soldiers' Memorial Hospital's pre-capital submission.

Motion: A. Ott

Seconded: E. Vaillancourt

That the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) Board of Directors endorse the program and service elements of Orillia Soldiers' Memorial Hospital pre-capital submission.

...carried

6.2 Integrated Regional Falls Program Voluntary Integration

K. Parker noted the amount of work that goes into integrations and thanked N. Walker for his efforts to support the integration of the Integrated Regional Falls Program.

Motion: T. Salisbury

Seconded: T. Withey

That the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) Board of Directors accept the notice of intention to integrate the Integrated Regional Falls Program between Orillia Soldiers' Memorial Hospital (OSMH) and Waypoint Centre for Mental Health Care (Waypoint), and authorize the LHIN to notify OSMH and Waypoint that it does not intend to give notice of a decision or issue a notice under Section 27 of the Local Health System Integration Act, 2006.

...carried

6.3 Meditech Hospital Information System Integration

A.Ott noted the advance comprehensive work that was completed, providing clear, concise information that enabled the Board members to pass the motion without delay.

Motion: L. Saunders Seconded: J. Boulet

That the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) Board of Directors accept the notice of intention to integrate the Meditech Hospital Information System between Waypoint Centre for Mental Health Care, Ontario Shores Centre for Mental Health Sciences and Royal Ottawa Mental Health Centre, and authorize the NSM LHIN to notify Waypoint Centre for Mental Health Care, Ontario Shores Centre for Mental Health Sciences and Royal Ottawa Mental Health Centre that it does not intend to give notice of a decision or issue a notice under Section 27 of the Local Health System Integration Act, 2006.

...carried

6.4 Mission and Vision

Jill provided feedback from staff lunch and learns around vision and mission and that it was established that there needed to be a story behind the words for greater meaning and to quantify the statements.

Next steps were to be culture days involving staff on November 29 and December 6 to develop values of the organization.

It was noted that although the motion passed, A. Ott abstained from motion pending more information following the culture days.

Motion: J. Boulet Seconded: T. Salisbury

That the North Simcoe Muskoka Local Health Integration Network (NSM LHIN) Board of Directors reaffirm the vision '*Healthy People. Excellent Care. One System.*' and mission '*Together... Achieving Better Health, Better Care, Better Value.*' for the NSM LHIN.

...carried

7.0 **New Business**

8.0 **Standing Items**

9.0 **For Information**

9.1 Surge Planning

R. Van Iersel provided an extensive education of the complexities of surge planning (referring to an acute change in capacity) in the hospitals.

R. Van Iersel noted that surge times in hospitals throughout the year are generally predictable and follow a similar pattern year to year with the exception of a few anomalies, such as during the SARS and H1N1 outbreaks.

10.0 **Break Followed By In-Camera Session (if required)**

10.1 Report on In-Camera Session (if required)

Motion: T. Withey Seconded: B. Dickson
That the NSM LHIN Board of Directors move to closed session under section 9(5.1) of the
Local Health System Integration Act, 2006 to discuss personnel matters.
...carried

- 11.0 **Meeting Evaluation and Adjournment**
- 11.1 Meeting Adjournment

Motion: Seconded:
That the NSM LHIN Board of Directors meeting, of November 27, 2017, be adjourned.
...carried

NEXT MEETING: January 22, 2018 (9:00 a.m. – 1:00 p.m.)

Original Signed By:

Kirsten Parker, Board Chair

Original Signed By:

Jill Tettmann, Chief Executive Officer