

## BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office  
 975 Alloy Drive, Thunder Bay, ON

January 27, 2015  
 9:00 a.m. (Eastern)

<b>Present</b>	Joy Warkentin, Chair Dan Levesque Cathy Farrell Tina Copenace Gil Labine Dennis Gushulak (t/c)	<b>Staff</b>	Laura Kokocinski Susan Pilatzke Brian Ktytor
		<b>Recording Secretary</b>	Robin Orr

**Regrets**

Item #	To Be Accomplished	Action
<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
1.1	<b>Call to Order</b> The meeting was called to order at 9:02 a.m. (Eastern) by Chair J. Warkentin.	
1.2	<b>Declaration of Conflict of Interest</b> None declared.	
1.3	<b>Approval of Agenda</b> The agenda was presented for approval.  <b><u>Resolution #2015 - 1</u></b> <b>Moved by G. Labine and seconded by C. Farrell that the agenda be approved as presented.</b> <b>CARRIED</b>	
1.4	<b>Approval of Minutes</b> The minutes of the Board of Directors meeting of December 16, 2014, were presented for approval.  <b><u>Resolution #2015 - 2</u></b> <b>Moved by T. Copenance and seconded by C. Farrell that the minutes of the Board of Directors meeting of December 16, 2014 be approved as presented.</b> <b>CARRIED</b>	

Item #	To Be Accomplished	Action
1.5	<p><b>Business Arising</b> No business arising.</p>	
2.0	<p><b>BOARD EDUCATION</b></p>	
2.1	<p><b>Health System Funding Reform / Quality Based Procedures (QBPs)</b> B. Kytzor provided a high level overview of Health System Funding Reform, and how it will impact the future of the health care system in Ontario.</p> <p>He also outlined how the QBP works and their alignment to quality improvement plans (QIPs).</p> <p>Discussion ensued and questions were addressed.</p>	
2.2	<p><b>Aboriginal Health Services / Cultural Competency</b> S. Pilatzke presented information on the Aboriginal Health Plan. Key areas included:</p> <ul style="list-style-type: none"> <li>• Provincial Aboriginal LHIN Network (PALN), its composition, purpose and objectives</li> <li>• Aboriginal health issues in the North West LHIN</li> <li>• Aboriginal Health Services Advisory Committee and its role in providing advice to the North West LHIN with regards to health needs and priorities, and health serviced delivery issues affecting the Aboriginal people</li> <li>• Programs and services available to Aboriginals in the North West LHIN</li> <li>• Goals and objectives of Aboriginal health planning, including education and employment, and partnerships with First Nation communities, Health Canada, Public Health and other provincial partners</li> </ul> <p>A high level overview of cultural competency was presented. Areas covered included:</p> <ul style="list-style-type: none"> <li>• Board and staff training on cultural competency</li> <li>• Health service provider training initiative</li> <li>• An update on diversity plans including awareness and access, responsiveness to diversity / patient satisfaction, and renewal and expansion of diversity initiatives.</li> </ul>	
2.3	<p><b>Health Services Blueprint Integration Scenario Planning</b> B. Kytzor provided a presentation on the Health Services Blueprint Small Hospital Integration Scenario Project. An overview of the Small Hospital Integration Scenario project was presented as outlined in the presentation.</p> <p>Discussion followed.</p>	

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<b>3.0</b>	<b>BOARD LINKAGES</b>	
3.1	<p><b>Board Events Planning</b></p> <ul style="list-style-type: none"> <li>• <b>2015 Regional Board Meeting - Sioux Lookout</b> It was noted the date of the regional Board of Directors meeting, currently scheduled for May 26, 2015 may need to be revised. Several options were discussed. The Governance and Nominations Committee will review options and recommendations will be brought forward to the next Board meeting.</li> <li>• <b>2015 / 16 LHIN 10<sup>th</sup> Anniversary Celebration</b> Pan-LHIN communicators are reviewing; no further updates are available at this time.</li> </ul>	R. Orr
3.2	<p><b>Chair Report</b></p> <ul style="list-style-type: none"> <li>• <b>Board Vacancies</b> It was noted, over the next eighteen months, the appointment of the Board Chair and one Director will expire; appointing a Vice Chair as quickly as possible will be important for Board succession planning.</li> <li>• <b>LHIN Leadership Council</b> J. Warkentin provided an update on the January 22, 2015 LHIN Leadership meeting. <ul style="list-style-type: none"> <li>• The Collaborative Governance Workshop Report did not take into full consideration feedback provided from the North West LHIN Board of Directors.</li> <li>• Gail Donner's report on Home and Community Care will be released in the near future. This report will be shared with members when it is available.</li> <li>• LHIN Leadership will be reviewing education at a Pan-LHIN level.</li> <li>• Chair Council discussed options for delivery of Board Evaluations and agreed using a third party for future evaluations is the best method. For 2014, the survey will be developed and distributed by each LHIN. The Board was reminded to complete the Board Evaluation Survey when it is distributed.</li> <li>• All new appointments to the LHIN Board of Directors will be required to attend Governance training. G. Labine will be attending the training on February 10, 2015.</li> </ul> </li> </ul>	R. Orr
<b>4.0</b>	<b>BOARD ENDS DISCUSSION</b>	
4.1	<b>ENDS Education</b> None	
4.2	<b>ENDS Discussion</b> None	
4.3	<b>ENDS Monitoring</b>	

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4.3-1	<p><b>Ministry LHIN Performance Agreement (MLPA) Scorecard</b> It was noted, as part of the Auditor General recommendation, sharing the MLPA Scorecard is best practice and that it should be discussed at each meeting and remain on agenda.</p> <p>Discussion ensued. It was agreed the report will remain as a standing item on the agenda, allowing opportunity to address any questions.</p>	
<b>5.0</b>	<b>BOARD DECISIONS/PROCESSES</b>	
<b>5.1</b>	<b>Committee Reports</b>	
5.1-1	<p><b>Audit and Finance (A &amp; F) Committee</b> No report.</p>	
5.1-2	<p><b>Governance and Nominations (G &amp; N) Committee</b> Governance and Nominations Committee meeting package from January 12, 2015 was distributed as information.</p> <p>D. Levesque provided an update on the January 28, 2015 Governance to Governance (G2G) session. It was noted, there was some difficulty securing presenters for this session. S. Pilatzke provided an update on barriers, as well as overview for the G2G session. Discussion followed.</p> <p>A follow up letter from J. Warkentin will be sent to individuals who did not attend the session.</p>	S. Pilatzke
<b>5.2</b>	<b>Policy Review</b>	
5.1-1	<p><b>EL-102 Public Image</b> Policy EL-102 Public Image was presented; no changes were recommended.</p> <p><i>The meeting broke at 12:00 pm and reconvened following lunch.</i></p>	
<b>5.3</b>	<b>LHIN Operations</b>	
5.3-1	<p><b>2015 / 16 Draft Board Operating Budget</b> B. Kytlor noted the 2015/16 draft Board budget was reviewed and discussed at the Audit and Finance Committee meeting, and it was determined the proposed budget will meet the needs of the Board. If approved, the budget will be incorporated into the overall LHIN Operations Budget.</p> <p><b><u>Resolution #2015 - 3</u></b> <b>Moved by D. Levesque and seconded by C. Farrell that the North West LHIN Board of Directors approve the 2015/16 Board Operating Budget as presented.</b> <b>CARRIED</b></p>	
5.3-2	<p><b>H-SAA Update and Next Steps</b> L. Kokocinski provided an update regarding H-SAA and noted</p>	

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	<p>that a motion is required to authorize the negotiations of a new H-SAA. The Board was asked for their approval to send a sixty (60) day notice, stating we are planning to enter into a new H-SAA with our Health Service Providers.</p> <p><b><u>Resolution #2015 - 4</u></b>  <b>Moved by D. Gushulak and seconded by G. Labine that the North West LHIN Board of Directors, approve, under the <i>Commitment to the Future of Medicare Act, 2004</i>, that the LHIN intends to enter into a new H-SAA, which will be in the form of an extension to the existing H-SAA, and that the proposed “Notice: HSAA” be delivered to all hospitals funded by the LHIN, be approved as presented.</b>  <b>CARRIED</b></p>	
5.3-3	<p><b>Pre-Capital Submission for Family Health Team Renovation at Manitouwadge General Hospital (MGH)</b>            B. Kytlor noted this item was brought forward to the North West LHIN on Thursday, January 22; with a request from the MGH to forward to the Board for approval. The Board was asked to support the motion to move forward with the pre-capital submission as outlined in the attached briefing note.</p> <p><b><u>Resolution #2015 - 5</u></b>  <b>Moved by D. Levesque and seconded by G. Labine that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission from Manitouwadge General Hospital to undertake a capital project for renovation of space in the hospital used by the Manitouwadge Family Health Team (FHT). It must be noted that this initiative is funded through the Primary care Branch of the MOHLTC, and as such, it will not require financial support from the North West LHIN.</b>  <b>CARRIED</b></p>	
6.0	<b>MONITORING REPORTS</b>	
6.1	<p><b>EL-104 Asset Protection</b>            Monitoring Report EL-104 Asset Protection was presented for approval. It was noted, the process for presenting evidence remains unchanged.</p> <p><b><u>Resolution #2015 - 6</u></b>  <b>Moved by D. Gushulak and seconded by C. Farrell that the North West LHIN Board of Directors approve EL-104 Asset Protection Monitoring Report as presented.</b>  <b>CARRIED</b></p>	
7.0	<b>CONCENT AGENDA</b>	
7.1	<p><b>Declaration of Compliance</b>            The quarterly Declaration of Compliance was presented for</p>	

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	<p>approval.</p> <p><b><u>Resolution #2015 - 7</u></b>  <b>Moved by D. Levesque and seconded by G. Labine that the North West LHIN Board of Directors approve the Declaration of Compliance for the period of October 1, 2014, to December 31, 2014, as presented, and give direction to the Board Chair to certify that this attestation has been approved by the Board of the North West LHIN.</b>  <b>CARRIED</b></p>	
<b>8.0</b>	<b>INFORMATION</b>	
8.1	<p><b>Canada Revenue Agency Ruling for Part-Time Per Diem Appointees New Requirements - Memorandum</b>  This memorandum was presented for information.</p>	
8.2	<p><b>RMEFNO 2014/15 North West LHIN Recommendation Report</b>  This report was presented for information.</p>	
8.3	<p><b>CEO Report</b>  The CEO Report was presented for information.</p>	
<b>9.0</b>	<p><b>CLOSED SESSION</b></p> <p><b><u>Resolution #2015 - 8</u></b>  <b>Moved by T. Copenace and seconded by G. Labine that at 12:30 pm (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></b>  <b>(i) Personal or Public Interest</b>  <b>(vii) Personnel Matters</b>  <b>And further that the following persons be permitted to attend:</b>  <b>L. Kokocinski, B. Ktytor, S. Pilatzke, and R Orr.</b>  <b>CARRIED</b></p> <p><i>Meeting reconvened following the Closed Session.</i></p>	
9.1	<p><b>Report out of Closed Session</b></p> <p>The following motion was brought from closed session.</p> <p><b><u>Resolution #2015 - 12</u></b>  <b>Moved by G. Labine and seconded by D. Levesque that the North West LHIN Board of Directors authorize the LHIN Leadership Council, through a small Work Group with representation from LHIN CEOs and Board Chairs, to act on behalf of the LHIN to coordinate and manage the negotiation process for the renewal of the LHIN-Ministry</b></p>	

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	<b>Performance Agreement for 2015/16. CARRIED</b>	
<b>10.0</b>	<b>ADJOURNMENT</b>	
10.1	<b>Meeting Evaluation</b> Completed evaluations to be provided to R. Orr.	
10.2	<b>Future Agenda Items</b> Agenda items to be forwarded to the Chair or to R. Orr.	All members
10.3	<b>Date of Next Meeting</b> The next meeting has been scheduled for March 31, 2015 in Thunder Bay, Ontario.	
10.4	<b>Adjournment</b>  <b><u>Resolution #2015 - 15</u></b> <b>Moved by D. Levesque and seconded by T. Copenace that at 2:00 pm (Eastern) the meeting be adjourned.</b> <b>CARRIED</b>	
	Chair _____  Secretary _____	