

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay ON

April 24, 2018
9:00 am (Eastern)

Present	Cathy Farrell, Acting Chair Tim Berube Dorothy Piccinin Cindy Jarvela Beatrice Metzler Darryl Allan Francois Hastir	Staff	Laura Kokocinski Susan Pilatzke Brian Ktytor Chrysta Burns Rakib Mohammed Petty Ndebele Sarah Newberry t/c
Regrets	Gil Labine Carol Neff Tina Copenace	Recording Secretary	Betty-Anne Grey

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	<p>Call to Order The meeting was called to order at 9:00 am (Eastern) by Acting Chair C. Farrell. C. Farrell read a thank you card to the Board from L. Kokocinski. Guests and North West LHIN staff were introduced and welcomed to the meeting.</p> <p>C. Farrell read a message from G. Labine, Chair to L. Kokocinski, CEO as follows: <i>"I would like to take this opportunity on behalf of the Board and all the citizens of Northwestern Ontario to sincerely thank you for your forty plus years of dedication and commitment to quality health care in Northern Ontario. All the best in your retirement."</i></p> <p>C. Farrell noted that G. Labine also stated that <i>"he would like to acknowledge and welcome the new North West LHIN CEO, Dr. R. Crocker Ellacott who will start May 14, 2018."</i></p>	
1.2	<p>Declaration of Conflict of Interest None declared.</p>	
1.3	<p>Approval of Agenda The agenda was approved as presented.</p>	
1.4	<p>Business Arising None.</p>	

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2.0	BOARD EDUCATION	
3.0	BOARD LINKAGES	
3.1	<p>Chair Report C. Farrell, Acting Chair (April 1, 2018 – April 24, 2018) provided an update on recent activities including the following:</p> <ul style="list-style-type: none"> - Reported on the outcome of the LHIN Chairs teleconference April 10, 2018. - The Ministry-LHIN Accountability Agreement (MLAA) will not be approved before the writ. - Annual Business plans are expected to be approved. - T. Berube will attend the OHA Annual Rural & Northern Health Care Leadership Conference May 8th & 9th, 2018. - Community engagement sessions were added in Marathon, Manitouwadge and Red Lake at the request of the communities. - C. Farrell attended a reception with Michael Gravelle. - The North West LHIN announced the new CEO, Dr. R. Crocker Ellacott on April 19, 2018. C. Farrell had a media session with Magic 99 - T. Berube's OIC appointment has been extended to December 31, 2018 	
4.0	CONSENT AGENDA	
4.1	<p>Board of Directors Meeting Minutes March 27, 2018 Declaration of Compliance: January 1, 2018 to March 31, 2018</p>	
4.2	<p>C. Farrell presented the consent agenda for approval.</p> <p><u>Resolution #2018 - 41</u> Moved by T, Berube and seconded by C. Jarvela that the North West LHIN Board of Directors approve the Consent Agenda as presented. CARRIED</p>	
5.0	BOARD ENDS DISCUSSION	
5.1	ENDS Education None.	
5.2	ENDS Discussion None.	
5.3	ENDS Monitoring	
5.3-1	<p>2017-2018 CEO Performance Report L. Kokocinski presented the 2017-2018 CEO Performance Report and addressed key challenges, goals and outcomes. A high level review of the achievements attained in 2017-2018 was shared as well as future opportunities of focus and priorities moving forward.</p> <p>Board members were pleased with the comprehensive work and provided positive feedback on the work completed.</p>	

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	<p>L. Kokocinski acknowledged and thanked her staff for the work they have done.</p> <p>The report will be posted to the North West LHIN website and Board portal.</p> <p>Discussion ensued, questions were addressed.</p> <p><i>A break was observed at 10:05 am. The meeting reconvened at 10:25 am. .</i></p>	
5.3-2	<p>2017-2018 CEO Monitoring of Board ENDS A high-level overview of the CEO Monitoring of the Board ENDS 2017-2018 report was presented to the Board. Strategies and initiatives underway to address indicators not achieved was provided.</p> <p>Discussion ensued, questions were addressed.</p>	
5.4	<p>Generative Discussion None.</p>	
6.0	BOARD DECISIONS/PROCESSES	
6.1	Committee Reports	
6.1-1	<p>Governance and Nominations (April 10, 2018) The committee could not conduct business during the meeting due to lack of quorum. All information will be brought back to the next scheduled Governance and Nominations Committee meeting.</p>	
6.2	Policy Review	
6.2-2	<p>BC-101 CEO Job Description LHIN This item was deferred pending consultation.</p>	
6.3	LHIN Operations	
7.0	MONITORING REPORTS	
8.0	QUALITY AND ETHICS	
8.1	<p>Quality Report (Committee of the Whole) The Quality Report was distributed to the Board. An overview of the structure was provided. The North West LHIN adopted the Six Quality Dimensions, Patient Centred, Efficient, Safe, Effective, Timely and Equitable to align to the North West LHIN Board Policy, Health Quality Ontario, and the North West LHIN Quality Strategy.</p> <p>The six Quality Dimensions in two different streams, Health System and Home and Community Care were outlined in the North West LHIN Quality Scorecard.</p>	

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	<p>Board members commented that the design and format of the report is very clear and liked how it is streamed into both the Health System and Home and Community Care. The report is comprehensive enough that it makes the numbers meaningful. The Board asked that some context be provided when we are out of sync with the provincial average.</p> <p>The Board discussed receiving an annual patient satisfaction report from HSPs and SPOs. It was noted that there would need to be a debate and evidence of why the Board is requesting this information.</p> <p>The Governance and Nominations Committee will review the Quality report to determine what needs to be brought to the Board.</p> <p>Board members were asked to provide comments to C. Farrell, Chair, Governance and Nominations Committee. Feedback will be provided to B. Ktytor.</p>	
9.0	INFORMATION	
9.1	<p>Transition Update The LHIN Renewal Q4 Final Reporting Placemat was distributed. S. Pilatzke provided a review of the areas highlighted in yellow.</p>	
9.2-1	<p>CEO Report The CEO Report was distributed to the Board for information. L. Kokocinski acknowledged the Executive team for preparing the CEO report in her absence.</p> <p><u>Health Services Blueprint</u> The Health Services Blueprint updated strategy will be brought to the Board once it is developed.</p> <p><u>Community Engagement</u> P. Ndebele provided an update on the Community Engagement Sessions to date. She noted the following were the emerging themes:</p> <ul style="list-style-type: none"> ❖ Home and Community Care ❖ Long-Term Care (wait times) ❖ Mental Health and Addictions ❖ Seniors Care and Dementia ❖ Assisted Living/Supportive Housing ❖ Access to Primary Care, Closer to Home ❖ Patient Transportation/Transfer Services ❖ Palliative Care ❖ Indigenous Inclusion ❖ “One stop shop” for sharing information ❖ Communication challenges among providers 	

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	<p>P. Ndebele outline the extensive promotional work completed to improve participation rates at the community workshops.</p> <p>P. Ndebele acknowledged her appreciation for the support of the Board, Executive and staff. Board members provided positive comments on the professionalism of the Communications team.</p> <p>L. Kokocinski provided an overview of the document <i>When the Writ Drops</i>. If there are any questions or concerns please contact B. Grey. If more information becomes available it will be posted on the Board portal. An update will be provided at the May Board Meeting.</p>	
9.2-2	<p>Ministry LHIN Accountability Agreement (MLAA) Indicator Report The Q3 Ministry LHIN Accountability Agreement Indicator Report was provided to the Board. It was noted that data has not changed since the last report was submitted.</p> <p><u>North West LHIN Performance Summary – February 2018</u></p> <p>An overview of the North West LHIN Performance Summary – February 2018 was provided. It was noted that the correct date for the first column “<i>Target</i>” should be 2017-18. The Ministry recognizes that the MLAA indicators are long term targets. The ministry is accepting that these are aspirational. LHIN CEOS have requested that the Ministry identifies that these targets are aspirational on the document.</p> <p><i>A break was observed at 12:05 pm to 12:35 pm prior to commencing the Closed session.</i></p>	
10.0	<p>CLOSED SESSION</p> <p><u>Resolution #2018 - 42</u> Moved by F. Hastir and seconded by D. Allan that at 12:35 pm (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> (a) Personal or Public Interest (g) Personnel Matters And further that the following persons be permitted to attend: L. Kokocinski, B. Ktytor, S. Pilatzke, P. Ndebele, C. Burns, R. Mohammed, S. Newberry and B. Grey. CARRIED</p>	
11.0	ADJOURNMENT	
11.1	<p>Meeting Evaluation Completed evaluations to be provided to B. Grey.</p>	
10.2	Future Agenda Items	

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	Agenda items to be forwarded to the Chair or to B. Grey by May 7, 2018.	All members
11.3	Date of Next Meeting The next meeting is scheduled for May 29, 2018.	
11.4	Adjournment <u>Resolution #2018 - 46</u> Moved by D. Piccinin and seconded by F. Hastir that at 2:20 pm (Eastern) the meeting be adjourned. CARRIED	
	Chair _____ Secretary _____	