

## BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office  
975 Alloy Drive, Thunder Bay ON

April 26, 2016  
9:00 am (Eastern)

<b>Present</b>	Dan Levesque, Chair Tina Copenace Cathy Farrell Tim Berube Herbert ZoBell Gil Labine Darryl Allan Dennis Gushulak	<b>Staff</b>	Laura Kokocinski Susan Pilatzke Brian Ktytor Petronilla Ndebele
		<b>Recording Secretary</b>	Robin Orr

### Regrets

Item #	To Be Accomplished	Action
<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
1.1	<b>Call to Order</b> The meeting was called to order at 9:00 am (Eastern) by Chair D. Levesque.	
1.2	<b>Declaration of Conflict of Interest</b> None declared.	
1.3	<b>Approval of Agenda</b> The agenda was approval as presented.	
1.4	<b>Approval of Minutes</b> The minutes of the Board of Directors meeting of March 29, 2016 were presented for approval.  <b><u>Resolution #2016 - 30</u></b> <b>Moved by G. Labine and seconded by H. ZoBell that the minutes of the Board of Directors meeting of March 29, 2016 be approved as presented.</b> <b>CARRIED</b>	
1.5	<b>Business Arising</b> None	
<b>2.0</b>	<b>BOARD EDUCATION</b>	
2.1	<b>Policy FIN-111 Travel Expenses</b> The Board was presented with a copy of Policy FIN-111 Travel	

Item #	To Be Accomplished	Action
	Expenses. Changes were highlighted; members were asked to update their binders and become familiar with the policy.	
<b>3.0</b>	<b>BOARD LINKAGES</b>	
3.1	<p><b>Chair Report</b></p> <p>D. Levesque provided an update on recent activities including:</p> <ul style="list-style-type: none"> <li>• C. Farrell has been reappointed by Order in Council for a second 3 year term ending April 23, 2019.</li> <li>• The Public Appointment Secretariat has advised applicants for upcoming Board vacancy are under review.</li> <li>• A Board to Board meeting with the Northwestern Health Unit Board is scheduled for May 30. D. Gushulak noted he will not be available to attend.</li> <li>• D. Levesque and L. Kokocinski will be presenting at NOMA conference on April 28, 2016.</li> </ul>	
3.2	<p><b>May 2016 Governance to Governance</b></p> <p>Details of the May 30, 2016 Governance to Governance Session were shared; including an overview of the travel schedule. Further details will be shared prior to the session.</p>	
<b>4.0</b>	<b>BOARD ENDS DISCUSSION</b>	
4.1	<p><b>ENDS Education</b></p> <p>None</p>	
4.2	<b>ENDS Discussion</b>	
4.3	<b>ENDS Monitoring</b>	
4.3-1	<p><b>Ministry LHIN Accountability Agreement (MLAA) Indicator Report</b></p> <p>The Q3 Ministry LHIN Accountability Agreement Indicator report was provided to the Board for discussion.</p>	
4.3-2	<p><b>CCAC Indicators</b></p> <p>A high level overview of the CCAC indicators were provided to the Board. These indicators have been shared with the North West CCAC who have been asked to identify strategies which could improve these indicators. Discussion ensued.</p>	
4.3-3	<p><b>2015/16 CEO Performance Report</b></p> <p>L. Kokocinski presented the 2015/16 CEO Performance Report and addressed key issues. A high level overview of achievements attained in 2015/16 was shared as well as opportunities of focus and priorities moving forward.</p> <p>Discussion ensued; questions were addressed.</p> <p>Board members were pleased with the comprehensive work provided; and provided positive feedback on the work completed.</p>	
4.3-4	<p><b>CEO Interpretation of the Board Ends 2015/16</b></p> <p>The CEO Interpretation of the Board Ends 2015/16 report was</p>	

Item #	To Be Accomplished	Action
	<p>pre-distributed to the Board. Questions were asked regarding specific indicators; clarification was provided. The Board asked that in the future that notes regarding specific indications (in progress or not achieved) be included with each indicator ration than in an appendix.</p> <p><i>A break was observed from 11:00 - 11:15 am.</i></p>	
4.4	<b>Generative Discussion</b>	
5.0	<b>BOARD DECISIONS/PROCESSES</b>	
5.1	<b>Committee Reports</b>	
5.1-1	<p><b>Audit and Finance (A &amp; F) Committee</b> No Report</p>	
5.1-2	<p><b>Governance and Nominations (G &amp; N) Committee</b> The Governance and Nominations Committee meeting package from February 9, 2016 was pre-distributed. A brief overview of the materials was provided. It was noted a Nominations Committee was established, with a recommendation to ask two individuals at large to participate.</p> <p>A one hour webinar with Boards and CEO's of health service providers, with a focused on the Health Services Blueprint implementation and early adopter work was proposed for June 2016.</p> <p>Additional items will be addressed later in the agenda.</p>	
5.2	<b>Policy Review</b>	
5.2-1	<p><b>EL-106 Treatment of External Stakeholders</b> Policy EL-106 Treatment of External Stakeholders was reviewed, no changes were recommended.</p>	
5.2-2	<p><b>EL-107 Treatment of Staff</b> Policy EL-107 Treatment of Staff was reviewed, no changes were recommended.</p>	
5.2-3	<p><b>BC-100 Board Delegation to CEO</b> Policy BC-100 Board Delegation to CEO was reviewed, no changes were recommended.</p>	
5.2-4	<p><b>BC-101 CEO Job Description</b> Policy BC-101 CEO Job Description was reviewed, no changes were recommended.</p>	
5.2-5	<p><b>GP-100 Governance Approach</b> Policy GP-100 Governance Approach was reviewed, no changes were recommended.</p>	
5.2-6	<p><b>GP-101 Board Meeting Process</b> Policy GP-101 Board Meeting Process was reviewed, no changes were recommended.</p>	
5.2-7	<p><b>GP-111 Board Effectiveness Evaluation</b> Policy GP-111 Board Effectiveness Evaluation was reviewed,</p>	

Item #	To Be Accomplished	Action
	no changes were recommended.	
<b>5.3</b>	<b>LHIN Operations</b>	
5.3-1	<p><b>Shoal Lake First Nation - Transfer of Kenora Chiefs Advisory Funding</b> S. Pilatzke provided an overview of the Shoal Lake First Nation briefing note previously distributed. The Board was asked to support a recommendation to not oppose the request for a funding integration as outlined in the briefing note.</p> <p><b><u>Resolution #2016 - 31</u></b> <b>Moved by D. Gushulak seconded by D. Allan that the North West LHIN Board of Directors not oppose the request for a funding integration; specifically, the reallocation of \$91,241 in base funding from Kenora Chiefs Advisory to an alternate, existing, Health Service Provider effective no later than June 30, 2016; knowing this funding is intended to support the provision of Mental Health and Community Support Services for the residents of Shoal Lake 39 First Nation, and further that the funding provided to the identified Health Service Provider will be utilized to deliver the same services for which Kenora Chiefs Advisory is currently funded.</b> <b>Carried</b></p>	
5.3-2	<p><b>Thunder Bay Data Centre Pre-Capital Submission</b> A briefing note regarding the Thunder Bay Data Centre Pre-Capital Submission was pre-circulated in the Board meeting package. The Board was asked to support a motion to endorse Part A of the Pre-Capital submission Form submitted by Thunder Bay Regional Health Sciences Centre (TBRHSC) to build a new regional data centre at TBRHSC site as outlined in the briefing note.</p> <p><b><u>Resolution #2016 - 32</u></b> <b>Moved by D. Allan and seconded by G. Labine that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission Form submitted by Thunder Bay Regional Health Sciences Centre to build a new regional data centre at the TBRHSC site, subject to the condition that the hospital utilizes its own funds to support the construction and ongoing operating costs of the project and further recommend that the hospital continue to the next stage of the capital process.</b> <b>Carried</b></p>	
5.3-3	<p><b>Ontario Special Needs Strategy - St. Joseph's Care Group Integration</b> S. Pilatzke presented a recommendation regarding the voluntary integration of pre-school speech language services as</p>	

Item #	To Be Accomplished	Action
	<p>outlined in the previously circulated briefing note. The Board was asked to support a motion to not oppose the voluntary integration as outlined in the briefing note.</p> <p><b><u>Resolution #2016 - 33</u></b>  <b>Moved by T. Copenace and seconded by T. Berube that the North West LHIN Board of Directors not oppose the proposed voluntary integration of pre-school speech language services that includes a funding transfer of \$90,900 to support these services from St. Joseph's Care Group to an alternate health service provider subject to a final review by the Minister of Health and Long-Term Care and the North West LHIN.</b>  <b>Carried</b></p>	
6.0	<b>MONITORING REPORTS</b>	
7.0	<b>CONSENT AGENDA</b>	
7.1	<p><b>Declaration of Compliance - January 1, 2016 to March 31, 2016</b></p> <p>A request was made to discuss the Declaration of Compliance. An explanation of the non-compliance clauses was provided.</p> <p><b><u>Resolution #2016 - 34</u></b>  <b>Moved by G. Labine and seconded by D. Gushulak that the North West LHIN Board of Directors approve the Declaration of Compliance for the period of January 1, 2016, to March 31, 2016, as presented, and give direction to the Board Chair to certify that this attestation has been approved by the Board of the North West LHIN.</b>  <b>Carried</b></p>	
8.0	<b>INFORMATION</b>	
8.1	<p><b>Cardio Vascular Surgery Transition Plan TBRHSC Update</b>  S. Pilatzke provided the Board with an update on the transition plan for the Cardio Vascular surgery program that is transitioning to Thunder Bay Regional Health Science Centre. The University Health Network Hospital, Thunder Bay Regional Health Science Centre and Hamilton Niagara Brandt LHIN are working together to move forward with a four year transition plan.</p>	
8.2	<p><b>CEO Report</b>  The CEO Report was presented. Additionally, the CEO provided the Board with a copy of the Ministry's Patients First: Action Plan for Health Care, Year One Results.</p>	
9.0	<p><b>CLOSED SESSION</b></p> <p><b><u>Resolution #2016 - 35</u></b>  <b>Moved by H. ZoBell and seconded by T. Berube that at</b></p>	

Item #	To Be Accomplished	Action
	<p><b>11:41 am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></b>  <b>(i) Personal or Public Interest</b>  <b>(vii) Personnel Matters</b>  <b>And further that the following persons be permitted to attend:</b>  <b>L. Kokocinski, B. Ktytor, S. Pilatzke and R Orr.</b>  <b>CARRIED</b></p> <p><i>A lunch break was observed from 12:00 - 12:30 pm prior to commencing the Closed Session.</i></p> <p><i>The meeting reconvened following the Closed Session.</i></p>	
9.1	<p><b>Report out of Closed Session</b>  The following motion was brought out of closed session.</p> <p><b><u>Resolution #2016 - 37</u></b>  <b>Moved by C. Farrell and seconded by T. Berube that the North West LHIN Board of Directors approve the January 25, 2016 Governance to Governance Draft Report be released to the public and posted to the North West LHIN website.</b>  <b>CARRIED</b></p>	
<b>10.0</b>	<b>ADJOURNMENT</b>	
10.1	<p><b>Meeting Evaluation</b>  Completed evaluations to be provided to R. Orr.</p>	
10.2	<p><b>Future Agenda Items</b>  Agenda items to be forwarded to the Chair or to R. Orr.</p>	All members
10.3	<p><b>Date of Next Meeting</b>  The next meeting is scheduled for May 31, 2016.</p>	
10.4	<p><b>Adjournment</b></p> <p><b><u>Resolution #2016 – 39</u></b>  <b>Moved by T. Copenace and seconded by D. Levesque that at 2:08 pm (Eastern) the meeting be adjourned.</b>  <b>CARRIED</b></p>	
	<p><b>Chair</b> _____</p> <p><b>Secretary</b> _____</p>	