

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay, ON

June 30, 2015
9:00 a.m. (Eastern)

Present	Joy Warkentin, Chair Dan Levesque Tina Copenace Gil Labine Dennis Gushulak Tim Berube Herbert ZoBell Darryl Allan	Staff	Laura Kokocinski Susan Pilatzke Brian Ktytor Petty Ndebele
		Recording Secretary	Robin Orr
		Guest	Dr. Keith Seel (Skype)
Regrets	Cathy Farrell		

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 9:00 a.m. (Eastern) by Chair J. Warkentin. Staff observers were welcomed.	
1.2	Declaration of Conflict of Interest None declared.	
1.3	Approval of Agenda The agenda was presented for approval. <u>Resolution #2015 - 61</u> Moved by G. Labine and seconded by H. ZoBell that the agenda be approved as presented. CARRIED	
1.4	Approval of Minutes The minutes of the Board of Directors meeting of May 26, 2015 were presented for approval. <u>Resolution #2015 - 62</u> Moved by D. Gushulak and seconded by D. Allan that the minutes of the Board of Directors meeting of May 26, 2015 be approved as presented. CARRIED	

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1.5	<p>Business Arising No business arising.</p>	
2.0	<p>BOARD EDUCATION</p>	
2.1	<p>Generative Governance Dr. Keith Seel opened the Generative Governance Session and noted the session will focus on the Educator Role in Governance. Discussion ensued. It was noted, when hosting a Governance Session it would be helpful to document responses from participants to be used as historic information, as well as provide insight into areas that went well and where improvements can be made.</p> <p>Dr. Seel left the meeting following the Generative Governance Board Education Session.</p>	
3.0	<p>BOARD LINKAGES</p>	
3.1	<p>Sioux Lookout – Governance to Governance (G2G) Session An update on the G2G session was provided. It was agreed the same process used for the distribution of materials for the May 25, 2015 Kenora G2G session will be applied for the September 14, 2015 G2G Session to be held in Sioux Lookout. Materials will be reviewed and adjusted to ensure they are culturally appropriate.</p> <p>The slidedeck used in Kenora will be revised to ensure it is culturally appropriate for the Sioux Lookout session.</p> <p>T. Copenace and two additional Board members will review the slidedeck prior to the session.</p>	<p>S. Pilatzke</p> <p>T. Copenace 2 additional Board members</p>
3.2	<p>Chair Report J. Warkentin provided an update on recent events including:</p> <ul style="list-style-type: none"> • Ground breaking Ceremony at St. Joseph’s Care Group • M. Gravelle’s 20th Anniversary Celebration <p>Summer Coverage Members were asked to support a motion to allow J. Warkentin, D. Levesque and G. Labine collectively make decisions on behalf of the Board of Directors for the months of July and August 2015 (when no Board meetings are scheduled).</p> <p><u>Resolution #2015 - 63</u> Moved by D. Allan and seconded by T. Copenace that the North West LHIN Board of Directors approve that J. Warkentin, D. Levesque and G. Labine can collectively make decisions during July and August, 2015, on behalf of the North West LHIN Board, and to provide a follow-up</p>	

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	report of any actions taken at the September 2015 Board Meeting. CARRIED	
4.0	BOARD ENDS DISCUSSION	
4.1	ENDS Education None	
4.2	ENDS Discussion No discussion occurred however; it was noted there will be a focus on ENDS at the Board Strategic Planning Session in the fall of 2015 at which time next steps will be discussed.	
4.3	ENDS Monitoring	
4.3-1	Ministry LHIN Performance Agreement (MLPA) Scorecard The MLPA scorecard was presented for review. It was noted this is new data for Q4 2014/15. Discussion followed, specific questions were addressed.	
5.0	BOARD DECISIONS/PROCESSES	
5.1	Committee Reports	
5.1-1	<i>Audit and Finance (A & F) Committee</i> The June 9, 2015 Audit and Finance Committee meeting materials were pre-distributed. It was noted, Monitoring Report EL-103 Enterprise Risk Management was discussed at the June A & F meeting and is included in the package as information; this report will be brought to the Board for approval in September. H. ZoBell will assume the role of A & F Committee Chair beginning in September 2015. Additional items will be addressed later in the agenda. J. Warkentin acknowledged and thanked staff for their outstanding support for this committee.	
5.1-2	<i>Governance and Nominations (G & N) Committee</i> The Governance and Nominations Committee meeting materials were pre-distributed for Board information. Specific items will be addressed later in the agenda.	
5.2	Policy Review	
5.2-1	EL-100 General Executive Constraint Policy EL-100 General Executive Constraint was presented; no changes were recommended.	
5.2-2	EL-101 Communication and Counsel to the Board Policy EL-101 Communication and Counsel was presented; no changes were recommended.	
5.2-3	EL-105 Corporate Identity Policy EL-105 Corporate Identity was presented; no changes were recommended.	
5.2-4	EL-110 Compensation and Benefits Policy EL-110 Compensation and Benefits was presented; no changes were recommended.	

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5.2-5	<p>EL-111 CEO Emergency Succession Plan Policy EL-111 CEO Emergency Succession Plan was presented; no changes were recommended.</p>	
5.2-6	<p>BC-103 CEO Compensation Policy BC-103 CEO Compensation was presented; no changes were recommended.</p>	
5.2-7	<p>GP-104 Board Member Roles and Responsibilities Policy GP-104 Board Member Roles and Responsibilities was presented; no changes were recommended.</p>	
5.2-8	<p>GP-105 Code of Conduct Policy GP-105 Code of Conduct was presented; no changes were recommended</p>	
5.3	LHIN Operations	
5.3-1	<p>Pre-Capital Submission for Development of a Cardiovascular Surgical Program at Thunder Bay Regional Health Sciences Centre (TBRHSC) B. Kytör provided an overview of the briefing note on the pre-capital submission for development of a Cardiovascular Surgical Program at TBRHSC. Discussion ensued. It was noted discussions have taken place with the other LHINs affected, as volumes will be moving and will impact them.</p> <p>The Board was asked to endorse the recommendation as outlined in the briefing note provided.</p> <p><u>Resolution #2015 - 64</u> Moved by D. Levesque and seconded by T. Berube that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission Form from Thunder Bay Regional Health Sciences Centre to undertake a capital project for the development of a comprehensive cardiovascular surgical program. Furthermore, it is recommended that the advancement of this capital project beyond the Pre-Capital stage is conditional upon demonstration of financial feasibility of the project, including demonstration that there will be no adverse impacts on TBRHSC’s current mandate, and conditional upon appropriation of the required operating funding for the Minister of Health and Long-Term Care. CARRIED</p>	
5.3-2	<p>2016-2019 Long-Term Care Home Service Accountability Agreement (LSAA) Negotiations The 2016-2019 Long-Term Care Home Service Accountability Agreement Negotiations briefing note was presented and discussed. It was noted the negotiation of the LSAA is carried out centrally for all LHINs. The Board was asked to support a motion to authorize an LSAA Negotiating Team to coordinate and manage the consultation and negotiation process for the</p>	

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	<p>2016-2019 LSAA. Updates will be brought forward to the Board as they become available.</p> <p><u>Resolution #2015 - 65</u> Moved by T. Berube and seconded by H. ZoBell that the North West LHIN Board of Directors hereby authorizes an LSAA Negotiating Team with representation from 3 LHIN CEOs (Central East, Hamilton Niagara Haldimand Brant and Waterloo Wellington LHINs) to act on behalf of the North West LHIN to coordinate and manage the consultation and negotiation process for the 2016-2019 LSAA. CARRIED</p>	
5.3-3	<p>Policy OP-105 Internal Social Media Policy Moved to Consent Agenda.</p>	
6.0	<p>MONITORING REPORTS None</p>	
6.1	<p>EL-109 Financial Conditions Activity Monitoring Report EL-109 Financial Conditions and Activity Report and supporting documents were presented for approval.</p> <p><u>Resolution #2015 - 66</u> Moved by D. Gushulak and seconded by G. Labine that the North West LHIN Board of Directors approve Monitoring Report EL-109 Financial Conditions Activity as presented. CARRIED</p>	
7.0	<p>CONSENT AGENDA</p>	
7.1	<p>Declaration of Compliance Policy OP-105 Internal Social Media Policy</p> <p><u>Resolution #2015 - 67</u> Moved by D. Allan and seconded by H. ZoBell that the North West LHIN Board of Directors approve the items listed under the Consent Agenda, and that the Board gives direction to the Board Chair to certify that the attestation for the period of April 1, 2015 to June 30, 2015 has been approved by the Board of the North West LHIN. CARRIED</p>	
8.0	<p>INFORMATION</p>	
8.1	<p>CEO Report The CEO Report and a copy of the Personal Support Services Regulatory Amendments and Home and Community Care Policy Implementation communiqué were pre-distributed for information. A handout entitled “Annual Declaration Action Commitments Status Update” was distributed at the meeting. Further information related to the communiqué and handout will be shared as they become available.</p>	
9.0	<p>CLOSED SESSION</p>	

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	<p>Resolution #2015 - 68 Moved by D. Gushulak and seconded by T. Copenace that at 10:30 a.m. (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> <i>(i) Personal or Public Interest</i> <i>(vii) Personnel Matters</i> And further that the following persons be permitted to attend: L. Kokocinski, B. Ktytor, S. Pilatzke and R Orr. CARRIED</p> <p><i>A fifteen minute break occurred from 10:30 – 10:45 a.m.</i></p> <p><i>Meeting reconvened following the Closed Session.</i></p>	
9.1	<p>Report out of Closed Session The following motion was brought from closed session.</p> <p>Resolution #2015 - 71 Moved by G. Labine and seconded by T. Berube that the North West LHIN Board of Directors approve the 2015-2016 Annual Business Plan. CARRIED</p>	
10.0	ADJOURNMENT	
10.1	<p>Meeting Evaluation Completed evaluations to be provided to R. Orr.</p>	
10.2	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to R. Orr.</p>	All members
10.3	<p>Date of Next Meeting The next meeting is scheduled for September 15, 2015 in Sioux Lookout, Ontario.</p>	
10.4	<p>Adjournment</p> <p>Resolution #2015 – 79 Moved by T. Copenace and seconded by D. Allan that at 1:40 p.m. (Eastern) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____</p> <p>Secretary _____</p>	