

## BOARD OF DIRECTORS MEETING MINUTES

Sunset Inn and Suites  
10 First Avenue South, Sioux Lookout, ON

September 15, 2015  
8:30 a.m. (Central)

<b>Present</b>	Joy Warkentin, Chair Dan Levesque Tina Copenace Cathy Farrell Dennis Gushulak Tim Berube Herbert ZoBell	<b>Staff</b>	Laura Kokocinski Susan Pilatzke Brian Ktytor Petty Ndebele Heather Murchison t/c
<b>Regrets</b>	Gil Labine Darryl Allan	<b>Recording Secretary</b>	Robin Orr
		<b>Guests</b>	Renee Southwind Cathy Loon

Item #	To Be Accomplished	Action
<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
1.1	<b>Call to Order</b> The meeting was called to order at 8:30 a.m. (Central) by Chair J. Warkentin.	
1.2	<b>Declaration of Conflict of Interest</b> None declared.	
1.3	<b>Approval of Agenda</b> The agenda was presented for approval. Approval of the Minutes will be changed from May 26, 2015 to June 30, 2015.  <b><u>Resolution #2015 - 83</u></b> <b>Moved by C. Farrell and seconded by T. Berube that the agenda be approved as amended.</b> <b>CARRIED</b>	
1.4	<b>Approval of Minutes</b> The minutes of the Board of Directors meeting of June 30, 2015 were presented for approval.  <b><u>Resolution #2015 - 84</u></b> <b>Moved by D. Levesque and seconded by H. ZoBell that the minutes of the Board of Directors meeting of June 30, 2015 be approved as presented.</b> <b>CARRIED</b>	

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1.5	<p><b>Business Arising</b> No business arising.</p>	
<b>2.0</b>	<b>BOARD EDUCATION</b>	
2.1	<p><b>Cultural Competency Training – Meno-Ya-Win</b> Renee Southwind and Cathy Loon, Meno-Ya-Win Health Centre provide cultural competency training to the Board of Directors which included an interactive exercise.</p> <p>Following the training, J. Warkentin thanked Renee and Cathy for attending; both Renee and Cathy left the meeting following the Cultural Competency Training Education Session.</p> <p><i>A break was observed from 10:30 – 10:45 am.</i></p>	
2.2	<p><b>North West LHIN Integration Scenario Planning</b> H. Murchison, Director Health System Development and Integration, joined the meeting via teleconference and provided a high level overview of the Integration Scenario Planning Project.</p> <p>Discussion ensued and questions were addressed. It was agreed the integration scenario planning work being completed is valuable to the success of the North West LHIN, as well as being in line with the Ministry direction.</p> <p><i>H. Murchison left the meeting following the discussion.</i></p>	
<b>3.0</b>	<b>BOARD LINKAGES</b>	
3.1	<p><b>Sioux Lookout – Governance to Governance (G2G) Session Debrief</b> The Board engaged in discussion and shared take aways from the September 14, 2015 G2G session. Points noted include:</p> <ul style="list-style-type: none"> <li>• Although there was low attendees participants obtained value from the session</li> <li>• More leadership in attendance would have been helpful</li> <li>• Interaction was very positive and collaborative, great discussion looking at bigger picture.</li> <li>• Need to ensure finding solutions versus just looking at issues, changes not evident</li> <li>• Attendees lacked of clear understanding of how to serve needs in communities, leadership is required to move forward.</li> </ul> <p>Discussion ensued regarding education and increasing leadership. Leveraging champions will be helpful as we move forward.</p>	
3.2	<p><b>Chair Report</b> J. Warkentin provided an update on recent events including:</p> <ul style="list-style-type: none"> <li>• A meeting with the Chief of Police regarding LHIN</li> </ul>	

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	<p>support for a collaborative approach to address the concept of an integrated outreach team for people with mental health and additions issues. L. Kokocinski noted a team has already been formalized who is drafting a plan. The Canadian Mental Health Association will work with the police to provide training as part of strategy.</p> <ul style="list-style-type: none"> <li>• The Auditor General of Ontario has called for an audit of the North West LHIN.</li> <li>• A discussion with Geraldton District Hospital Board Chair was held regarding commitment to hire a CEO for a maximum 2 year term.</li> <li>• Advised Nipigon District Memorial Hospital Board Chair they can appoint an interim CEO; they are currently accessing service from Thunder Bay Regional Health Sciences Centre until a more permanent solution can be obtained.</li> <li>• Deloitte has been approved as the vendor for all LHINs to distributed and compile Board Governance Surveys. Surveys will be launched by Monday, November 2<sup>nd</sup>; with responses due by Friday, November 13<sup>th</sup>. Surveys will include evaluation of the Board as a whole, evaluation of each Board member and evaluation of the Board Chair. Members were advised they will receive an email from Deloitte which will include an electronic survey. J. Warkentin will meet with each member to review the report when it is released. Email addresses of Board members and Senior Management participating in the survey will be sent to Deloitte.</li> </ul>	R. Orr
<b>4.0</b>	<b>BOARD ENDS DISCUSSION</b>	
4.1	<b>ENDS Education</b> None	
4.2	<b>ENDS Discussion</b> None	
4.3	<b>ENDS Monitoring</b>	
4.3-1	<b>Ministry LHIN Performance Agreement (MLPA) Scorecard</b> No update at this time.	
<b>5.0</b>	<b>BOARD DECISIONS/PROCESSES</b>	
<b>5.1</b>	<b>Committee Reports</b>	
5.1-1	<b><i>Audit and Finance (A &amp; F) Committee</i></b> No report.	
5.1-2	<b><i>Governance and Nominations (G &amp; N) Committee</i></b> No report.	
<b>5.2</b>	<b>Policy Review</b> None	

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5.3	<b>LHIN Operations</b>	
5.3-1	<p><b>Red Lake Margaret Cochenour Memorial Hospital Pre-Capital Submission</b> B. Ktytor provided an overview of the attached briefing note on the Red Lake Margaret Cochenour Memorial Hospital Pre-Capital Submission. The Board was asked to endorse the recommendation as outlined in the briefing note provided.</p> <p><b><u>Resolution #2015 - 85</u></b> <b>Moved by T. Copenace and seconded by T. Berube that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission Form submitted by Red Lake Margaret Cochenour Memorial Hospital for the replacement of the air handling unit, subject to the condition that the hospital utilizes their own funds to support the construction and ongoing operating cost of the project and further recommend that the hospital continue to the next stage of the capital process.</b> <b>CARRIED</b></p>	
6.0	<p><b>MONITORING REPORTS</b> None</p>	
6.1	<p><b>EL-103 Enterprise Risk Management</b> Monitoring Report EL-103 Enterprise Risk Management Monitoring Report and supporting documents were presented for approval.</p> <p><b><u>Resolution #2015 - 86</u></b> <b>Moved by H. ZoBell and seconded by D. Gushulak that the North West LHIN Board of Directors approve Monitoring Report EL-103 Enterprise Risk Management as presented.</b> <b>CARRIED</b></p>	
7.0	<p><b>CONSENT AGENDA</b> None</p>	
8.0	<b>INFORMATION</b>	
8.1	<p><b>CEO Report</b> The CEO Report was provided as information. Verbal updates from the CEO included:</p> <ul style="list-style-type: none"> <li>• New communications strategy now includes social media. Linkages (<i>the North West LHIN newsletter</i>) will be issued on a quarterly basis going forward.</li> <li>• Options are being reviewed provincially regarding negotiations of Hospital SAAs.</li> <li>• Transformation of Home and Community Care - 4 LHINs are early adopters for the implementation of Personal Support Services standards and best practices level of care. A lessons learned document will be available to all LHINs in November 2015.</li> </ul>	

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	<p>A North West CCAC and Community Support Services table, Chaired by Alice Bellavance, CEO of Brain Injury Services Northern Ontario has been formed to implement the changes by March 31, 2017. Further information will be shared as it becomes available.</p> <ul style="list-style-type: none"> <li>Ontario Audit of the North West LHIN will focus on funding and community engagement. High compliments were expressed by the auditors regarding pre-document preparation. Following the audit an exit interview will be held with suggestions for improvements. A report is expected in October 2015 at which time the North West LHIN will have an opportunity to provide input prior to submission to the Minister.</li> </ul> <p><i>A lunch break was observed from 11:45 am – 12:20 pm.</i></p>	
9.0	<p><b>CLOSED SESSION</b></p> <p><b><u>Resolution #2015 - 87</u></b>  <b>Moved by D. Gushulak and seconded by T. Berube that at 12:20 a.m. (Central) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></b>  <b>(i) Personal or Public Interest</b>  <b>(vii) Personnel Matters</b>  <b>And further that the following persons be permitted to attend:</b>  <b>L. Kokocinski, B. Ktytor, S. Pilatzke and R Orr.</b>  <b>CARRIED</b></p> <p><i>Meeting reconvened following the Closed Session.</i></p>	
9.1	<p><b>Report out of Closed Session</b>  The following motion was brought out of closed.</p> <p><b><u>Resolution #2015 - 90</u></b>  <b>Moved by T. Berube and seconded by H. ZoBell that the North West LHIN Board of Directors direct the CEO to advance the conceptual Integrated Health Care Organization Governance Structure, identified through the Health Services Blueprint Integration Scenario work, and as funding becomes available.</b>  <b>CARRIED</b></p>	
10.0	<b>ADJOURNMENT</b>	
10.1	<p><b>Meeting Evaluation</b>  Completed evaluations to be provided to R. Orr.</p>	
10.2	<p><b>Future Agenda Items</b>  Agenda items to be forwarded to the Chair or to R. Orr.</p>	All members

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10.3	<b>Date of Next Meeting</b> The next meeting is scheduled for October 27, 2015.	
10.4	<b>Adjournment</b>  <b><u>Resolution #2015 – 94</u></b> <b>Moved by T. Berube and seconded by D. Gushulak that at 1:30 p.m. (Central) the meeting be adjourned.</b> <b>CARRIED</b>	
	<b>Chair</b> _____  <b>Secretary</b> _____	