

## BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office  
975 Alloy Drive, Thunder Bay ON

September 27, 2016  
9:00 am (Eastern)

<b>Present</b>	Dan Levesque, Chair Gil Labine Cathy Farrell Tim Berube Herbert ZoBell Darryl Allan Tina Copenace	<b>Staff</b>	Laura Kokocinski Susan Pilatzke Brian Ktytor Petronilla Ndebele
		<b>Recording Secretary</b>	Robin Orr

### Regrets

Item #	To Be Accomplished	Action
<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
1.1	<b>Call to Order</b> The meeting was called to order at 9:01 am (Eastern) by Chair D. Levesque. Staff and guests were introduced and welcomed.	
1.2	<b>Declaration of Conflict of Interest</b> None declared.	
1.3	<b>Approval of Agenda</b> The agenda was approval as presented.	
1.4	<b>Business Arising</b> R. Orr confirmed a thank you letter and plaque was sent to and received by, former Board member Dennis Gushulak, in recognition of his 6 years of service and dedication while serving on the North West LHIN Board.	
<b>2.0</b>	<b>BOARD EDUCATION</b> None	
<b>3.0</b>	<b>BOARD LINKAGES</b>	
3.1	<b>Northwestern Health Unit Community Engagement</b> The Board was reminded a Board to Board meeting with the Northwestern Health Unit (NWHU) is rescheduled for October 5 <sup>th</sup> from 11:00 - 2:00 pm (Central Time) in Kenora. This meeting will provide an opportunity to build a relationship between the North West LHIN and NWHU, and look at opportunities to collaborate on projects. Travel details were discussed; arrangements will be finalized and shared with the Board and CEO.	R. Orr

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3.2	<p><b>North West CCAC Board Meeting Report</b> C. Farrell provided the Board with an update from the North West CCAC Board meeting which she attended on September 14, 2016.</p> <p>It was noted the North West CCAC Board Chair spoke very positively about the North West LHIN and the need to be engaged and collaborative with the work of the North West LHIN.</p> <p>North West CCAC Staff shared a presentation: “A Day in the Life of a Long-Term Care Bed” at the meeting; this presentation outlined the process for clients to be placed into a long term care home.</p> <p>Discussion ensued; questions were addressed.</p> <p>C. Farrell was thanked for her report.</p>	
3.3	<p><b>Chair Report</b></p> <ul style="list-style-type: none"> <li>• A joint North West LHIN and North West CCAC Board Chair and CEO meeting was held on July 6, 2016; a future meeting will be scheduled for the fall of 2016.</li> <li>• Interviews for the vacant Board Director position were conducted on July 7<sup>th</sup></li> <li>• Thanks were expressed to the Board on behalf of D. Gushulak, former Board Director for his recognition and for the privilege of serving on the North West LHIN Board.</li> <li>• A meeting was held with Kenora Chiefs Advisory Committee in August.</li> <li>• It was noted there were no decisions made over the summer which required Board approval.</li> <li>• The Board Chair attended a Medical Assistance in Dying (MAID) webinar on September 23, 2016; presentations shared at the webinar will be posted to the Board Portal.</li> </ul>	R. Orr
4.	<b>CONSENT AGENDA</b>	
4.1	<p><b>Board of Directors Meeting Minutes June 28, 2016</b> The June 28, 2016 Board of Directors Meeting Minutes were pulled from the consent agenda for editing.</p> <p>The following errors were identified and will be corrected:</p> <ul style="list-style-type: none"> <li>• 3.1 - the word “level” will be added to line 4 between “high” and “overview”.</li> <li>• 6.1-1 - the word “more” will be removed from line 1 prior to the word “Governance”.</li> </ul> <p><b>Resolution #2016 - 66</b> <b>Moved by G. Labine and seconded by D. Allan that the North West LHIN Board of Directors approve the June 28,</b></p>	

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	<b>2016 Board of Director Meeting minutes as amended. CARRIED</b>	
<b>5.0</b>	<b>BOARD ENDS DISCUSSION</b>	
5.1	<b>ENDS Education</b> None	
5.2	<b>ENDS Discussion</b> None	
5.3	<b>ENDS Monitoring</b>	
5.3-1	<b>2015/16 Board Evaluation Summary</b> The Board Evaluation Summary for 2015/16 was pre-distributed in the meeting package. It was noted the report was positive overall; and that measures have been implemented to address some of the concerns identified.	
5.3-2	<b>Ministry LHIN Accountability Agreement (MLAA) Indicator Report</b> The 2016/17 Q1 Ministry LHIN Accountability Agreement Indicator Report was provided to the Board. An overview of indicator results was provided with a focus on alternate levels of care, wait times and repeat emergency room visits. Discussion ensued.  <i>C Farrell left the meeting at 10:00 am. A break was observed from 10:00 - 10:15 am.</i>	
5.4	<b>Generative Discussion</b> None	
<b>6.0</b>	<b>BOARD DECISIONS/PROCESSES</b>	
6.1	<b>Committee Reports</b> None	
6.2	<b>Policy Review</b> None	
6.3	<b>LHIN Operations</b>	
6.3-1	<b>Small and Rural Hospital Transformation Fund - Funding Plan</b> The Board was presented with a recommendation for the allocation of the Small and Rural Hospital Transformation Fund for the 2016/17 fiscal year and asked to support a motion to approve the funding plan as outlined in the briefing note and Attachment 1. It was noted the allocation is for 100% of one-time funding and that a consistent approach has been applied over a four year period to allocate funding for ongoing programs and services. An overview of the initiatives was provided and an explanation of how allocation of funding is determined was outlined. Discussion ensued, questions were addressed.  <b><u>Resolutions #2016 - 67</u></b> <b>Moved by H. ZoBell and seconded by D. Allan that the North West LHIN Board of Directors approves the total one-</b>	

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	<p><b>time allocation of up to \$3,811,900 in 2016/17 as outlined in Attachment 1 for the initiatives contained therein, forming the Small Hospital Transformation Fund.</b> <b>CARRIED</b></p>	
6.3-2	<p><b>PSS Regulation Implementation Progress Report</b> The Board was provided with a progress report on the work underway regarding the implementation of the PSS Regulation. The Board was reminded that in 2014 The Home and Community Care Services Act was amended, and 2 policies detailing guidelines for delivery of services and collaboration of services were developed by the Ministry.</p> <p>Early adopters were established in January 2016; implementation will be completed through a phased approach with all LHINs completing implementation by March 31, 2017. The North West LHIN will complete its implementation in wave four with a go live date of April 1, 2017 in Thunder Bay.</p> <p>A status update related to the 10 Point Plan to strengthen home and community care was provided; updates included:</p> <ul style="list-style-type: none"> <li>• Funding has been received for the 5 levels of care framework.</li> <li>• Bundles Care - Pilots projects are currently underway (none in the Northwest).</li> <li>• Self-Directed Care - clients can select regular services with the CCAC or they can choose to hire alternate care through a process with CCAC.</li> <li>• Care Giver Support - The Minister is reviewing training options that will be offered to care givers</li> <li>• PSW wage enhancement has been completed to ensure stabilized across system</li> <li>• Funding for complex care patients has been released</li> </ul>	
<b>7.0</b>	<b>MONITORING REPORTS</b>	
7.1	<p><b>EL-103 Enterprise Risk Management</b> Monitoring Report EL-103 Enterprise Risk Management was presented for approval.</p> <p><b>Resolution #2016 - 68</b> <b>Moved by G. Labine and seconded by T. Berube that the North West LHIN Board of Directors approve Monitoring Report EL-103 Enterprise Risk Management as presented.</b> <b>CARRIED</b></p> <p><i>C. Farrell rejoined the meeting at 10:40 am.</i></p>	
<b>8.0</b>	<b>INFORMATION</b>	
8.1	<p><b>CEO Report</b> The CEO Report was presented for information. In addition, the Board was provided with a handout regarding Development of</p>	

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	the North West Regional Trauma Network. It was noted Thunder Bay Regional Health Science Centre has been identified as the lead for the trauma network and they will be working with partners to build a network across the region. Additional information will be shared as it becomes available.	
8.2	<b>Broader Public Sector Executive Compensation Act</b> The Board was provided with an overview on the recent update regarding capping of executive salary and performance pay for Broader Public Sector organizations. In addition to the LHIN, this will also impacted funded health service providers (HSPs). As part of the accountability agreement HSPs will need to confirm they are in compliance with the new requirements. Materials will be posted to the Board portal.	R. Orr
9.0	<b>CLOSED SESSION</b>  <b><u>Resolution #2016 - 69</u></b> <b>Moved by T. Copenance and seconded by T. Berube that at 10:55 am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></b> <b>(a) Personal or Public Interest</b> <b>(g) Personnel Matters</b> <b>And further that the following persons be permitted to attend:</b> <b>L. Kokocinski, B. Ktytor, S. Pilatzke and R Orr.</b> <b>CARRIED</b>  <i>The meeting reconvened following the Closed Session.</i>	
9.1	<b>Report out of Closed Session</b> None	
10.0	<b>ADJOURNMENT</b>	
10.1	<b>Meeting Evaluation</b> Completed evaluations to be provided to R. Orr.	
10.2	<b>Future Agenda Items</b> Agenda items to be forwarded to the Chair or to R. Orr by October 4, 2016.	All members
10.3	<b>Date of Next Meeting</b> The next meeting is scheduled for October 25, 2016.	
10.4	<b>Adjournment</b>  <b><u>Resolution #2016 - 72</u></b> <b>Moved by T. Berube and seconded by D. Allan that at 2:25 pm (Eastern) the meeting be adjourned.</b> <b>CARRIED</b>	

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	<p><b>Chair</b> _____</p> <p><b>Secretary</b> _____</p>	