

BOARD OF DIRECTORS MEETING MINUTES

North West LHIN Office
975 Alloy Drive, Thunder Bay ON

December 15, 2015
8:30 am (Eastern)

Present	Joy Warkentin, Chair Dan Levesque Tina Copenace Cathy Farrell Dennis Gushulak Tim Berube Herbert ZoBell Gil Labine Darryl Allan	Staff	Laura Kokocinski Susan Pilatzke Brian Ktytor Jessica Backen
		Recording Secretary	Robin Orr
		Guests	Richard Leblanc

Regrets

Item #	To Be Accomplished	Action
1.0	PROCEDURAL ITEMS	
1.1	Call to Order The meeting was called to order at 8:30 am (Eastern) by Chair J. Warkentin.	
1.2	Declaration of Conflict of Interest None declared.	
1.3	Approval of Agenda The agenda was approval as presented.	
1.4	Approval of Minutes The minutes of the Board of Directors meeting of October 27, 2015 were presented for approval. <u>Resolution #2015 - 108</u> Moved by G. Labine and seconded by D. Allan that the minutes of the Board of Directors meeting of October 27, 2015 be approved as presented. Carried	
1.5	Business Arising October 27, 2015 <ul style="list-style-type: none"> • 3.1: Kenora Governance to Governance May 2015 Draft Report This report has been posted and distributed. 	

Item #	To Be Accomplished	Action
	<ul style="list-style-type: none"> • 3.2: Chair Report Work group updates were distributed to the Board of Directors. • 5.1-2: Governance and Nominations Committee Preparations for Richard Leblanc to attend the January Governance to Governance have been organized. 	
2.0	BOARD EDUCATION	
2.1	<p>Value Based Health Care Scott Wallace, Geisel School of Medicine - Dartmouth attended the Board meeting and provided an education session on value based health care.</p> <p>Scott Wallace will forward his slidedeck for distribution to the Board.</p>	
3.0	BOARD LINKAGES	
3.1	<p>Open House Debrief Members provided feedback on the Open House. Discussion ensued. It was agreed presentation of the North West LHIN Leadership award demonstrated the move to collaboration and transformation. Overall, it was agreed the event went well and have good representation from health service providers.</p> <p>A thank you will be sent to staff for their work on this event.</p>	L. Kokocinski
3.2	<p>Chair Report J. Warkentin provided an update on recent activities including:</p> <ul style="list-style-type: none"> • Board Appointments Tina Copenace has been reappointed to the Board for a second three year term which expires on October 17, 2018. Dan Levesque and Gil Labine have both been appointed as Vice Chairs. • LHIN Chair Council The Minister attended the November 21st meeting; scenario planning is expected to roll out from this meeting. • Report on Board Survey Results from the Board Survey are expected to be ready in January 2016; J. Warkentin will meet individually with each member to share their individual results. 	
4.0	BOARD ENDS DISCUSSION	
4.1	ENDS Education None	
4.2	ENDS Discussion	

Item #	To Be Accomplished	Action
4.3	ENDS Monitoring	
4.3-1	Indicator Report The Q2 indicator report which demonstrates new metrics was presented. Discussion ensued, questions were addressed.	
5.0	BOARD DECISIONS/PROCESSES	
5.1	Committee Reports	
5.1-1	<p><i>Audit and Finance (A & F) Committee</i> H. ZoBell provided an overview of the Audit and Finance Committee meeting materials which were pre-distributed.</p> <p>The Board was asked to support a motion to approve the Audit Work Plan.</p> <p><u>Resolution #2015 - 109</u> Moved by H. ZoBell and seconded by D. Gushulak that the North West LHIN Board of Directors accept the 2016 Audit Work Plan as presented. Carried</p> <p>It was further recommended that the Board approve Deloitte for a further three years as Auditor and that the Board Chair sign and submit a letter agreeing the extension of Auditing Services Agreement.</p> <p><u>Resolution #2015 - 110</u> Moved by H. ZoBell and seconded by D. Gushulak that the North West LHIN Board of Directors approve a three year extension to the Auditing Services Agreement to the fiscal year ending March 31, 2018, and that the Board Chair sign a letter agreeing to this extension. Carried.</p> <p>Additional items will be addressed later in the agenda.</p>	
5.1-2	<p><i>Governance and Nominations (G & N) Committee</i> The Governance and Nominations Committee meeting materials were pre-distributed for Board.</p> <p>Arrangements for the January 25, 2016 governance to governance session are underway; information is included in the meeting materials. J. Warkentin and D. Gushulak will attend via teleconference.</p> <p>The Board was asked to complete the Board Education survey included in the Board package, and submit responses to Rhonda Ferguson by January 15, 2016.</p> <p>The 2016/17 Board meeting schedule was distributed. There</p>	All members

Item #	To Be Accomplished	Action
	<p>were no conflicts identified by the Board.</p> <p>Additional items will be addressed later in the agenda.</p>	
5.2	Policy Review	
5.2-1	<p>EL-109 Financial Conditions and Activity Policy EL-109 Financial Conditions and Activity was reviewed, no changes were recommended.</p>	
5.2-2	<p>GP-108 Board Integrated Strategic Work Plan Policy GP-108 Board Integrated Strategic Work Plan was reviewed; no changes were recommended.</p>	
5.2-3	<p>GP-109 Board Effectiveness Evaluation Policy GP-109 Board Effectiveness Evaluation was reviewed; no changes were recommended.</p>	
5.3	LHIN Operations	
5.3-1	<p>One-Time Funding for North West CCAC - Overcapacity Pressures in Thunder Bay The Board was asked to support a motion to endorse the One-Time Funding for the North West CCAC as outlined in the attached briefing note.</p> <p><u>Resolution #2015 - 111</u> Moved by D. Gushulak and seconded by G. Labine that the North West LHIN Board of Directors endorse one-time funding of up to \$200,000 for the North West Community Care Access Centre in the 2015-16 fiscal year, to support costs of overcapacity pressures in Thunder Bay. Carried</p>	
5.3-2	<p>Emergency Department Relocation Project for Geraldton District Hospital The Board was asked to support a motion to endorse Geraldton District Hospital's Stage 1 Capital Redevelopment Project as outlined in the attached briefing note. This motion assumes no additional funding commitments from the North West LHIN.</p> <p><u>Resolution #2015 - 112</u> Moved by H. ZoBell and seconded by D. Allan that the North West LHIN Board of Directors endorse Geraldton District Hospital's Stage 1 Capital Redevelopment Project as having satisfied the applicable review requirements and criteria identified in Stage 1 - Part A, "Programs and Services" of the MOHLTC-LHIN Joint Review Framework for Early Capital Planning Stages Toolkit. Carried</p>	
5.3-3	<p>North West LHIN Social Media Strategy B. Kytzor noted the attached briefing note outlines the enhancements to the North West LHIN's social media strategic and asked the Board to support a motion that will support the</p>	

Item #	To Be Accomplished	Action
	<p>use of social media to publicize meeting notices and to live tweet open Board meetings as outlined in the briefing note recommendation. Discussion ensued, questions were addressed.</p> <p><u>Resolution #2015 - 113</u> Moved by T. Copenace and seconded by H. ZoBell that the North West LHIN Board of Directors approve Board and Committee meeting notices be publicized through social media to enhance visibility, increase awareness and to leverage different communication channels; and to live tweet open Board meetings through pre-approved tweets by the CEO which may change based on Board decision. Carried</p>	
6.0	MONITORING REPORTS	
6.1	<p>EL-102 Public Image Monitoring Report EL-102 Public Image were presented for approval.</p> <p><u>Resolution #2015 - 114</u> Moved by C. Farrell and seconded by H. ZoBell that the North West LHIN Board of Directors approve Monitoring Report EL-102 Public Image as presented. Carried</p>	
7.0	CONSENT AGENDA None	
8.0	INFORMATION	
8.1	<p>CEO Report The CEO Report was provided as information.</p>	
9.0	<p>CLOSED SESSION</p> <p><u>Resolution #2015 - 115</u> Moved by H. ZoBell and seconded by D. Levesque that at 11:30 am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i> (i) Personal or Public Interest (vii) Personnel Matters And further that the following persons be permitted to attend: L. Kokocinski, B. Kytora, S. Pilatzke and R Orr. Carried</p> <p><i>A break was observed from 11:30 - 11:40 am.</i></p> <p><i>The meeting reconvened following the Closed Session.</i></p>	

Item #	To Be Accomplished	Action
9.1	<p>Report out of Closed Session The following motions were brought out of closed session.</p> <p>Sioux Lookout Governance to Governance Draft Report Resolution #2015 - 117 Moved by D. Levesque and seconded by H. ZoBell that the North West LHIN Board of Directors approve the Sioux Lookout Governance to Governance Draft Report as presented; and that the report be released to the public and to post the report to the North West LHIN website. Carried</p> <p>Voluntary Integration of Wilson Memorial General Hospital and the McCausland Hospital Resolution #2015 - 118 Moved by D, Levesque and seconded by C. Farrell that the North West LHIN Board of Directors not oppose the proposed voluntary integration of Wilson Memorial General Hospital and The McCausland Hospital to create a horizontally integrated health care organization, North of Superior Healthcare Group subject to:</p> <ul style="list-style-type: none"> • Ministry approval of amalgamation of the 2 hospitals under Section 4 (1) of the Public Hospitals Act • Available funding being confirmed to the North West LHIN to support proposed implementation activities in 2017. <p>Carried</p>	
10.0	ADJOURNMENT	
10.1	<p>Meeting Evaluation Completed evaluations to be provided to R. Orr.</p>	
10.2	<p>Future Agenda Items Agenda items to be forwarded to the Chair or to R. Orr.</p>	All members
10.3	<p>Date of Next Meeting The next meeting is scheduled for January 26, 2016.</p>	
10.4	<p>Adjournment</p> <p>Resolution #2015 – 120 Moved by T. Copenace and seconded by D. Levesque that at 1:20 pm (Eastern) the meeting be adjourned. CARRIED</p>	
	<p>Chair _____</p> <p>Secretary _____</p>	