

**BOARD OF DIRECTORS MEETING  
MINUTES**

North West LHIN Office  
Boardroom, 975 Alloy Drive, Thunder Bay, ON

December 16, 2014  
9:00 am Eastern

<b>Present</b>	Joy Warkentin, Chair Dennis Gushulak Dan Levesque Cathy Farrell Tina Copenace Gil Labine	<b>Staff</b>	Laura Kokocinski Susan Pilatzke Byron Ball Dr. Richard Almond Dr. Michael Scott Dr. Andrew Afflect Dr. Asiru Abu-Bakare Dr. Eliseo Orrantia t/c
<b>Regrets</b>	Brian Ktytor		
		<b>Recording Secretary</b>	Robin Orr

Item #	To Be Accomplished:	Action:
<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
1.1	<b>Call to Order</b> The meeting was called to order at 9:05 a.m. (Eastern) by Chair J. Warkentin. New Board Director, Gil Labine was welcomed and introduced. LHIN staff and LHIN Physician Leads were also welcomed.	
1.2	<b>Declaration of Conflict of Interest</b> None declared.	
1.3	<b>Approval of Agenda</b> The agenda was presented for approval.  <b><u>Resolution #2014 - 145</u></b> <b>Moved by D. Levesque and seconded by D. Gushulak that the agenda be approved as presented.</b> <b>CARRIED</b>	
1.4	<b>Approval of Minutes</b> The minutes of the Board of Directors meeting of October 28, 2014 and the Special Board of Directors meeting of November 27, 2014, were presented for approval.  <b><u>Resolution #2014 - 146</u></b> <b>Moved by D. Gushulak and seconded by D. Levesque that the minutes of the North West LHIN Board of Directors</b>	

Item #	To Be Accomplished:	Action:
	<p>meeting of October 28, 2014 and the Special Board of Directors meeting of November 27, 2014, be approved as presented. <b>CARRIED</b></p>	
1.5	<p><b>Business Arising from the Minutes Not Covered on Agenda</b> No business arising.</p>	
<b>2.0</b>	<b>BOARD EDUCATION</b>	
2.1	<p><b>Physician Lead Dialogue - System Transformation and ENDS</b> The five North West LHIN Physician Leads provided an update on their area of responsibility; some of the outcomes achieved to date were outlined as follows:</p> <p>Dr. Andrew Affleck</p> <ul style="list-style-type: none"> <li>• No Emergency departments (ED) closed across our region; this is a result of continuous monitoring and oversight of ED status across the North West LHIN.</li> <li>• Emergency department wait times have significantly improved, and have been sustained for non-admitted patients. Improvements have been noted in time to admission to hospital at the largest tertiary site (Thunder Bay Regional Health Sciences Centre) through investments made from the Provincial Pay-for-Results initiative, despite an increasing volume of patients presenting with more complex conditions and a high annual volume of emergency department visits</li> </ul> <p>Dr. Richard Almond</p> <ul style="list-style-type: none"> <li>• With the support of the North West LHIN staff, three Health Links: City of Thunder Bay, District of Thunder Bay and Rainy River District have been established; with two additional Health Links planned for 2015/16. The Health Links are aligned to the Integrated District Network as outlined in the Health Services Blueprint.</li> <li>• Recently established the Primary Care Council – a forum to discuss common primary care issues related to access and plan for collaborative initiatives across the LHIN with Primary Care Providers.</li> <li>• Advanced a pilot project with the North West CCAC and Primary Care to improve transitions and continuity in care between the Family Health Team and NWCCAC</li> <li>•</li> </ul> <p>Dr. Michael Scott</p> <ul style="list-style-type: none"> <li>• Assisted with the development of the Moderate Surge Capacity Plan for the North West LHIN which addressed the requirements that need to be in place to ensure access to Critical Care Services in our region.</li> <li>• Advancing the eICU concept; funded through the Small</li> </ul>	

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	<p>Hospital Integration Funding Initiative. eICU will support regional sites to access Critical Care specialists in Thunder Bay to support the management of critically ill patients when they present in the Emergency Department across our region.</p> <ul style="list-style-type: none"> <li>• Supported the development and implementation of the Life and Limb Policy of the Province in the North West LHIN.</li> <li>• Additionally supported the implementation of the Repatriation tool at each hospital site in our region.</li> </ul> <p>Dr. Asiru Abu-Bakare</p> <ul style="list-style-type: none"> <li>• Currently advancing best practice initiatives related to improved management of diabetes with physicians across our region.</li> <li>• Enhancing the relationship between Pediatric Endocrinology and Sick Children's Hospital's to improve the management of paediatric patients presenting with diabetes.</li> </ul> <p>Dr. Eliseo Orrantia</p> <ul style="list-style-type: none"> <li>• Advancing evidenced based management of Diabetes from a primary care perspective across the North West LHIN.</li> <li>• Involved in supporting the advancement of Point of Care testing for diabetes care across the North West LHIN, including remote fly-in First Nation communities.</li> <li>• Involved in supporting the expanded role of community paramedics as it relates to management of Diabetes in the District of Thunder Bay.</li> </ul>	
<b>3.0</b>	<b>BOARD LINKAGES</b>	
3.1	<p><b>Board Events - 2014 Open House Debrief</b> It was agreed the Open House went well. The same arrangements for 2016 will be applied: Open House will be scheduled from 4:00 - 6:00 pm the day preceding the Board meeting and the Board Dinner will be held the evening of the Board meeting.</p>	
3.2	<p><b>Chair Report</b> <b>Collaborative Governance Debrief</b> Members were reminded to complete the survey which will be used to assist with future planning.</p> <p><b>Board Vacancies</b> Currently there are three vacancies which need to be filled.</p> <p><b>Board Chair Meeting</b> J. Warkentin provided a brief overview of the Board Chairs</p>	All Members

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	<p>Meeting; information related to the Home and Community Care Expert Panel, led by Gail Donner, will be distributed to members.</p> <p>In preparation for Board Chair succession planning, J. Warkentin suggestion one or two members who could assume the role of Chair will need to be identified; once we have reached full complement, a new Vice Chair will also need to be appointed at that time.</p> <p><b>Board Evaluation</b> An external firm will not be hired this year to complete the LHIN Boards evaluations. Each Board will complete its own evaluation and submit to the Minister. An analysis of all LHIN Board evaluations will be completed by LSSO, and a report will be available in February 2015.</p> <p><b>Indigenous Cultural Competency (ICC) Training</b> J. Warkentin noted she has completed the ICC training and that the materials were very informative, and some questions were designed for people providing care with aboriginal clients. All members were encouraged to complete the training.</p>	<p>R. Orr</p> <p>R. Orr All Members J. Warkentin</p> <p>All Members</p>
<b>4.0</b>	<b>BOARD ENDS DISCUSSION</b>	
4.1	<b><i>ENDS Education</i></b>	
4.2	<b><i>ENDS Discussion</i></b>	
4.3	<b><i>ENDS Monitoring</i></b>	
4.3-1	<p><b>Ministry LHIN Performance Agreement (MLPA) Scorecard</b> The MLPA Scorecard was presented. B. Ball provided an overview of each indicator, and addressed questions.</p>	
<b>5.0</b>	<b>BOARD DECISIONS/PROCESSES</b>	
5.1	<b>Committee Reports</b>	
5.1-1	<p><b><i>Audit and Finance (A &amp; F) Committee</i></b> J. Warkentin provided an update on the activities of the Audit and Finance Committee, and gave an overview of the Service Plan from Deloitte. Re-approval of the current agreement with Deloitte is not required as a three year contract is in place.</p>	
5.1-2	<p><b><i>Governance &amp; Nominations (G&amp;N) Committee</i></b></p> <p><b><i>October 22, 2014 - Governance to Governance Report, Deloitte</i></b> The October 22, 2014 report was provided in advance.</p> <p><b><u>Resolution #2014 - 147</u></b> <b>Moved by D. Levesque and seconded by T. Copenace that the North West LHIN Board of Directors endorse sharing the October 22, 2014 Governance to Governance Report with participants and to post the report to the North West LHIN</b></p>	<p>R. Orr</p>

Item #	To Be Accomplished:	Action:
	<p>website. <b>CARRIED</b></p> <p><b>January 28, 2015 - Governance to Governance (G2G) Session</b> A letter will be sent to LHIN funded Health Service Providers to request nomination of Board member from each IDN, who will sit on a panel and share information on Collaborative Governance at the G2G session. The first hour will focus on presentations from the panel, and the second hour will focus on plans and next steps. The session will be conducted via videoconferencing; Lisa Purdy will be at the LHIN office to facilitate. The North West LHIN Leadership award for 2015/16 will be announced at the event with a call for nominations.</p> <p><b>Governance Centre of Excellence Award in Leadership Governance Excellence</b> An application from The North West LHIN was submitted for this award. Although we were not selected, we were asked to present. J. Warkentin will attend to present.</p> <p>Information will be gathered and a draft presentation will be prepared.</p> <p><b>Board of Director Meeting Dates - 2015/16</b> Board meeting dates for 2015/16 were distributed. The January 2016 meeting will be moved to January 19, 2016 to accommodate the schedule conflicts.</p>	<p>J. Warkentin</p> <p>S. Pilatzke</p>
<b>5.2</b>	<b>Policy Review</b>	
5.2-1	<p><b>EL-109 Financial Conditions and Activity</b> Policy EL-109 Financial Conditions and Activity was presented; no changes were recommended.</p>	
5.2-2	<p><b>GP-106 Board Education and Development</b> A recommendation was brought forward to update GP-106 Board Education and Development, item number 10 to read "The Board budget will include financial provisions to support Board Education and Development; amount to be reviewed annually".</p> <p><b>Resolution #2014 - 148</b> <b>Moved by D. Levesque and seconded by C. Farrell that the North West LHIN Board of Directors approve amended Policy GP-106 Board Education and Development as presented.</b> <b>CARRIED</b></p>	
5.2-3	<p><b>GP-107 Board Succession Planning</b> Policy GP-107 Board Succession Planning was presented; no</p>	

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	changes were recommended.	
5.2-4	<p><b>GP-108 Board Integrated Strategic Agenda Workplan</b> Policy GP-108 Board Integrated Strategic Agenda Workplan was presented as information; no changes were recommended.</p>	
5.2-5	<p><b>GP-109 Board Effectiveness Evaluation</b> Policy GP-109 Board Effectiveness Evaluation was presented; no changes were recommended.</p>	
<b>5.3</b>	<b>LHIN Operations</b>	
5.3-1	<p><b>Pre-Capital Submission for Co-Generation Facility at Thunder Bay Regional Health Sciences Centre</b> A briefing not was presented by B. Ball to endorse Part A of the Pre-Capital Submission for a Co-Generation Facility at Thunder Bay Regional Health Sciences Centre. If funds are requested from the North West LHIN for this project, a review will be taken at that time.</p> <p><b><u>Resolution #2014 - 149</u></b> <b>Moved by T. Copenace and seconded by D. Gushulak that the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission Form from Thunder Bay Regional Health Sciences Centre to undertake a capital project for the installation of a new co-generation facility for combined heat and power. It must be noted that this initiative is an own-funds project and as such, it will not require financial support from the North West LHIN.</b> <b>CARRIED</b></p>	
5.3-2	<p><b>Mental Health and Addictions (MH&amp;A) Funding Plan</b> The Mental Health and Addictions Funding Plan was presented for approval. It was noted the Mental Health and Addictions funds were approved at the November 27<sup>th</sup> Special Board of Directors meeting. This funding plan completed the information due to the Ministry December 31, 2014.</p> <p>Discussion ensued and questions were addressed.</p> <p><b><u>Resolution #2014 - 150</u></b> <b>Moved by D. Gushulak and seconded by C. Farrell that the North West LHIN Board of Directors approve the Mental Health and Addictions Funding Plan as presented.</b> <b>CARRIED</b></p>	
<b>6.0</b>	<b>MONITORING REPORTS</b>	
6.1	<p><b>EL-102 Public Image</b> Monitoring Report EL-102 Public Image was presented for approval.</p>	

Item #	To Be Accomplished:	Action:
	<p><b><u>Resolution #2014 - 151</u></b>  <b>Moved by T. Copenace and seconded by D. Gushulak that the North West LHIN Board of Directors approve Monitoring Report EL-102 Public Image as submitted.</b>  <b>CARRIED</b></p>	
<b>7.0</b>	<b>CONSENT AGENDA</b>	
7.1	<p><b>Mental Health and Additions (MH&amp;A) Funding Plan</b>            This item was moved from the Consent Agenda and included under LHIN Operations as item 5.3-2.</p>	
<b>8.0</b>	<b>INFORMATION</b>	
8.1	<p>Health System Transformation            Presented for information.</p>	
8.2	<p>LHIN Leadership Council            Presented for information.</p>	
8.3	<p>LHINC / LSSO Shared Services Q2 Financial Results            Presented for information.</p>	
8.4	<p>CEO Report            The CEO Report was presented as information. It was noted on page 2, Item C i) the amount of registration as at October 2014 was missing. The amount is to be noted as 13,162.</p>	
<b>9.0</b>	<p><b>CLOSED SESSION</b></p> <p><b><u>Resolution #2014 - 152</u></b>  <b>Moved by D. Levesque and seconded by C. Farrell that at 11:35 am (Eastern) the Board members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></b>  <b><i>(i) Personal or Public Interest</i></b>  <b><i>(vii) Personnel Matters</i></b>  <b>And further that the following persons be permitted to attend:</b>  <b>L. Kokocinski, S. Pilatzke, B. Ball, and R Orr.</b>  <b>CARRIED</b></p> <p><i>Meeting reconvened following the Closed Session.</i></p>	
	<p><b>Report out of Closed</b>            None</p>	
<b>10.0</b>	<b>ADJOURNMENT</b>	
10.1	<b>Meeting Evaluation</b>	

<b>Item #</b>	<b>To Be Accomplished:</b>	<b>Action:</b>
	Completed evaluations to be provided to R. Orr.	All members
10.2	<b>Future Agenda Items</b> Agenda items to be forwarded to the Chair or to R. Orr	All members
10.3	<b>Date of Next Meeting</b> The next meeting has been scheduled for January 27, 2015, in Thunder Bay, ON.	
10.4	<b>Adjourn</b>  <b><u>Resolution #2014 - 158</u></b> <b>Moved by T. Copenace and seconded by D. Gushulak that at 1:30 pm (Eastern) the meeting be adjourned.</b> <b>CARRIED</b>	
	<p><b>Chair</b> _____</p> <p><b>Secretary</b> _____</p>	