

South West LHIN Board of Directors' Meeting
Board of Directors' Meeting
Tuesday March 20, 2018, 1:00 pm to 5:00 pm
South West LHIN - Stratford, 65 Lorne Avenue East
Room: Avon/Maitland Rooms

Minutes

Present: Andrew Chunilall, Vice Chair, Acting Board Chair
Linda Ballantyne, Vice Chair, Board Director
Jean-Marc Boisvenue, Board Director
Myrna Fisk, Board Director
Glenn Forrest, Board Director
Jim Sheppard, Board Director
Leslie Showers, Board Director
Cynthia St. John, Board Director
Aniko Varpalotai, Board Director

Regrets: Lori Van Opstal, Board Chair
Wilf Riecker, Board Director (*attended first portion of meeting by teleconference*)
Kelly Gillis, Interim Co-CEO/Vice President, Strategy, System Design & Integration

Staff: Hilary Anderson, Vice President, Corporate Services
Dan Brenann, Communications Director
Mark Brintnell, Vice President, Quality, Performance & Accountability
Dr. Cathy Faulds, Vice President Clinical
Donna Ladouceur, Interim Co-CEO/Vice President, Home & Community Care
Stacey Griffin, Executive Office Coordinator (Recorder)

1.0 Call to Order – Welcome and Introductions

The Acting Board Chair called the meeting to order at 1:02 pm. There was quorum and four members of the public, which included health service providers, were in attendance for parts of the meeting.

1.1 Approval of Agenda

MOVED BY: Myrna Fisk
SECONDED BY: Aniko Varpalotai

THAT the Board of Directors' meeting agenda for March 20, 2018, be approved as presented. A closed session will be held

CARRIED

1.2 Declaration of Conflict of Interest
No conflicts were declared

2.0 Approval of Minutes
2.1 February 20, 2018 South West LHIN Board of Directors Meeting

MOVED BY: Glenn Forrest
SECONDED BY: Jim Sheppard

THAT the February 20, 2018 South West LHIN Board of Directors' meeting minutes be approved as presented.

CARRIED

3.0 Patient Care Story

Dr Cathy Faulds presented a patient story on the case of Connie. The story is an example of missed and quality of care in Home Care delivery in London. Connie was a patient with stenosis, Congestive Heart Failure, A fibrillation, Pulmonary embolus x2, general debility from Osteoarthritis, Chronic Kidney Disease stage III, and Osteoporosis with multiple fractures. An overview was provided on Connie's medical and care delivery and Palliative Care Journey.

4.0 Approval of Consent Agenda

MOVED BY: Jean-Marc Boisvenue
SECONDED BY: Cynthia St. John

THAT the consent agenda items be received and approved as circulated in the agenda package.

CARRIED

5.0 Decision Items
5.1 2017-18 Board-Governed Agency Attestation

MOVED BY: Leslie Showers
SECONDED BY: Glenn Forrest

THAT the South West Local Health Integration Network Board of Directors authorizes the Board Chair and Chief Executive Officer to sign-off on the 2017-18 Board-Governed Agency Attestation for submission to the Ministry of Health and Long-Term Care.

CARRIED

5.2 2018-20 Hospital Service Accountability Agreement (HSAA)

MOVED BY: Jim Sheppard
SECONDED BY: Aniko Varpalotai

THAT the South West Local Health Integration Network Board of Directors authorizes the Board Chair and Chief Executive Officer to approve and sign the two year Hospital Service Accountability Agreement covering the period April 1, 2018 to March 31, 2020 with the 16 public hospital corporations and one private hospital in the South West LHIN that have submitted balanced budgets.

CARRIED

MOVED BY: Jean-Marc Boisvenue
SECONDED BY: Myrna Fisk

THAT the South West Local Health Integration Network Board of Directors authorizes the Board Chair and Chief Executive Officer to approve and sign the Hospital Service Accountability Agreements and balanced budget waivers covering the period April 1, 2018 to March 31, 2020 with Grey Bruce Health Services, the South Huron Hospital Association, and Tillsonburg District Memorial Hospital.

CARRIED

5.3 2018/19 Multi-Sector Service Accountability Agreement (MSAA)

MOVED BY: Aniko Varpalotai
SECONDED BY: Leslie Showers

THAT the South West Local Health Integration Network (LHIN) Board of Directors authorizes the Board Chair and Chief Executive Officer to approve and sign the 2018/19 Multi-Sector Service Accountability Agreement effective April 1, 2018 with each of the community support services, community health centres, and community mental health and addictions health service providers in the South West LHIN.

CARRIED

MOVED BY: Linda Ballantyne
SECONDED BY: Glenn Forrest

*THAT the South West Local Health Integration Network (LHIN) Board of Directors authorizes the Board Chair and Chief Executive Officer to approve and sign the 2018/19 Multi-Sector Service Accountability (**Amending Agreement**) effective April 1, 2018 with South East Grey Community Health Centre and Canadian Mental Health Association (CMHA) Elgin.*

CARRIED

LHIN staff continue to assess the overall impact associated with the new Bill 148 legislation and will work with HSPs on mitigation strategies as the impact unfolds in the upcoming fiscal year

All M-SAA's with the exception of two were sent out to HSPs. The two exceptions are noted below:

- South East Grey Community Health Centre (CHC) – The LHIN was advised by the organization that it would not sign the proposed 2018/19 M-SAA. The SEGCHC has requested a general base funding increase and new funding associated with a pending primary care physician practice change. The LHIN has advised that no new base funding exists and any new base funding will be allocated based on priorities and all community HSPs would be considered in such a process. In terms of the pending primary care situation, the LHIN has extended an offer to meet and further discuss and plan possible changes to the primary care environment in the area. LHIN staff advised the SEGCHC that an extension of the current M-SAA could be recommended but that the SEGCHC would not be entitled any new funding until such a time as a new M-SAA is approved.
- Canadian Mental Health Association Elgin - LHIN staff has not been able to reach a point of issuing a draft M-SAA for CMHA Elgin. A number of points of clarity remain and form the basis of active discussions taking place between the two organizations. The goal is to wrap up these discussions in Q1 of 2018/19. LHIN staff recommend an extension of the current M-SAA until conclusion on all items currently being discussed is achieved.

5.4 2018/19 Long-Term Care Home Service Accountability Agreement (L-SAA)

MOVED BY: Glenn Forrest
SECONDED BY: Leslie Showers

THAT the South West Local Health Integration Network (LHIN) Board of Directors authorizes the Board Chair and Chief Executive Officer to approve and sign the 2018/19 Long-Term Care Home Service Accountability Agreement effective April 1, 2018 with each of the 78 Long-Term Care Homes in the South West LHIN.

CARRIED

Knollcrest Lodge (KL) identified to the South West LHIN and to the Long Term Care Homes Division, Ministry of Health and Long-Term Care their concerns regarding its inability to manage its cash flow. As a result, KL has worked with the South West LHIN and the MOHLTC to obtain a cash advance to help manage its short-term cash pressures while a longer-term solution may be determined.

5.5 South West LHIN 2018/19 Quality Improvement Plan

MOVED BY: Glenn Forrest
SECONDED BY: Myrna Showers

THAT the South West Local Health Integration Network Board of Directors approves the 2018/19 Quality Improvement Plan and submit to Health Quality Ontario.

CARRIED

5.6 Residential Hospice Planning Updates

MOVED BY: Myrna Fisk
SECONDED BY: Cynthia St John

THAT the South West Local Health Integration Network (LHIN) Board of Directors approves, in principle, the establishment of an 8 bed Residential Hospice for the Elgin sub-region and

THAT pending the allocation of funding from the Ministry of Health and Long-Term Care, operational funding will be provided for the nursing, personal support and other patient related costs in accordance with the provincial Residential Hospice funding policy once the 8 beds are operational.

CARRIED

The shortage of PSWs in the South West is resulting in a surplus in Home and Community Care and is anticipated this to continue into 2018/19. A request has been submitted to the ministry to utilize Home Care/LHIN Delivered Services funding to support additional Residential Hospice (RH) capacity (4 beds) in the South West LHIN. An additional 4 Residential Hospice beds (2 in Grey Bruce and 2 in Huron Perth) could help to keep palliative patients in a home-like setting and out of hospital. We are still awaiting ministry approval.

The board heard in response to questions raised that Jessica's House is close to opening their three bedroom home at the south end of Exeter.

**The Board took a short break from 2:45 pm to 2:53 pm

6.0 Focused Discussion items

6.1 January 2018 Financial Update

The board was provided with a January 2018 update, the South West LHIN is currently operating at a \$9.09M year to date surplus at January 31, 2018. We are forecasting a \$2.19M surplus as at March 31, 2018. Purchased services is continuing to trend down and a significant portion of this trend is due to the continued shortage of PSW staffing. Approval was obtained in February for the transfer of \$4.0M from the Home and Community Care envelope to the HSP transfer payment envelope, Expected compensation expenses were reduced by \$2.48M. This is the projected impact of the increased vacancies trend for the year. This is offset by an increase in Purchased Patient Services of \$1.10M as a result of Bill 148 - Fair Workplaces, Better Jobs Act, which was implemented January 1, 2018. Provincial Ministry of Health funding was increased by \$300K due to new funding for Chapman House Hospice in Grey-Bruce.

Special Needs Strategy plans are on track for early 2018-19. In scope of this project is movement of physiotherapy, occupational therapy, speech and language pathology services to MCYS. There will be no reduction in service levels and families will continue to experience service continuity throughout the transition. Movement of Geriatric Nursing services to Parkwood Hospital is also on track for fall 2018

The Audit Committee is scheduled for June 14, 2018 to receive and review the 2017/18 annual audit report and letter from Deloitte and approval by the Board at its June 26, 2018 Board of Directors meeting.

6.2 Governance Update and Retreat Focus

The Board Governance Chairs reviewed format for the April 23/24th Governance Retreat.

April 23rd session will focus on the South West LHIN Integrated Health Service Plan and will work with staff and consultant.

April 24th – Facilitated discussion with Lyn McDonnell from The Accountability Group (TAG) Board to Board Reference Groups: with the emergence of LHIN sub-regions, there are opportunities for improved health system planning, performance improvement and service integration. Sub-regions are intended to drive local improvement and innovation with the common objective of improving the patient experience. At present, the South West LHIN is establishing groups in each of the sub-regions to help align organizations for more purposeful integration and a more robust system – recruiting governors who can champion change. Will reference Collaborative Governance.

Follow up to December Board Retreat looking at agenda recommendations, board retreat concept for discussion on long-range, objects, issues, governance monitor, work plans for the Committees – and the Board, etc. Setting new goals for the Board for the next period.

The Board retreat will be extended to 2:00 pm on April 24th. Lynn McDonnell will attend the April 17th Board of Directors to review the Board meeting to assist with preparation for the upcoming Board retreat.

6.3 Communications Protocol

The staff and board reviewed items considered under a communication protocol. The board expressed that they appreciate receiving the daily communications clips and would request further information on specific topics as they arise. The South West LHIN Chief Executive Officer (CEO), and Board Chair or their designates will each serve as the South West LHIN's official spokesperson and have the authority to make statements to the media on behalf of the organization.

The Board took a short break from 3:30 pm to 3:35 pm

7.0 Closed Session

MOVED BY: Cynthia St John

SECONDED BY: Glenn Forrest

THAT the Board of Directors move into a closed session at 3:35pm pursuant to s. 9(5)(a)(g) of the Local Health System Integration Act, 2006

CARRIED

LHIN staff members Donna Ladouceur, Hilary Anderson, Mark Brintnell, Cathy Faulds and Stacey Griffin were permitted to attend for parts of the meeting and left the meeting at 3:55 pm.

MOVED BY: Leslie Showers

SECONDED BY: Linda Ballantyne

THAT the South West LHIN Board of Directors rise from closed session at 5:06 pm and returned to open session. The Acting Board Chair reported that the Chair provided a Board Chair Update, reviewed Board performance and Board monitor report. The Board discussed establishing a working group to move forward with establishing a better relationship with our Indigenous communities. Board Directors Jean-Marc Boisvenue and Glenn Forrest will lead. The Board also discussed the CEO Executive Search and Board Chair Succession planning.

CARRIED

8.0 Dates and Location of Next Meeting

The next South West LHIN Board of Directors Meeting will be held on Tuesday April 17, 2018, from 1:00 pm to 5:00 pm at Elgin St. Thomas Public Health, Talbot Boardroom, located at 1230 Talbot Street, St. Thomas

9.0 Adjournment

MOVED BY: Cynthia St John

SECONDED BY: Aniko Varpalotai

THAT the South West LHIN Board of Directors meeting adjourn at 5:08pm.

APPROVED: _____
Andrew Chunilall, Acting Board Chair

Date: _____