

South West LHIN Board of Directors' Meeting

Tuesday, December 19, 2017 2:00 to 5:00 pm

South West LHIN, London Downtown Office, 201 Queens Ave, Suite 700, London

Room: Main Boardroom

Minutes

Present: Andrew Chunilall, Vice Chair, Acting Board Chair
Linda Ballantyne, Board Director, Vice Chair
Jean-Marc Boisvenue, Board Director
Myrna Fisk, Board Director
Glenn Forrest, Board Director
Wilf Riecker, Board Director
Leslie Showers, Board Director
Cynthia St. John, Board Director
Aniko Varpalotai, Board Director

Regrets: Lori Van Opstal, Board Chair

Staff: Hilary Anderson, Vice President, Corporate Services
Maureen Bedek, Vice President, Human Resources
Mark Brintnell, Vice President, Quality, Performance & Accountability
Dr. Cathy Faulds, Chief Clinical Lead
Kelly Gillis, Interim Co-CEO/Vice President, Strategy, System Design & Integration
Donna Ladouceur, Interim Co-CEO/Vice President, Home & Community Care
Amanda Harper Sevonty, Communications Director
Stacey Griffin, Executive Office Coordinator
Marilyn Robbins, Executive Office Assistant

1.0 Call to Order – Welcome and Introductions

The Acting Board Chair called the meeting to order at 2:03pm. There was quorum and seven members of the public, which included health service providers, were in attendance for parts of the meeting.

1.1. Approval of Agenda

MOVED BY: Jean-Marc Boisvenue

SECONDED BY: Cynthia St. John

***THAT the Board of Directors' meeting agenda for December 19, 2017, be approved as presented.
A closed session will be held***

CARRIED

1.2 Declaration of Conflict of Interest

No conflicts were declared

2.0 Approval of Minutes

2.1 November 21, 2017 South West LHIN Board of Directors Meeting

MOVED BY: Leslie Showers

SECONDED BY: Glenn Forrest

THAT the November 21, 2017 South West LHIN Board of Directors' meeting minutes be approved as presented.

CARRIED

3.0 The Patient Voice

3.1 Patient Care Story

The Board heard from Dr Cathy Faulds, Chief Clinical Lead on the role of the Healthcare System Clinical Rounds and featured a patient story and the family experience as they navigated the health care system with congestive heart failure (CHF).

4.0 Delegations/Presentations

4.1 Interdisciplinary Team Based Primary Care – Data to Decision (D2D)

The Board welcomed Dr. Sean Blaine, STAR Family Health Team (FHT), Dr. Rob Annis, North Perth Family Health Team and President of the Association of Family Health Teams of Ontario (AFHTO), Monique Hancock, Executive Director, START FHT and Kimberly Van Wyk, Executive Director, Clinton, FHT who presented on the value of team based primary care. Early analysis of team based primary care shows that single site teams tend to have lower costs and higher quality care over time.

4.2 Strengthening Primary Care in the South West LHIN

The Board heard from Dr. Cathy Faulds, Chief Clinical Lead and Co-CEO's Kelly Gillis and Donna Ladouceur on the vision for strengthening primary care in the South West LHIN as well as updating the Board on the status of LHIN oversight of primary care models and the revision of the Care Coordination model.

*The board took a short break from 3:25 to 3:30 pm

5.0 Approval of Consent Agenda

MOVED BY: Myrna Fisk

SECONDED BY: Aniko Varpalotai

THAT the consent agenda items be received and approved as circulated in the agenda package.

CARRIED

6.0 Agenda Items for Decision

6.1 2018/19 DRAFT South West Annual Business Plan

MOVED BY: Jean-Marc Boisvenue

SECONDED BY: Wilf Riecker

THAT the South West LHIN Board of Directors approves the 2018/19 Draft Annual Business Plan for submission to the Ministry of Health and Long-Term Care by December 31, 2017.

CARRIED

6.2 Specialized Unit Update

MOVED BY: Cynthia St John
SECONDED BY: Linda Ballantyne

THAT the South West Local Health Integration Network Board of Directors approves the repurposing of funding approved for the creation of a Specialized Unit at Kensington Village for people with acquired brain injuries to support specialized populations in the community and to provide additional funding for McGarrell Place in support of the Behavioural Specialized Transitional Unit's enhanced staffing model.

CARRIED

6.3 Proposed Changes to the Capital Review Process

MOVED BY: Aniko Varpalotai
SECONDED BY: Myrna Fisk

THAT the South West LHIN Board of Directors approves the changes to the capital review and endorsement process and delegates to the South West LHIN CEO the authority to endorse stages in the capital process beyond the Pre-Capital phase of the "MOHLTC-LHIN Joint Review Framework for Early Capital Planning Stages" and Stage 1: Application phase of the "Community Health Capital Program."

CARRIED

6.4 South West LHIN Board Committee Composition 2018

MOVED BY: Jean-Marc Boisvenue
SECONDED BY: Leslie Showers

THAT the South West LHIN Board of Directors appoint board directors to the committees of the board effective January 1, 2018 as recommended by the Governance & Nominations committee. Board Committee membership will be reviewed on as needed basis and at least annually.

Audit Committee

Composition: Board Chair plus 3 directors minimum

Myrna Fisk, Committee Chair

- Linda Ballantyne, Vice Chair
- Andrew Chunilall, Acting Board Chair
- Glenn Forrest
- Wilf Riecker

CEO Performance Task Force

Composition: Board Chair plus 2 directors minimum

Andrew Chunilall, Acting Board Chair & Task Force Chair

- Linda Ballantyne, Vice Chair
- Wilf Riecker

Board to Board Reference Group

Composition: Board Chair plus 2 director's minimum

Leslie Showers, Committee Chair

- Andrew Chunilall, Acting Board Chair
- Cynthia St. John

Governance & Nominations Committee

Composition: Board Chair plus 4 director's minimum

Cynthia St. John, Committee Co-Chair

Aniko Varpalotai, Committee Co-Chair

- Jean-Marc Boisvenue
- Andrew Chunilall, Acting Board Chair
- Wilf Riecker
- Leslie Showers

CARRIED

It was noted that the Quality Committee for 2018 was struck effective by the Board of Directors on October 17, 2017. The membership is comprised of Linda Ballantyne (Committee Chair), Jean-Marc Boisvenue, Myrna Fisk, Glenn Forrest, Aniko Varpalotai and Andrew Chunilall (Acting Board Chair).

6.5 Local Sub-Region Board to Board Reference Group Terms of Reference

MOVED BY: Leslie Showers

SECONDED BY: Cynthia St John

That the South West LHIN Board of Directors approve the Terms of Reference for the Sub-Region Board-to-Board Reference Groups as presented.

CARRIED

7.0 Agenda Items for Information/Discussion

7.1 New LHIN Authorities under the Local Health System Integration Act, 2006 (LHSIA)

The Board received an update from staff that The *Patient First Act, 2016* (the "Act") amended the *Local Health System Integration Act, 2006* (LHSIA) to give LHINs the tools and authorities they need to become the single point of accountability for local health system planning in their regions and sub-regions. As managers and integrators of the local health systems, the LHINs need appropriate oversight powers to address issues in the system and with HSPs. The Act lays out a system of remedies, which include LHIN directive, investigatory and supervisory authorities over Health Service Providers (HSPs). These powers enhance the LHINs' ability to hold their HSPs accountable, drive performance improvement, and act decisively where necessary to protect patients in situations where HSPs are not meeting expectations.

The board requested to receive further information in the new year.

7.2 October 2017 Financial Update

The board heard Purchased Patient Services continue to trend down as was observed in the second quarter. A \$5.3M surplus is projected at year end due to shortages in the Personal Support Worker (PSW) workforce. These challenges are not limited to one service provider or one community but across our region and across Ontario. This is resulting in service refusals and missed visits. Providers have been unable to

retain an appropriate level of skilled PSW's to perform the personal support services required for our home and community care patients. The LHIN is actively working with all local providers and provincial colleagues to develop action plans to meet these challenges. All other line items are tracking within budget.

The board requested that the agenda item be brought back to the January board meeting to allow further time for discussion.

7.3 Indigenous Mitigation and Amplification Matrix

The board heard about a new strategy to ensure Indigenous populations receive equitable healthcare in the South West LHIN. The strategy focuses on improving access to home care for First Nations, structures to support Indigenous health during transition, human resources, and reporting and accountability. Board Directors were asked to review the South West LHIN Indigenous Inclusion and Reconcili-ACTION Mitigation and Amplification Matrix and consider which elements are in scope for the Board to lead, participate in, watch and support or hold to staff accountable to advance. Review with a governance lense, what can the Board do as governors to strengthen the work? A briefing will be brought forward in March related to Indigenous engagement and inclusion activities identified in the Reconcili-ACTION Roadmap.

7.4 French Language Services Planning

The board deferred the agenda item to the January Board of Directors meeting to allow ample time for discussion.

7.5 Access and Flow through the Holiday Season

The board deferred the agenda item to the January Board of Directors meeting to allow ample time for discussion. Additional information will be provided and a debrief from the surge pressures over the holiday period.

7.6 Board Quality Committee Highlights and Reflections

The board received the report and the Committee Chair highlighted that the purpose of this report is to provide highlights and reflections beyond standard committee meeting minutes in order to foster ongoing learning, sharing, and stimulating dialogue on key matters as part of the LHIN Board's quality and safety maturation journey

8.0 Closed Session

MOVED BY: Jean-Marc Boisvenue

SECONDED BY: Cynthia St. John

THAT the Board of Directors move into a closed session at 4:38 pm pursuant to s. 9(5)(a)(g) of the Local Health System Integration Act, 2006

CARRIED

LHIN staff members Kelly Gillis, Donna Ladouceur, Hilary Anderson, Maureen Bedek, Mark Brintnell and Stacey Griffin were permitted to attend for parts of the meeting and left the meeting at 5:02 pm.

MOVED BY: Jean-Marc Boisvenue

SECONDED BY: Aniko Varpalotai

THAT the South West LHIN Board of Directors rise from closed session at 5:34pm and returned to open session. The Acting Board Chair reported that the board discussed personnel matters, Board per diems and year end reflections in closed session.

CARRIED

9.0 Dates and Location of Next Meeting

The next South West LHIN Board of Directors Meeting will be held on Tuesday January 16, 2018 at Participation House, 193 Clarke Road, London, ON, Programme/Common Room.

10.0 Adjournment

MOVED BY: Jean-Marc Boisvenue

SECONDED BY: Aniko Varpalotai

THAT the South West LHIN Board of Directors meeting adjourn at 5:34 pm.

APPROVED: _____
Andrew Chunilall, Acting Board Chair

Date: _____