



Board of Directors Meeting Minutes November 25, 2014

Directors Present:

Bill Yetman, Chair

Laurie Hicks

Christopher Neuman

Paul Sudarsan

Michael Beswick

Myra Libenson

Manuel Pedrosa

Natasha vandenHoven

Nancy Dudgeon

Shannon MacDonald

Karen Sadlier-Brown

Regrets:

Gina DeVeaux

Shannon MacDonald

Staff Present:

Stacey Daub, Chief Executive Officer

Dipti Purbhoo, Sr. Director, Client Services

Anne Wojtak, Sr. Director, PMA

Dennis Fong, Sr. Director, HROD

Bill Tottle, Sr. Director, Corp Services

Azalea Angeles, Executive Assistant

Invited Guests:

Dr. Russell Goldman, Director, Temmy Latner Centre for Palliative Care (in part)

Rick Firth, Executive Director, Hospice Palliative Care Ontario (in part)

Kim Pearson, Director, Specialty Programs, Toronto Central CCAC

Other:

Natasha Lockhardt,, Research Association, SEIU Healthcare

1.0 PRELIMINARY ITEMS

1.1 Call to Order

With confirmation of the presence of a quorum, the meeting was called to order.

1.2 Chair's Remarks

The Chair welcomed all board members, members of management and guests and a special welcome to M. Beswick to his board meeting. The Chair congratulated staff on the Minister's Medal award.

1.3 Approval of Agenda

The agenda was approved as circulated (Neuman/Beswick).



1.4 Disclosure of Conflict of Interest

There was no conflict of interest declared by any board member with respect to the agenda items for this meeting.

2.0 CONSENT AGENDA

On a motion duly moved (Sudarsan), seconded (Libenson) and carried, the Board of Directors:

- 2.1 Approved the minutes of the September 23, 2014 Board of Directors meeting
- 2.2 Received the minutes of the October 27, 2014 Quality Committee meeting
- 2.3 Received the minutes of the October 30, 2014 Finance Committee meeting
- 2.4 Received the minutes of the October 30, 2014 Audit Committee meeting
- 2.5 Received the Q2 CEO Report
- 2.6 Received the OACCAC environmental scan

3.0 EDUCATION

3.1 Palliative Program

Dr. Russell Goldman, Director of the Temmy Latner Centre for Palliative Care and a Medical Advisor for the Toronto Central CCAC and Mr. Rick Firth, Executive Director of the Hospice Association of Ontario presented key themes and issues related to palliative care from a national, provincial and local perspective and their implications for the Toronto Central CCAC.

Palliative care is a strategic priority of the organization as evidenced by the organization's quality improvement efforts over the last three years in driving greater integration and quality for our clients and families receiving palliative services. The organization has tested integrated care teams for clients and families in the palliative program. With significant improvement in client and caregiver experience and quality in these tests of change the organization is expanding palliative care teams for all clients in the palliative program.

Palliative care is also a strategic priority of government at the national, provincial and local levels.



4.0 STRATEGIC MATTERS

4.1 Chief Executive Officer Update

S. Daub provided the Board with a high-level update on various organizational activity.

S. Daub discussed the change that has been observed since the election of a majority government and the impact of the new Minister and Deputy Minister for the health portfolio. These changes have created an environment to do things differently with the support of a Ministry that is able to drive substantive policy change. There is great opportunity for the organization to spark innovation at a local level and rapid change is expected.

The Board discussed various scenarios of opportunity available to the organization.

S. Daub also provided an update on the Ontario Auditor General's audit of the CCAC sector. A fulsome overview will be discussed at the January meeting.

5.0 RESOURCE MANAGEMENT

5.1 Q2 Financial Report

The Q2 Financial Report was pre-circulated in the Board package and provides a full review of the second quarter operating performance.

M. Pedrosa, Chair, Finance Committee reported that the organization is currently reporting second quarter deficit, resulting in a year end deficit primarily due to the lack of funding confirmation for the 2014/15 fiscal year.

The organization expects to receive confirmation of funding in the third quarter and combined with an assertive sustainability strategy that was initiated in the first quarter, the full year forecast is for a balanced budget.

On a motion duly moved (Libenson), seconded (Beswick) and carried, the Board of Directors approved the Q2 Financial Report.

5.2 Finance and Business Update

B. Tottle provided the board with the background on the 2015/16 planning process and reviewed the various inputs, trends and environmental factors taken into account.

B. Tottle provided an overview of client growth and complexity, which is expected to continue and the imperative for the evolution to the organization's service delivery model to ensure long term sustainability.



Community growth and changes in the funding environment is creating a challenging fiscal environment. B. Tottle reviewed the three key considerations for planning for the next fiscal year including service delivery models, sustainability and the transformation agenda.

6.0 OPERATIONS

6.1 Committee Work Plans

At their respective meetings, the Quality, Finance and Audit Committees reviewed and approved their 2014-2015 work plans and are submitting them for the Board's approval. All work plans were developed and informed by the Committee's Terms of Reference that was approved by the Board at the September meeting.

The Governance Committee will be reviewing their work plan in December for submission to the Board at a future meeting.

On a motion duly moved (Libenson), seconded (vandenHoven) and carried, the Board of Directors approved the 2014-2015 work plans for the Finance, Quality and Audit Committees.

6.2 Director Competency Framework

Christopher Neuman, Chair, Governance Committee, reported to the board on the director competency framework.

As part of the Governance Project work plan, the Governance Committee adopted a new Director Competency Framework which will inform and guide our recruitment efforts this year.

The framework includes a comprehensive competency matrix that is relevant and aligned with the vision for Board composition.

The Governance Committee has asked management to conduct a skill set inventory which all board members are encouraged to complete.

7.0 ADJOURNMENT

There being no further business, the meeting was adjourned.