

## **Waterloo Wellington Local Health Integration Network**

### **Board of Directors Meeting**

#### **MINUTES**

**Thursday, June 25, 2015**

The following are the minutes of the Board Meeting held at 12:00 p.m. on Thursday, June 25, 2015 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON.

**Members Present:** J. Fisk (Chair), D. Small (Vice-Chair), B. Dinwoody, M. O'Brien, B. Larkin, J. Nesbitt & M. Delisle

**Regrets:** M Basi, G. Cardoso

**Staff Present:** B. Lauckner ,T. Lemon, S.Rous, S. Oakley, Z. Danis & E.Fung,

**Recording Secretary:** D. Ruprecht

#### **1.0 Call to Order & Recognition of Quorum**

J. Fisk called the meeting to order at 12:00 p.m. and welcomed members to the meeting.

#### **2.0 Approval of the Agenda**

Motion No. 10-15-16 Moved by J. Nesbitt, seconded by M. O'Brien and unanimously approved:

THAT the agenda be approved as circulated.

#### **3.0 Declaration of Conflict of Interest**

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda with the exception of the following:

Item 13.0 - Finance and Audit Committee Appointment where Michael Delisle refrained from the discussion and vote due to the conflict of interest that he was the nominee for the appointment.

Item 14.0 - Governance Committee Appointment where Bryan Larkin refrained from the discussion and vote due to the conflict of interest that he was the nominee for the appointment.

#### **4.0 Closed Session**

Motion No. 11-15/16 Moved by J. Nesbitt, seconded by B. Larkin and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

*Note: The open session adjourned at 12:02 p.m. to move into closed session*

*Note: The closed session adjourned at 1:45 p.m.*

## **WELCOME**

J. Fisk welcomed Board members and guests to the meeting at 2:00 p.m.

### **5.0 Reconvening the Open Session**

Motion No. 12-15/16 Moved by M. O'Brien, seconded by B. Larkin and unanimously approved:

THAT the open session reconvene.

*Note: The open meeting reconvened at 2:00 p.m.*

### **6.0 Report of the Closed Session**

J. Fisk reported that the Board met in a closed session from 12:00 p.m. to 1:45 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006*.

Motion No. 13 -15/16 Moved by M. Delisle, seconded by B. Dinwoody and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

### **7.0 Consent Agenda**

The following item was on the Consent Agenda for June 25, 2015.

a) Minutes:

THAT the minutes of the previous meetings held on May 28, 2015 be approved as circulated.

b) Chair Report:

THAT the Chair Report for June 2015 be received for information.

c) CEO Report:

THAT the CEO Report for June 2015 be received for information.

d) Finance & Audit Committee Report:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the Finance & Audit Committee Report from May 28, 2015 as information.

e) BPSAA Q1 2015/16:

THAT the Waterloo Wellington Local Health Integration Network Board of Directors receive the BPSAA Q1 2015/16 as information.

f) Children with Special Needs Coordinated Care Plan:

THAT the Board of Directors receive the Children with Special Needs Coordinated Care Plan as information.

Motion No. 14 -15/16 Moved by M. Delisle, seconded by J. Nesbitt and unanimously approved:

THAT the items on the consent agenda for June 25, 2015 be accepted and approved.

***HEALTH SERVICE PROVIDER GOVERNOR PARTICIPATION***

**9.0 Woolwich Community Health Centre**

M.L McPherson and R. Gerson presented to the Board background information related to organizational purpose, funding and performance, and integration efforts related to Woolwich Community Health Centre.

**10.0 Community Support Connections – Meals on Wheels and More**

V. Straus and F. Mensink presented to the Board background information related to organizational purpose, funding and performance, and integration efforts related to Community Support Connections – Meals on Wheels and More.

**STRATEGIC AGENDA**

**13.0 Appointment of Finance & Audit Committee Member**

J. Fisk provided the Board with background information for appointing members to the Finance and Audit Committee and make a recommendation for a new appointment.

Motion No. 15 – 15/16 Moved by D. Small, seconded by B. Dinwoody and unanimously approved:

THAT Michael Delisle be appointed as a member of the WWLHIN Finance and Audit Committee

**14.0 Appointment of Governance Committee Member**

J. Fisk provided provide the Board with background information for appointing members to the Governance Committee and make a recommendation for a new appointment.

Motion No. 16 – 15/16 Moved by B. Dinwoody, seconded by M. Delisle and unanimously approved:

THAT Bryan Larkin be appointed as a member of the WWLHIN Governance Committee

**15.0 IHSP 2016-19: Putting Residents First**

T. Lemon and J. Flagler-George provided an overview of the progress made on the development of the IHSP 2016-19 with a specific focus on community engagement efforts including focus groups and the online survey.

**16.0 Health System Annual Plan –Progress & Risk Review Q1 2015/16**

E. Fung provided the Board with a Quarter 1 2015-2016 Annual Business Plan (ABP) update highlighting milestones, risks, and system dashboard performance.

**17.0 2016-19 Long-Term Care Home Service Accountability Agreement (LSAA)**

S. Rous provided the Board with an overview to seek approval by the Board of Directors to authorize three LHIN CEO Leads to represent the Waterloo Wellington LHIN at the Long Term Care Home Service Accountability Agreement (LSAA) Advisory Committee regarding the 2016-2019 LSAA.

Motion No. 17 -15/16 Moved by D. Small, seconded by M. O'Brien and unanimously approved:

THAT the Waterloo Wellington LHIN Board of Directors hereby authorizes an LSAA Negotiating Team with representation from 3 LHIN CEOs (Central East, Hamilton Niagara Haldimand Brant and Waterloo Wellington LHINs) to act on behalf of the Waterloo Wellington LHIN to coordinate and manage the consultation and negotiation process for the 2016-2019 LSAA.

### **18.0 The Village at University Gates – LongTerm Care Service Accountability Agreement (LSAA)**

E. Fung provided information to the Board to review and conditionally approve the Long-Term Care Home Service Accountability Agreement (L-SAA) with Schlegel Villages Inc. for the operation of The Village at University Gates, a 192-bed facility opening in August 2015 at 250 Laurelwood Drive in Waterloo.

Motion No. 18 -15/16 Moved by B. Larkin, seconded by M. Delisle and unanimously approved:

THAT the Board of Directors approve the creation of a 2015-2016 Long-Term Care Home Service Accountability Agreement between the WWLHIN and Schlegel Villages Inc., with respect to the Village at University Gates, effective August 1, 2015, pending satisfaction of the following conditions:

- Schlegel Villages submit a Long-Term Care Home Accountability Planning Submission (LAPS) that is satisfactory to the WWLHIN

### **19.0 Next Meeting**

Thursday, October 15, 2015  
12:00-5:00 p.m. (WW LHIN Office)

### **20.0 Adjourn**

On a motion by J. Nesbitt, seconded by M. Delisle and there being no further business, the meeting adjourned at 3:36 p.m.

---

J. Fisk  
Chair

---

M. O'Brien  
Secretary

---

D. Ruprecht  
Recording Secretary