

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

February 24, 2015

2:30pm- 4:30pm

Central LHIN, 60 Renfrew Dr. Markham, ON

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair
Mr. Albert Liang, Vice Chair
Ms. Aldous (Sally) Young, Board Member (T-Con)
Ms. Audrey Wubbenhorst, Board Member
Ms. Brenda Urbanski, Board Member (T-Con)
Ms. Judy Cameron, Board Member
Mr. John Rogers, Board Member
Dr. Uzo Anucha, Board Member

Absent:

Mr. Stephen Quinlan, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Georgina Veldhorst, Senior Director, Planning, Integration & Community Engagement
Ms. Robin Gauzas, Executive Assistant, Recording Secretary
Ms. Rosemary MacGilchrist, Manager, Communications

Guests:

Mr. Jeffery Simser, Legal Director, LHIN Legal Services Branch
Sabrina Grando, Counsel, LHIN Legal Services Branch

Auditor General's Office

Ms. Celia Yeung
Mr. Gurinder Parmar
Ms. Zhenya Stekovie

1.0 MEETING CALLED TO ORDER

Engagement with the public was held prior to the start of the Board meeting from 2:00 p.m. to 2:30 p.m.

The meeting was called to order at 2:30 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. There are no provisions for deputations.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Mr. John Rogers and seconded by Dr. Uzo Anucha, IT WAS RESOLVED THAT,”

“The Agenda be approved as circulated.”

CARRIED
February 23-15-017

4.0 DECLARATION OF CONFLICT OF INTEREST

No conflicts were declared.

MISSION MOMENTS

Mr. Jestin noted at the beginning of each meeting we will look to highlight the patient perspective and how our work affects our community. At each meeting a story will be shared that references how the LHIN is moving its “mission” forward. Examples of both successes and gaps will be highlighted in the system along with lessons learned. Mr. Jestin asked Ms. Rosemary MacGilchrist to read a patient story.

5.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Mr. John Rogers and seconded by Ms. Judy Cameron., IT WAS RESOLVED THAT,”

“The Consent Agenda be approved as amended and all resolutions contained therein be adopted as follows:

CARRIED
February 24-15-018

5.1 APPROVAL OF MINUTES

“The minutes of January 27, 2015 be approved as circulated.”

CARRIED
February 24-15-019

5.2 OTHER ITEMS

5.2.1 2015/16 Multi-Sector Service Accountability Agreement – COTA

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors:

- a) **Approve the transfer of up to \$6,916,553 in base funding, effective April 1, 2015, for COTA Health to Toronto Central LHIN;**
- b) **Approve the following financial and activity targets effective April 1, 2015 for COTA Health in the Central LHIN Multi-Sector Service Accountability Agreement:**

Services	2015/16 Budget	Volumes
ABI Assisted Living Services	\$ -	-
ABI Day Service	\$ 166,060	2,976 attendance days
ABI Personal Support and Independence Training	\$ 248,005	3,789 hours of care
Mental Health Diversion and Court Support	\$ 607,247	4,836 visits
Mental Health Short Term Crisis Beds	\$ 1,143,689	3,796 resident days
Mental Health Social Rehab. Recreation	\$ -	-
Mental Health Support within Housing	\$ 878,930	65,550 resident days
Mental Health Case Management	\$ 807,880	7,566 visits
Mental Health Psycho-geriatric	\$ 166,193	1,627 visits
Mental Health Assertive Community Treatment	\$ 1,073,804	7,280 visits
Administration & Support Services	\$ 1,069,103	-
Clinical Management	\$ 173,543	-
Total	\$ 6,334,454	

Number of Unique Individuals Served by Organization: 960

Portion of budget spent on administration: 11.2%

- c) **Delegates authority to the Central LHIN CEO to amend the Multi-Sector Service Accountability Agreement between COTA Health and Central LHIN.”**

CARRIED
February 24-15-020

5.2.2 2014-2015 Update on Priorities for Investment

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approves the following changes to funding allocation priorities for fiscal year 2014-15:

System Direction or Priority	Base	One-Time
Appropriateness	<i>Up to \$4,100,000</i>	<i>Up to \$1,300,000</i>
Access	<i>Up to 9,400,000</i>	<i>\$0</i>
Integration	<i>Up to 1,100,000</i>	<i>Up to \$1,000,000</i>
Person-Centredness	<i>\$0</i>	<i>\$0</i>
CCAC	<i>Up to \$8,870,000</i>	<i>Up to \$2,200,000</i>
Previously Committed Funds	<i>Up to \$550,000</i>	<i>\$0</i>
MLPA Targets	<i>\$0</i>	<i>Up to \$3,100,000</i>
Capital & Supplies	<i>\$0</i>	<i>Up to \$1,500,000</i>
Sustainability	<i>Up to \$900,000</i>	<i>Up to \$500,000</i>

”

CARRIED
February 24-15-021

5.2.3 Ministry- LHIN Performance Agreement-Motion to Delegate

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors hereby authorizes the Work Group with representation from LHIN CEOs and Board Chairs, to act on behalf of the LHIN to coordinate and manage the negotiation process for the renewal of the Ministry-LHIN Performance Agreement for 2015/16.”

CARRIED
February 24-15-022

5.3 REPORTS OF COMMITTEE

5.3.1 Report of Audit Committee

6.0 CHAIR’S REPORT

Mr. Jestin provided an update on the following items:

- Ministry Announcement- Reducing Wait Times for Home Care Services- February 4th
- Offered congratulations to two Central LHIN hospitals; North York General Hospital and Stevenson Memorial who have been recognized as among the 15 high performing Pay for Results sites in reducing length of stay of each of the three patients groups:
 - 1) Admitted
 - 2) Non-admitted high acuity
 - 3) Non-admitted low acuity

7.0 CEO REPORT – ITEMS FOR APPROVAL

7.1 2015/16 Hospital Service Accountability Agreement Principles

An overview of the 2015/16 Hospital Service Accountability Agreement Principles was provided by Mr. Jestin.

“ON MOTION by Ms. Audrey Wubbenhorst and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

A) Approves the following principles for setting key performance targets in the 2015/16 Hospital Service Accountability Amending Agreements:

Item	Principles for target setting
1. <i>Global: Volumes and Funding</i>	<ul style="list-style-type: none">• 2015/16 Health Based Allocation Model (HBAM) expected volumes for applicable service areas; and• 2015/16 HBAM funding or if unavailable reasonable hospital-specific assumptions as interim targets; and• Ambulatory volumes – 2014/15 volumes with estimated growth; and• Ambulatory funding - 2015/16 HBAM funding or if unavailable due to timing, reasonable hospital-specific assumptions as interim targets.
2. <i>Wait Time Strategy: Volumes, Funding and Wait Times</i>	<ul style="list-style-type: none">• 2015/16 funding, volumes and wait times as directed by the Ministry and set in a manner that enables achievement of the LHIN MLPA wait time targets; or• 2014/15 funding, volumes and wait times as interim targets until

	2015/16 information is available.
3. <i>Quality Based Procedures: Volumes, Funding and Wait Times</i>	<ul style="list-style-type: none"> • 2015/16 funding, volumes and wait times as directed by the Ministry and set in a manner that enables achievement of the LHIN MLPA wait time targets; or • 2014/15 funding, volumes and wait times as interim targets until 2015/16 information is available.
4. 90 th Percentile Emergency Department Length of Stay	<ul style="list-style-type: none"> • Set hospital-specific targets in a manner that enables achievement of the LHIN 2015/16 MLPA targets; or • 2014/15 targets as interim targets until 2015/16 information is available.
5. Quality Indicators (C. Difficile Rate)	<ul style="list-style-type: none"> • Hospital-specific negotiated targets based on hospital 2015/16 QIPs and provincial guidelines; or • 2014/15 targets as interim targets until 2015/16 information is available.
6. Alternate Level of Care (ALC)	<ul style="list-style-type: none"> • Set hospital-specific targets in a manner that enables achievement of the LHIN 2015/16 MLPA targets; or • 2014/15 targets as interim targets until 2015/16 information is available.
7. Current Ratio	<ul style="list-style-type: none"> • Set at 0.8, with performance standard (corridor) of 0.8-2.0, unless specifically negotiated with hospital
8. Total Margin	<ul style="list-style-type: none"> • Set at 0.00% (balanced budget), with performance standard (corridor) up to 2.00%

b) Delegates authority to the Central LHIN CEO to approve local LHIN obligations to be included in the 2015/16 Hospital Service Accountability Amending Agreements.”

CARRIED
February 24-15-023

8.0 CEO REPORT-ITEMS FOR INFORMATION

Office of the Auditor General

Ms. Baker advised that the Auditors arrived on February 19th to the LHIN and they will be in-house for approximately 3 weeks. Ms. Baker noted that at this time information is being requested broadly and in relation to the LHIN mandate including: planning processes, integrations, engagements, board evaluations and meeting minutes along with sharing of best practices. A clear scope or area of focus remains to be determined. Following the first three week visit, the auditors are expected to work outside of our offices for a week or so and then re-visit with probably a more defined scope.

Patients First

On February 2nd Minister Hoskins delivered a speech launching ‘Patients First’ – second phase, Ontario’s Action Plan for Health Care. Ms. Baker provided a high level overview of the key messages and highlights in this second phase and noted that Central LHIN is well aligned particularly given our focus on the patient experience survey.

Ms. Baker provided an update on the following items:

8.2 2014/15 Volume Management

8.3 Supportive Housing

Ms. Baker advised that on March 3rd & 4th Central LHIN will be hosting the Mental Health Housing & Support Summit at the Delta Markham Hotel.

8.4 Quarterly Stocktake Report to Ministry of Health and Long-Term Care

Ms. Baker led a discussion and overview of the indicators and results including initiatives planned and underway to improve results in the short term. A request was made to receive a trending chart on key indicators across quarters. Staff will follow up and bring back to the Board at a later date.

8.7 Annual Business Plan

9.0 OTHER BUSINESS

None at this time

10.0 FUTURE MEETINGS

Tuesday March 31, 2015

2:30pm-4:30pm

60 Renfrew Drive, Markham ON

11.0 BOARD DEVELOPMENT AND EDUCATION

Mr. Simser and his colleague Ms. Grando presented to the Board on Integration and the following items were covered in his presentation:

- Principles
- The LHINs Duty to Integrate
- Definitions of Integrate and Service
- Developing Integration Opportunities
- Developing Integration Opportunities - Funding
- Developing Integration Opportunities - Facilitating and Negotiating
- Developing Integration Opportunities – Required Integration
- Developing Integration Opportunities - Voluntary or Stopping an Integration
- Ministry-LHIN Performance Agreement (MLPA) and the Memorandum of Understanding (MOU)

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. John Rogers and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**

- Labour relations
- Matters subject to solicitor client privilege
- Matters prescribed by regulation
- Deliberations on whether to move into a closed session

and further that the following persons be permitted to attend:

Ms. Kim Baker
 Ms. Karin Dschankilic
 Ms. Georgina Veldhorst
 Ms. Robyn Saccon
 Ms. Robin Gauzas
 Mr. Jeffery Simser
 Ms. Sabrina Grando

Auditor General's Office

Ms. Celia Yeung (Team Manager)
 Mr. Gurinder Parmar
 Ms. Zhenya Stekovie

CARRIED
February 24-15-024

13.0 CLOSED SESSION CALLED TO ORDER
 The session was called to order at 3:47 pm.

14.0 APPROVAL OF AGENDA

“ON MOTION by Mr. John Rogers and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of February 24, 2015 be approved as circulated.”

CARRIED
February 24-15-025

15.0 APPROVAL OF MINUTES

“ON MOTION by Mr. John Rogers and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of January 27, 2015 be approved as distributed.”

CARRIED
February 24-15-026

16.0 2015-16 Draft Annual Business Plan
 A motion was passed

CARRIED
February 24-15-027

17.0 2014/15 Delegation of Authority- Central Community Care Access Centre Recovery
 A motion was passed.

CARRIED
February 24-15-028

18.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. John Rogers and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (5: 51p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

**CARRIED
February 24-15-029**

19.0 MOTION TO TERMINATE SESSION

“ON MOTION by Ms. Judy Cameron and seconded by Ms. Audrey Wubbenhorst, IT WAS RESOLVED THAT,”

“The session be terminated (5:52 p.m.).”

**CARRIED
February 24-15-030**



Warren Jestin, Chair



Robin Gauzas, Recording Secretary