

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING
February 28, 2017 | 2:00pm-4:00pm
Central LHIN, 60 Renfrew Drive, Suite 360, Markham, ON L3R 0E1**

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair
Mr. Albert Liang, Vice Chair
Ms. Aldous Young, Board Member (T-CON)
Ms. Brenda Urbanski, Board Member
Mr. David Lai, Board Member
Mr. Michael MacEachern, Board Member
Mr. Stephen Quinlan, Board Member
Dr. Uzo Anucha, Board Member

Regrets:

Ms. Tanya Goldberg, Board Member
Ms. Audrey Wubbenhorst, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Chantell Tunney, Senior Director, Planning, Integration & Community Engagement
Ms. Laurie Rose, Corporate Governance and Board Relations
Ms. Rosemary MacGilchrist, Manager, Communications
Ms. Robin Gauzas, Executive Assistant, Recording Secretary.

Guests:

Ms. Lorri Eckler, Director, Organizational Effectiveness, Central CCAC
Mr. Joe Figliomeni, Senior Manager, Quality and Organizational Development, Central CCAC

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:03 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising ten members is six directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No public deputations were noted for the meeting.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Ms. Brenda Urbanski and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT:

The Agenda be approved as circulated.”

**CARRIED
February -28-16**

3.1 PATIENT STORY

Mr. Jestin introduced Ms. MacGilchrist who shared a patient story about a global humanitarian crisis, Syrian refugees arriving in Canada, from a local health care perspective.

4.0 BOARD DEVELOPMENT AND EDUCATION

4.1 Central CCAC Quality Improvement Plan

Mr. Jestin welcomed two Central CCAC staff to present an update on the Central CCAC's Quality Improvement Plan (QIP): Ms. Lorri Eckler, Director, Organizational Effectiveness and Mr. Joe Figliomeni, Senior Manager, Quality and Organizational Development.

Ms. Eckler and Mr. Figliomeni's presentation covered the following items:

- Background, purpose, supporting legislation, timelines and framework for the Quality Improvement Plans
- The Board's role in QIP Accountabilities
- Some details on Central CCAC's QIP and 2017/18 Quality Indicators

5.0 DECLARATION OF CONFLICT OF INTEREST

None at this time.

6.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Mr. David Lai and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,

The Consent Agenda be approved and all resolutions contained therein be adopted as circulated.”

**CARRIED
February -28-17**

6.1.1 January 31, 2017 Board Minutes

“BE IT RESOLVED THAT:

The Minutes of January 31, 2017 Board Meeting are approved as circulated.”

**CARRIED
February -28-18**

6.2 OTHER ITEMS

6.2.1 2017-18 Multi-Sector Service Accountability Agreements – Slate

“BE IT RESOLVED THAT:

The Central LHIN Board of Directors:

- a) Approves the 2017-18 funding, volume and performance targets for the following ten health service providers:
 1. Access Independent Living Services
 2. Across Boundaries - An Ethnoracial Mental Health Centre
 3. Bayview Community Services Inc.
 4. Better Living Health and Community Services
 5. COTA Health
 6. Hazel Burns Hospice
 7. Humber River Hospital
 8. March of Dimes Canada
 9. Southlake Regional Health Centre
 10. The Regional Municipality of York

- b) Delegates authority to the Central LHIN Chief Executive Officer to execute the 2017-18 Multi-Sector Service Accountability Agreement amendments for the above health service providers”

**CARRIED
February -28-19**

6.2.2 2016/17 Allocation Process and Priorities for Investment

“BE IT RESOLVED THAT:

The Central LHIN Board of Directors approves the following revised funding allocation for priorities for investment for fiscal year 2016/17:”

Strategic Priority	Funding Amount Up to: (in millions)	Change from May 31, 2016
Better Seniors' Care	\$ 8.6	\$ 0.6
Better Palliative Care	\$ 1.9	\$ 1.4
Better Community Care	\$ 14.4	\$ 0.4
Better Care for Underserved Communities	\$ 0.4	\$ 0.1
Better Mental Health	\$ 0.1	\$(2.9)
Achievement of MLAA	\$ 3.0	\$ 0
Sustainability	\$ 3.9	\$ 0.4
Total	\$ 32.4	\$(0.2)

CARRIED
February -28-20

6.3 REPORTS OF COMMITTEES

6.3.1 Audit Committee Report

No approval required.

6.3.2 Committee Membership – Updates to Board Membership of the Audit Committee and Governance and Community Nominations Committee

“BE IT RESOLVED THAT:

The Central LHIN Board of Directors:

- 1. Extends appreciation to Ms Urbanski for her service as the Audit Committee Chair; and**
- 2. Approves the following Board Directors be appointed to the following Board Committees:**

Audit Committee

- Mr. David Lai as Chair of the Audit Committee**
- Mr. Michael (Mike) MacEachern**

Governance & Community Nominations Committee

- Ms Aldous Young**

CARRIED
February -28-21

7.0 CHAIR’S REPORT

Mr. Jestin congratulated Bloomington Cove Care Community for being named by the Ontario Long Term Care Association as “Person Centred Home of the Year” for 2016. The decision was made by the Ontario Association of Residents’ Councils after a review of 633 long-term care homes in the province. Mr. Jestin extended congratulations to Bloomington Cove Care Community Executive Director and staff, Mr. Dino Chiesa, Board Chair and Ms. Lois Cormack, CEO of Sienna Senior Living which owns and operates Bloomington Cove Care Community.

Mr. Jestin also congratulated Dr. Shaz Ambreen of Stevenson Memorial Hospital for being distinguished with a “Council Award” by the College of Physicians and Surgeons in recognition of her commitment to continuous improvement and excellent medical care.

Mr. Jestin acknowledged two physicians from North York General Hospital for receiving the teaching excellence awards from the University of Toronto’s Faculty of Medicine: Dr. David Eisen (2017 Award for Excellence in Community-Based Teaching) and Dr. Sid Feldman (Sustained Excellence in Community-based Clinical Teaching).

Mr. Jestin noted that Central LHIN will conduct a collaborative dialogue webinar on March 1, 2017 sub-region planning that is open to the public.

Mr. Jestin advised that the Ministry of Health and Long-Term Care is accepting public comments until March 30 on proposed amendments to Regulations under the *Personal Health Information Protection Act* (PHIPA), which would make the LHINs Health Information Custodians (HICs).

Mr. Jestin acknowledged that the Central LHIN Patients First Transition Planning Task Force, which is comprised of LHIN Board Members and a Central CCAC Board Member, met in the morning to review and make recommendations on items related to Deloitte's readiness and capacity check-list and activities of staff working groups.

7.1 C-FIN 5 PROCUREMENT POLICY

Mr. Jestin brought forward the C-FIN 5 Procurement Policy. The Board was in agreement to move forward with the recommendation of the Patents First Transition Planning Task Force to approve the policy.

“ON MOTION made by Dr. Uzo Anucha and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT”:

“The Central LHIN Board of Directors: Approves the CFIN-5 Procurement policy effective on the transition date of the CCAC operations to the Central LHIN.”

**CARRIED
February -28-22**

7.2 Transfer of Patient Services Contracts

Mr. Jestin tabled Transfer of Patient Services Contracts briefing note. The Board was in agreement to move forward with the recommendation of the Patents First Transition Task Force to approve the contracts. No further dialogue was necessary.

“ON MOTION made by Mr. David Lai and seconded by Dr. Uzo Anucha, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

- a) Accepts the transfer of liability for 43 service provider contracts and associated costs from the Central CCAC to the Central LHIN to be effective on the transition date; and**
- b) Delegates authority to the Central LHIN CEO to approve the form of LHIN service provider communications and any changes to the agreements resulting from the transfer of the contracts to the LHIN.”**

CARRIED
February -28-23

8.0 CEO REPORT – ITEMS FOR APPROVAL

8.1 North York General Hospital’s Pre-Capital Submissions – Part A

Ms. Tunney provided the Board with an overview of North York General Hospital’s Pre-Capital Submissions – Part A

“ON MOTION made by Mr. Stephen Quinlan and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors endorses the North York General Hospital’s Pre-Capital Submissions – Part A, with its own funds, in respect of the renovations of:

- a. Heart Function Clinic; and
- b. Chemotherapy and Pharmacy Admixture Room.”

CARRIED
February -28-24

9.0 CEO REPORT – ITEMS FOR INFORMATION

Ms. Baker advised that the Ministry of Health and Long-Term Care Deputy Minister and Associate Deputy Minister held a webinar on February 27, which was open to providers and stakeholders, to provide a progress update on Patients First transition activities.

Ms. Baker noted that collaboration continues across the Central LHIN and Central CCAC teams to support readiness for transition, including recent joint meetings and phone calls with Deloitte, the ministry’s consultant. Ms. Baker advised that Central LHIN and Central CCAC will have one in person final meeting with Deloitte as part of the process.

Ms. Baker advised that the *new* Central LHIN management structure has been shared with all Central LHIN and CCAC staff and also with our health service providers.

Ms. Dschankilic provided the Board with an update on the 2016/17 Q2 Hospital Sector Performance.

Ms. Tunney provided the Board with an update on Mackenzie Health’s proposal to address critical capacity issues at their Richmond Hill site and options to transfer 90 complex continuing care and rehabilitation beds to an alternate site within the Central LHIN.

Ms. Tunney also provided an update on the holiday season hospital surge and ongoing influenza activity.

10.0 OTHER BUSINESS

None at this time.

11.0 FUTURE MEETINGS

Tuesday March 28, 2017

2:00pm - 4:00pm

Central LHIN, 60 Renfrew Drive, Suite 360, Markham, ON L3R 0E1

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. Michael MacEachern and seconded Dr. Uzo Anucha, IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINs set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

**Ms. Kim Baker
Ms. Karin Dschankilic
Ms. Chantell Tunney
Ms. Laurie Rose
Ms. Robin Gauzas
Ms. Rosemary MacGilchrist
Ms. Sue Turcotte.”**

**CARRIED
February -28-25**

13.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 3:39 p.m.

14.0 APPROVAL OF AGENDA

“ON MOTION by Mr. Albert Liang and seconded by Mr. Michael MacEachern, IT WAS RESOLVED THAT”,

“The Agenda of the Closed Session of February 28, 2017 be approved as circulated.”

**CARRIED
February -28-26**

15.0 APPROVAL OF MINUTES

1.1 Review of Board of Directors Minutes of January 31, 2017

“ON MOTION by Mr. Stephen Quinlan and seconded by Mr. David Lai, IT WAS RESOLVED THAT”,

“The Minutes of the Board’s Closed Session of January 31, 2017 be approved as distributed.”

**CARRIED
February -28-27**

16.0 Central LHIN Lease
A motion was passed.

**CARRIED
February -28-28**

17.0 LHIN/CCAC Banking Arrangements
A motion was passed.

**CARRIED
February -28-29**

18.0 Central LHIN Insurance Policy
A motion was passed.

19.0 Central CCAC One Time Service Substitution
A motion was passed.

**CARRIED
February -28-30**

20.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. Stephen Quinlan and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT”,

“The Closed Session is terminated (5:18 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

**CARRIED
February -28-31**

21.0 MOTION TO TERMINATE SESSION

“ON MOTION by Mr. Michael MacEachern and seconded by Mr. David Lai, IT WAS RESOLVED THAT”,

“The session be terminated (5:19 p.m.)”

**CARRIED
February -28-32**



Warren Jestin, Chair



Robin Gauzas, Recording Secretary

