

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

June 23, 2015

2:00pm- 4:00pm

Central LHIN, 60 Renfrew Dr. Markham, ON

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair
Mr. Albert Liang, Vice Chair
Ms. Aldous (Sally) Young, Board Member
Ms. Audrey Wubbenhorst, Board Member
Ms. Brenda Urbanski, Board Member
Mr. John Rogers, Board Member
Ms. Judy Cameron, Board Member
Dr. Uzo Anucha, Board Member

Regrets:

Mr. Stephen Quinlan, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Georgina Veldhorst, Senior Director, Planning, Integration & Community Engagement
Ms. Robin Gauzas, Executive Assistant, Recording Secretary
Ms. Rosemary MacGilchrist, Manager, Communications
Ms. Karen Blackley, Program Manager

Guests:

Mr. Tim O'Leary, Toronto Central LHIN Lead, Pan Am/Parapan Games
Mr. Gilad Epstein, Chief Operating Officer, Ontario Telemedicine Network (OTN)
Mr. Simon Cheesman, Product Manager, Patient Monitoring, Ontario Telemedicine Network
Ms. Aura Kagan, Executive Director and Director of Applied Research and Education at the Aphasia Institute

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:00 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board

and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. There are no provisions for deputations.

3.0 APPROVAL OF AGENDA

Addition to the agenda: Item 7.1 2015/16 P7.1 2015/16 Personal Support Services Wage Enhancement - Year 2

“ON MOTION made by Mr. John Rogers and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Agenda be approved as amended.”

**CARRIED
June 23-15-067**

3.1 PATIENT STORY

Mr. Jestin noted at the beginning of each meeting a story from a patient or caregiver perspective that relates to our mission will be shared. Mr. Jestin noted that these stories will highlight both our successes, opportunities and where improvement might be needed. The patient story serves to reinforce to Board members why we are all collectively engaged in this organization and the importance of the work that we do.

Mr. Jestin asked Ms. Rosemary MacGilchrist to read this month’s patient story.

4.0 DECLARATION OF CONFLICT OF INTEREST

Mr. Liang declared a conflict related to Item 6.2. No further conflicts were declared.

5.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Mr. John Rogers and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Consent Agenda be approved and all resolutions contained therein be adopted as follows:

**CARRIED
June 23-15-068**

5.1 APPROVAL OF MINUTES

“The minutes of May 26, 2015 are approved as circulated.”

CARRIED

June 23-15-069

5.2 OTHER ITEMS

5.2.1 2015/16 Long-Term Care Home Service Accountability Agreement - Bethany Lodge LHIN Specific Performance Obligation

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors:

- a) Approves the amendment of the target for the Debt Service Coverage Ratio defined on *Schedule D – Performance* of the 2013-16 L-SAA with Bethany Lodge from ≥ 1 to ‘not applicable’, effective April 1, 2015;
- b) Approves the following LHIN-Specific Performance Obligation to be added to *Schedule D – Performance* of the 2013-16 L-SAA with Bethany Lodge, effective April 1, 2015:

LHIN-Specific Performance Obligation

Reporting of the Debt Service Coverage Ratio: The Health Service Provider will provide the Central LHIN with the necessary financial information for calculating the Debt Service Coverage Ratio (DSCR) at the full corporate entity level to assess year-to-date performance. The required information will be submitted at Q2 and Q4. The target for the Debt Service Coverage Ratio at the full corporate entity level is ≥ 1 .

- c) Delegates authority to the Central LHIN CEO to sign the L-SAA amendments as identified above.”

**CARRIED
June 23-15-070**

5.3 REPORTS OF COMMITTEE

No reports at this time.

6.0 CHAIR’S REPORT

Mr. Liang attended the June 9th LHIN Chairs teleconference on behalf of Mr. Jestin.

Mr. Liang provided an overview of the call to the Chair and Board which included an update on:

- Community Nominations and Appointment Process
- CEO Compensation Framework
- Ongoing communications with the Ministry on the funding process

Mr. Jestin provided an update on the following items:

- Central LHIN Governance Council held on June 2, 2015
- Hospital Chairs and CEO meeting held on June 22, 2015

6.1 Public Delegations at the Central LHIN Board of Directors

Mr. Jestin noted that comments from the Board members have been imbedded in the document and are highlighted.

“ON MOTION made by Ms. Brenda Urbanski and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors approves the Public Delegation at the Central LHIN Board of Directors meeting as a policy to be implemented as amended.”

**CARRIED
June 23-15-071**

Further comments and suggestions will be incorporated into the version posted on the Central LHIN website along with application form.

6.2 Community Nominations Terms of Reference, Proposed Timeline and Skills Matrix-For information

Mr. Jestin provided an overview of the nominations process that will be undertaken in the next few months.

Mr. Jestin provided a bio on each of the proposed candidates being put forward for consideration to the Board. It was noted by the other Community Nominations Committee Members that the candidates would bring great perspectives and be beneficial to the appointment process.

Mr. Jestin noted the upcoming recruitment session of July 13th will be at Central LHIN offices.

Ms. Baker also noted that outreach to engage francophone and aboriginal population is underway including involving Entité 4.

“ON MOTION made by Ms. Aldous Young and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors approves:

1. The Community Nominations Committee Slate of Committee Members:
 - Mr. Warren Jestin, Chair, Voting Member,
 - Mr. John Rogers, Board Director, Voting Member
 - Ms. Uzo Anucha, Board Director, Voting Member
 - Ms. Avanthi Goddard, Community Member, Voting Member

- Mr. Kenneth Chin, Community Member, Voting Member
 - Ms. Kim Baker, CEO, Non- Voting Member
2. The Central LHIN Community Nominations Terms of Reference
 3. The Skills Matrix
- as recommended by the Chair of the Community Nominations Committee”.

CARRIED
June 23-15-072

7.0 CEO REPORT – ITEMS FOR APPROVAL

7.1 2015/16 Personal Support Services Wage Enhancement- Year 2

An overview of the 2015/16 Personal Support Services Wage Enhancement was provided by Ms. Baker.

“ON MOTION by Ms. Audrey Wubbenhorst and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

1. **Approve a base funding allocation of up to \$8,625,300 in 2015/16 for health service providers eligible for the Personal Support Services Wage Enhancement; and**
2. **Delegate authority to the Central LHIN CEO and Board Chair to:**
 - a) **Determine and approve the base funding allocation per Health Service Provider related to Year 2 of the PSS Wage Enhancement; and**
 - b) **Amend the Multi-Sector Service Accountability Agreements accordingly; and**
 - c) **Flow funds to the eligible Health Service Providers.”**

CARRIED
June 23-15-073

8.0 CEO REPORT-ITEMS FOR INFORMATION

Ms. Baker provided updates on the following items:

- 8.2 **Fourth Quarter Stocktake Report and Annual MLPA Performance Results**
Discussion regarding the quarterly Stocktake Results took place.
- 8.4 **Citizens Health Advisory Panel Update**
- 8.5 **eHealth Telemedicine Strategy and Adoption Performance**
- 8.7 **MOHLTC/LHIN Capital Planning Process- Planning Submission**
- 8.8 **Quality Improvement Plans**
- 8.9 **Primary Care Council Update**
- 8.10 **Hospice Palliative Care (HPC) – Expression of Interest Update**

9.0 OTHER BUSINESS

None at this time

10.0 FUTURE MEETINGS

Friday Jul 17, 2015

9:00am-11:00am

60 Renfrew Drive, Markham ON

11.0 BOARD DEVELOPMENT AND EDUCATION

Mr. Tim O'Leary, LHIN Lead, Pan Am/Parapan Games presented to the Board on the upcoming Pan Am/Parapan Games in July/August 2015.

Mr. O'Leary's presentation covered:

An overview of the activities the 7 LHINs involved in the upcoming games to prepare for the upcoming games and the legacy results for the whole province.

Mr. O'Leary focused on:

- Operational Functional Point
- Communications and Coordination Architecture
- Emergency Management Communications Tool(EMCT)

Discussion regarding the EMCT tool took place.

Mr. Gilad Epstein, Chief Operating Officer, Ontario Telemedicine Network (OTN) presented to the Board on the following items:

- Background
- OTN 2014/15 recap
- Next generation telemedicine
- Telemedicine 2015/16

Following the presentation Mr. Simon Cheesman, Product Manager, Patient Monitoring, Ontario Telemedicine Network provided the Board with an interactive demonstration on Telemedicine equipment.

Ms. Karen Blackley, Program Manager, Central LHIN provided the Board with an update on the Telemedicine Strategy.

Dr. Aura Kagan, Executive Director and Director of Applied Research and Education at the Aphasia Institute educated the Board on Aphasia and the activities of the Aphasia Institute.

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Ms. Judy Cameron and seconded Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

Ms. Kim Baker

Ms. Karin Dschankilic

Ms. Georgina Veldhorst

Ms. Robyn Saccon

Ms. Robin Gauzas

Mr. Gary Moulton

Mr. Enzo Carlucci

**CARRIED
June 23-15-074**

13.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 4:24 pm.

14.0 APPROVAL OF AGENDA

“ON MOTION by Mr. John Rogers and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of June 23, 2015 be approved as circulated.”

CARRIED
June 23-15-075

15.0 APPROVAL OF MINUTES

“ON MOTION by Ms. Judy Cameron and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of May 26, 2015 be approved as amended.”

CARRIED
June 23-15-076

**16.0 2014-2015 Draft Annual Report
Motion carried**

CARRIED
June 23-15-077

**17.0 2015-2018 Ministry LHIN Accountability Agreement (MLAA)
Motion carried**

CARRIED
June 23-15-078

18.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Ms. Judy Cameron and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (5: 50 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

CARRIED
June 23-15-079

19.0 MOTION TO TERMINATE SESSION

“ON MOTION by Mr. John Rogers and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The session be terminated (5:51 p.m.).”

CARRIED
June 23-15-080

Warren Jestfn, Chair

Robin Gauzas, Recording Secretary