

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS**

March 25, 2014

1:00pm- 3:00pm

Central LHIN, 60 Renfrew Dr. Markham, ON

MINUTES OF MEETING

Board Members Present:

Mr. John Langs, Chairman
Mr. John Rogers, Board Member
Ms. Judy Cameron, Board Member
Ms. Aldous (Sally) Young, Board Member (T-Con)
Ms. Audrey Wubbenhorst, Board Member
Mr. Albert Liang, Board Member
Mr. Stephen Quinlan, Board Member
Dr. Uzo Anucha, Board Member

Regrets:

Ms. Brenda Urbanski, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Robin Gauzas, Executive Assistant, Recording Secretary

Guests:

Ms. Manon Lemonde, Board Chair, Entité 4
Mr. Gérard Parent, Interim Executive Director, Entité 4

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 1:01 p.m.

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. There are no provisions for deputations.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Ms. Judy Cameron and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”

“The Agenda be approved.”

**CARRIED
March 25-14-032**

4.0 DECLARATION OF CONFLICT OF INTEREST

No conflicts were declared.

5.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Mr. Stephen Quinlan and seconded by Ms. Uzo Anucha, IT WAS RESOLVED THAT,”

“The Consent Agenda be approved as distributed and all resolutions contained therein be adopted as follows:

**CARRIED
March 25-14-033**

5.1 APPROVAL OF MINUTES

“The minutes of February 25 2014 be approved as circulated.”

**CARRIED
March 25-14-034**

5.2 OTHER ITEMS

5.2.1 2014/15 Long-Term Care Funding For Interim and Convalescent Care Beds

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors:

- a) Approves the extension of the temporary licenses to June 30, 2015 for 32 interim beds at Mackenzie Health Long-Term Care and 32 interim beds at Southlake Residential Village;**
- b) Approves the following one-time funding allocations for fiscal 2014-15:**

Health Service Provider	Beds	Bed Type	2014-15 Funding
Mackenzie Health Long-Term Care	32	Interim	\$1,386,240
Mackenzie Health Long-Term Care	20	Interim - Renal	\$42,312
Southlake Residential Care Village	32	Interim	\$1,323,756
Hawthorne Place Care Centre	24	Convalescent	\$1,129,236
Maple Health Centre- Regional Municipality of York	15	Convalescent	\$728,712
		Total	\$4,610,256

**CARRIED
March 25-14-035**

5.3 REPORTS OF COMMITTEE

No updates provided.

6.0 CHAIRMAN'S REPORT

Mr. Langs noted that on March 26th Central LHIN's upcoming Annual Quality Symposium will be held at the Delta Markham Hotel.

7.0 CEO REPORT – ITEMS FOR APPROVAL

7.1 2014/15 Hospital Service Accountability Agreements

An overview of the 2014/15 Hospital Service Accountability Agreements and the process undertaken by staff was provided by Ms. Dschankilic.

Ms. Dschankilic advised that some of the challenges we are currently facing are with Wait Times and ALC and possible strategies the LHIN will be working on with the hospitals.

Advised that due to the declining current ratio performance at Southlake Regional Health Centre, Central LHIN is requesting an improvement plan. The target for this indicator is set as "To Be Determined".

Discussion arose around Balanced Budgets and Working Capital Deficit.

"ON MOTION by Mr. Stephen Quinlan and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,"

"The Central LHIN Board of Directors:

- a) Approves the proposed Public Hospital 2008-14 H-SAA Amending Agreement template, which extends the term of the current 2008-14 Hospital Service Accountability Agreement by three months to June 30, 2014; and
- b) Delegates authority to the Central LHIN CEO to approve the Private Hospital 2008-14 H-SAA Amending Agreement template, which extends the term of the current 2008-14 Private Hospital Service Accountability Agreement by three months to June 30, 2014; and
- c) Approves the three month H-SAA Amending Agreements for the following public hospitals:
 - Stevenson Memorial Hospital
 - North York General Hospital
 - Mackenzie Health
 - Southlake Regional Health Center
 - Markham Stouffville Hospital
 - Humber River Hospital
 - West Park Healthcare Center
- d) Approves an extension or amendment to the following Private Hospitals agreements upon receipt of the three month 2014/15 Private Hospital Accountability Amending Agreement template:
 - Shouldice Hospital
 - Don Mills Surgical Unit

- e) Approves the proposed 2014/2015 funding, volume and performance targets for four public hospitals, as follows, to be included in the 2014/15 Hospital Service Accountability Amending Agreements upon finalization of the updated agreement and schedules:

	Stevenson Memorial Hospital	North York General Hospital	Southlake Regional Health Center	Humber River Hospital
Health System Funding	\$19,599,400	\$249,570,200	\$283,935,800	\$250,012,100
Total Acute Inpatient Weighted Cases	2,350	32,344	31,693	34,040
Day Surgery Weighted Cases	660	5,757	6,619	5,896
Complex Continuing Care Weighted Patient Days	na	na	14,176	na
Mental Health Weighted Patient Days	na	18,728	11,705	19,601
Inpatient Rehabilitation Weighted Cases	na	na	812	344
Emergency Visits Weighted Cases	1,312	6,556	5,163	5,743
Ambulatory Care Visits	28,939	162,200	212,878	249,837
Current Ratio	0.8	0.8	TBD	0.8
Year End Total Margin	0%	0%	0%	0%

- f) Approves the proposed 2014/2015 funding, volume and performance targets for each of the private hospitals, as follows, to be included in the 2014/15 Private Hospital Service Accountability Amending Agreements upon finalization of the updated amending agreement:

Hospital	Indicator	2014/15 Target
Shouldice Hospital Limited	Total Base Funding	\$6,945,600
	Total Cases	6,480
	Acute Care Patient Days	24,000
	Occupancy Rate	74%
	Current Ratio	0.8
Don Mills Surgical Unit Limited	Total Base Funding	\$1,316,500
	Ambulatory Care Visits	1,250
	Current Ratio	0.8

- g) Delegates authority to the Central LHIN CEO to approve local LHIN obligations to be included in the updated 2014/15 Hospital Service Accountability Agreements.
- h) Delegates authority to the Central LHIN Chair and CEO to sign the three month H-SAA Amending Agreements by March 31, 2014.
- i) Delegates authority to the Central LHIN Chair and CEO to sign the fiscal 2014/15 H-SAA Amending Agreements upon finalization of the updated agreement and schedules for the following public and private hospitals:
- Stevenson Memorial Hospital
 - North York General Hospital
 - Southlake Regional Health Centre
 - Humber River Regional Hospital
 - Shouldice Hospital Limited
 - Don Mills Surgical Unit Limited ”

CARRIED
March 25-14-036

7.2 2014-17 Multi-Sector Service Accountability Agreements-Tranche #3

An overview of the 2014/17 Multi-Sector Service Accountability Agreements was provided by Ms. Dschankilic.

Ms. Dschankilic noted revisions to the chart on page 3.

- The Regional Municipality of York
 - o Percentage spent on administration: *revise to 15.0*
 - o Individuals served by: *revise to 600*
- Fiscal 2014-15 Targets
 - o Percentage spent on administration: *revise to 9.4*
 - o Individuals served by: *revise to 34,784*

Questions were raised with regards to 90th Percentile Wait Time for Home Care Services provincial average. Ms. Dschankilic advised the Board that although the average wait time is 36 days, very high needs clients have a much shorter wait time and are put on service immediately when necessary. It was noted that the Ministry is also working on an indicator for wait times from the community for nursing services for complex clients. This wait time will be much shorter.

Ms. Baker acknowledged and thanked Ms. Dschankilic and her team for all their hard work on the Multi-Sector Service Accountability Agreements.

“ON MOTION by Mr. Stephen Quinlan and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

1. Approves the 2014-17 funding, volume and performance targets to be incorporated in the 2014-17 Multi-Sector Service Accountability Agreements for the following twenty-one health service providers:
 - 1) Abuse Program of York Region
 - 2) Addiction Services for York Region
 - 3) Black Creek Community Health Centre
 - 4) Canadian Mental Health Association, York Region Branch
 - 5) Carefirst Seniors and Community Service Association
 - 6) Central Community Care Access Centre
 - 7) Community & Home Assistance to Seniors
 - 8) Circle of Home Care Service (Toronto)
 - 9) Downsview Services to Seniors Inc.
 - 10) Etobicoke Services for Seniors
 - 11) LOFT Community Service
 - 12) Mackenzie Health
 - 13) New Unionville Home Society
 - 14) North York General Hospital
 - 15) North York Seniors Centre
 - 16) North Yorkers for Disabled Persons Inc.
 - 17) The Regional Municipality of York
 - 18) Southlake Regional Health Centre
 - 19) Vaughan Community Health Centre

- 20) Villa Colombo Home for the Aged
- 21) Yee Hong Centre For Geriatric Care; and

- 2. **Authorizes the Board Chair and LHIN CEO to execute, on behalf of the LHIN Board, the Multi-Sector Service Accountability Agreements identified above.”**

CARRIED
March 25-14-037

7.3 Delegation of Authority to the Chair

“ON MOTION by Mr. John Rogers and seconded by Ms. Audrey Wubbenhorst, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors:

Approves delegation of authority to the Chair in the absence of an April 2014 Board Meeting.”

CARRIED
March 25-14-038

7.4 Mackenzie Health Hospital- Vaughan Site-Functional Program- Inpatient Dialysis Unit

An Overview of the Mackenzie Health Hospital Vaughan Site Functional Program Inpatient Dialysis Unit was provided by Ms. Baker.

Ms. Baker advised that the Central LHIN staff have reviewed the recommendation from Ontario Renal Network and have no concerns at this time.

It was noted by Dschankilic as part of the resolution; staff are requesting delegation to the LHIN CEO to approve other modifications to the Functional Program as requested by the Ministry and to be reported back through the CEO Report to the Board.

“ON MOTION by Mr. John Rogers and seconded by Ms. Audrey Wubbenhorst, IT WAS RESOLVED THAT,”

“The Central LHIN Board of Directors endorses:

- 1. The Mackenzie Vaughan Hospital (MVH) for a six station inpatient dialysis unit and to design space beside the unit that will allow for expansion to nine stations if required in the future.**
- 2. Delegates authority to the LHIN CEO to approve other modifications to the Functional Program as requested by the Ministry and to be reported back through the CEO Report to the Board”.**

CARRIED
March 25-14-039

8.0 CEO REPORT-ITEMS FOR INFORMATION

Ms. Baker provided an overview of the items listed below:

Mental Health Crisis Teams:

Ms. Baker provided an overview of the evaluation undertaken by Central LHINs Mental Health and Addictions Crisis Services Task Group on the two models with Central LHIN.

Ms. Baker highlighted the differences between the two team's elements and noted the go forward plan.

ACTION: A request was made for a scan of alternative models that are available with mental health outreach teams. Staff will provide an environmental scan at an upcoming meeting.

Citizen's Health Advisory Panel:

Ms. Baker advised the Board of a recent meeting with the Central LHINs Citizens Health Advisory Panel.

The panel will play a key role in the development of the patient experience framework and consumer scorecard for Central LHIN.

Health System Funding:

Ms. Baker advised the Board with regards to the recently communicated Ministry Health Based Allocation Model results.

Discussion ensued around the differences between hospitals of efficiency across care types.

Central LHIN Strategy for Ophthalmology:

Ms. Baker advised that we are currently in the process of developing an ophthalmology service plan in partnership with the Central LHIN Eye Care Committee.

The Ophthalmology service plan is based on the findings and directions of the provincial strategy report.

Some of the speciality procedures that will be included are Cataracts, Glaucoma, Corneal Transplants and other ophthalmology procedures.

We currently have a standardized process in place to help manage emergency ophthalmology cases.

Assisted Living:

In follow up to the discussion at the Board meeting in February, Ms. Baker provided the Board with an update on the implementation of Assisted Living Services in Central LHIN.

Ms. Baker noted the recent media attraction to this issue has caused some confusion for seniors and clients in the assisted living services program which is currently under the Alternative Community Living Program of the Region of York.

In order to clarify, Ms. Baker wrote a letter to the editor of the York Region Media Group to help clarify key points. Ms. Baker highlighted the benefits of the Assisted Living Services that will be continuing under the other Central LHIN HSPs.

CUPE:

Ms. Baker also provided the Board with an update on recent correspondence received from CUPE 905 with regards to the closure of the Regions Assisted Care Living Program and the roles of the LHIN in engagement.

Ms. Baker continued to distinguish between the programs under the direction of the Region and those health services continuing under new providers.

Ms. Baker commended all our Health Service Providers for all their hard work in this matter.

9.0 OTHER BUSINESS

None at this time

10.0 FUTURE MEETINGS

Tuesday May 27, 2014 – 1:00pm – 3:00pm
60 Renfrew Drive, Markham ON

11.0 BOARD DEVELOPMENT AND EDUCATION

Mr. Langs introduced guest speaker Ms. Manon Lemonde, Board Chair, Entité.

Topics covered in Ms. Lemonde presentation included:

- Creation of French Language Health Planning Entities
- Mandate
- Designated region and main areas of concentration for Francophone
- Demographic profile
- Focus
- Model
- Strategic Planning
- 2013 Recommendations
- Success
 - a. Adapting existing services
 - b. Developing new services
- Lessons learned
- Opportunities for Improvement

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. Stephen Quinlan and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**

- Personal health information
- Prejudice to legal proceedings
- Safety
- Personnel matters
- Labour relations
- Matters subject to solicitor client privilege
- Matters prescribed by regulation
- Deliberations on whether to move into a closed session

and further that the following persons be permitted to attend:

Ms. Kim Baker
 Ms. Karin Dschankilic
 Ms. Robin Gauzas
 Ms. Robyn Saccon

CARRIED
March 25-14-040

13.0 RECESS/PUBLIC DIALOGUE

A recess was held from 2:30pm -2:55pm to provide the Board with an opportunity to dialogue with the public.

14.0 CLOSED SESSSION CALLED TO ORDER

The session was called to order at 2:55 pm.

15.0 APPROVAL OF AGENDA

“ON MOTION by Mr. John Rogers and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of March 25, 2014 be approved as amended.”

CARRIED
March 25-14-041

16.0 APPROVAL OF MINUTES

“ON MOTION by Mr. Albert Liang and seconded by Ms. Audrey Wubbenhorst, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of February 25, 2014 be approved as distributed.”

CARRIED
March 25-14-042

17.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. Albert Liang and seconded by Ms. Audrey Wubbenhorst, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (4:00 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

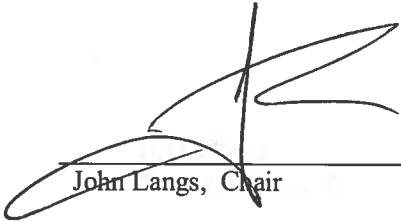
CARRIED
March 25-14-043

18.0 MOTION TO TERMINATE SESSION

“ON MOTION by Ms. Judy Cameron and seconded by Ms. Uzo Anucha IT WAS RESOLVED THAT,”

“The session be terminated (4:00 p.m.)”

CARRIED
March 25-14-044



John Langs, Chair



Robin Gauzas, Recording Secretary