

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK  
BOARD OF DIRECTORS**

**November 28, 2014**

**1:00pm- 3:00pm**

**Central LHIN, 60 Renfrew Dr. Markham, ON**

**MINUTES OF MEETING**

**Board Members Present:**

Mr. Warren Jestin, Chair  
Ms. Aldous (Sally) Young, Board Member (T-Con)  
Ms. Audrey Wubbenhorst, Board Member  
Ms. Brenda Urbanski, Board Member  
Ms. Judy Cameron, Board Member  
Mr. John Rogers, Board Member  
Mr. Stephen Quinlan, Board Member  
Dr. Uzo Anucha, Board Member

**Absent:**

Mr. Albert Liang, Vice Chair

**Staff Participants:**

Ms. Kim Baker, Chief Executive Officer  
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer  
Ms. Georgina Veldhorst, Senior Director, Planning, Integration & Community Engagement  
Ms. Robin Gauzas, Executive Assistant, Recording Secretary

**1.0 MEETING CALLED TO ORDER**

The meeting was called to order at 1:05pm

**2.0 NOTICE/RECOGNITION OF A QUORUM**

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising nine members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. There are no provisions for deputations.

**3.0 APPROVAL OF AGENDA**

Mr. Jestin noted that Item 7.2 Pre-Capital Submission Part A – Cardiac Catheterization Laboratory-Southlake Regional Health Centre will be removed from agenda pending further review of related financial information.

**“ON MOTION made by Mr. Stephen Quinlan and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”**

**“The Agenda be approved as amended.”**

**CARRIED  
November 28-14-097**

**4.0 DECLARATION OF CONFLICT OF INTEREST**

No conflicts were declared.

**5.0 APPROVAL OF CONSENT AGENDA**

Mr. Jestin noted Item 5.2.2 2015 Central LHIN Board of Directors Meeting was removed for further discussion.

**“ON MOTION made by Mr. John Rogers and seconded by Dr. Uzo Anucha, IT WAS RESOLVED THAT,”**

**“The Consent Agenda be approved as amended and all resolutions contained therein be adopted as follows:**

**CARRIED  
November 28-14-098**

**5.1 APPROVAL OF MINUTES**

**“The minutes of October 28, 2014 be approved as circulated.”**

**CARRIED  
November 28-14-099**

**5.2 OTHER ITEMS**

**5.2.1 2014-17 Multi-Sector Service Accountability Agreement Amendments Declaration**

**BE IT RESOLVED THAT:**

**“The Central LHIN Board of Directors:**

**Approves the following service target changes in the 2014-17 Multi-Sector Service Accountability Agreements for fiscal years 2014-15 and 2015-16:**

- 1) Greater than 10% change in service deliverables due to data corrections:**

Provider	Functional Centre	Units	Revised Target		Net Changes	
			2014/15	2015/16	2014/15	2015/16
Black Creek Community Health Centre	Local Indicators	Number of Individuals Served by Organization	6,000		(1,583)	

<b>The Vitanova Foundation</b>	<b>Local Indicators</b>	<b>Number of Individuals Served by Organization</b>	<b>438</b>	<b>(447)</b>	<b>(457)</b>
<b>Vaughan Community Health Centre</b>	<b>Administration – Interpretation/Translation</b>	<b>Assignments</b>	<b>2,195</b>	<b>(618)</b>	

2) Higher cost per unit of service compared to Central LHIN average due to reporting and calculation corrections:

<b>Provider</b>	<b>Service</b>	<b>Cost Per Unit of Service 2014/15</b>	<b>Cost Per Unit of Service 2015/16</b>	<b>Central LHIN Average</b>	<b>Rationale</b>
<b>Addiction Services of York Region</b>	<b>Addictions Treatment Substance Abuse - Visits</b>	<b>\$188.17</b>	<b>\$188.17</b>	<b>\$132.83</b>	<b>Addiction Services is the only provider of a Community Opioid Treatment program in the Central LHIN. The program serves a unique population and is a collaborative partnership between primary care providers and community-based health and social services through holistic, integrated interdisciplinary teams. Other providers do not offer programs using the same model of care.</b>
<b>Bayview Community Services</b>	<b>Mental Health Support Within Housing – Resident Days</b>	<b>\$42.97</b>	<b>\$40.83</b>	<b>\$19.25</b>	<b>Bayview Community Services serves adult clients with complex chronic mental health illnesses, addictions, low responsive behaviors, and some with physical challenges or dual diagnosis. The majority of these clients were alternative level of care in hospital or homeless. This population requires more intense support compared to the population served by similar programs.</b>

**CARRIED  
November 28-14-100**

**5.2.2 2015 Central LHIN Board of Directors Meeting**  
Deferred for further discussion.

**5.2.3 Delegation of Authority to Chair for December-General**

**BE IT RESOLVED THAT:**

**“The Central LHIN Board of Directors approves delegation of authority to the Chair in the absence of a December 2014 Board Meeting.”**

**CARRIED**  
**November 28-14-101**

**5.3 REPORTS OF COMMITTEE**

**5.3.1 Audit Committee Report**

**5.3.1.1 Enterprise Risk Management Framework**

**BE IT RESOLVED THAT:**

**“The Central LHIN Board of Directors approves the Central LHIN Enterprise Risk Management Framework as updated in October 2014.”**

**CARRIED**  
**November 28-14-102**

**5.3.1.2 2014/15 Appointment of Auditor**

**BE IT RESOLVED THAT:**

**“The Central LHIN Board of Directors appoints Deloitte for auditing services for the Central LHIN for fiscal year 2014/15 and authorizes the CEO to execute the Auditing Services Agreement.”**

**CARRIED**  
**November 28-14-103**

**5.3.1.3 Extension of Auditor Contract**

**BE IT RESOLVED THAT:**

**“The Central LHIN Board of Directors approves the extension of the Deloitte contract for another term of 3 years, subsequent to the current contract term that ends on March 31, 2015, providing that the price does not increase materially from the current pricing, and with the proviso that there will be a partner rotation”.**

**CARRIED**  
**November 28-14-104**

**5.3.1.4 Approval of Revised Audit Committee Membership**

**BE IT RESOLVED THAT:**

**“The Central LHIN Board of Directors approves the appointment of Ms. Aldous Young to the Central LHIN Audit Committee.”**

**CARRIED  
November 28-14-105**

**6.0 CHAIRMAN’S REPORT**

Mr. Jestin provided an update on the following items:

- Minister's Medal Honoring Excellence in Health Quality and Safety
- LHIN Leadership Council meeting on November 21<sup>st</sup>
- An overview of a Presentation by the Deputy Minister at the November 21<sup>st</sup> LHIN Leadership Council was discussed. It was noted that this presentation will be available on the Central LHIN website.

**7.0 CEO REPORT – ITEMS FOR APPROVAL**

**7.1 2014-15 Hospital Service Accountability Agreement Amendments**

An overview of the 2014-15 Hospital Service Accountability Agreement Amendments was provided by Ms. Dschankilic.

**“ON MOTION by Mr. John Rogers and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”**

**“The Central LHIN Board of Directors:**

- 1) Approves the proposed revision to 2014/2015 funding, volume and performance targets for Humber River Hospital, as follows:**

	<b>Target</b>
<b>Health System Funding</b>	<b>\$243,441,697</b>
<b>Total Acute Inpatient Weighted Cases</b>	<b>31,944</b>
<b>Day Surgery Weighted Cases</b>	<b>5,896</b>
<b>Mental Health Weighted Patient Days</b>	<b>18,965</b>
<b>Inpatient Rehabilitation Weighted Cases</b>	<b>326</b>
<b>Emergency Visits Weighted Cases</b>	<b>5,228</b>
<b>Ambulatory Care Visits</b>	<b>227,686</b>
<b>Current Ratio</b>	<b>0.8</b>
<b>Year End Total Margin</b>	<b>0%</b>

- 2) Delegates authority to the Central LHIN Chair and CEO to sign the revised 2014/15 Hospital Service Accountability Amending Agreement for Humber River Hospital; and**
- 3) Approves the following current ratio targets to be included in the 2014/15 Hospital Service Accountability Amending Agreements for Southlake Regional Health Centre, conditional on the completion of an acceptable performance improvement plan, and Markham Stouffville Hospital, on the condition that the hospital agree to a 0.8 current ratio in fiscal 2015/16:**

Hospital	2014/15 Current Ratio Target
Southlake Regional Health Center	0.48
Markham Stouffville Hospital	0.6

- 4) Approves the amendment of the target for Ambulatory Visits for Southlake Regional Health Center from 212,878 to 197,801 visits; and
- 5) Approves the following revised allocations for Wait Time Strategy incremental MRI hours and funding for Central LHIN public hospitals:

Hospital	MRI Hours	Funding
North York General Hospital	3,090	\$803,400
Mackenzie Health	2,375	\$617,500
Southlake Regional Health Center	2,670	\$694,200
Markham Stouffville Hospital	2,955	\$768,300
Humber River Hospital	2,810	\$730,600
Central LHIN Total	13,900	\$3,614,000

**CARRIED**  
November 28-14-106

- 7.2 **Pre-Capital Submission Part A – Cardiac Catheterization Laboratory- Southlake Regional Health Centre**  
Removed pending further review of financial related information.

- 7.3 **Pre-Capital Submission Part A-York Region Hospice -Southlake Regional Health Centre**

An overview of the Pre-Capital Submission Part A- York Region Hospice -Southlake Regional Health Centre was provided by Ms. Veldhorst.

Discussion ensued regarding the planning going on within the Central LHIN relating to Palliative Care Services.

**“ON MOTION by Ms. Brenda Urbanski and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT,”**

**“The Central LHIN Board of Directors endorses the Southlake Regional Health Centre Pre-Capital Submission – Part A, in respect of the ten-bed York Region residential hospice, with their own funds, on the land owned by the Southlake Hospital with following considerations:**

- **Southlake Regional Health Centre to comply with MOHLTC Capital Planning Process;**
- **Southlake Regional Health Centre undertake to explore alternative governance models with other partners and adopt a model that is acceptable to Central LHIN; and,**
- **Southlake Regional Health Centre review operational models aligned with system priorities including efficiency and sustainability in collaboration with the Central LHIN and adopt an operational model acceptable to Central LHIN.”**

**CARRIED**  
November 28-14-107

## **8.0 CEO REPORT-ITEMS FOR INFORMATION**

Ms. Baker provided the board with an update on following items:

8.2 2015/16 Hospital Service Accountability Agreements Planning Process

8.3 Integrated Health Services Plan 2013 – 2016 – Year 2 (2014-15)-Status update

8.4 2014/2015 Community Sector Investments

8.5 Sunnybrook Health Sciences Centre & St. John's Rehab Hospital Merger- Voluntary Integration update

8.6 Ebola Preparedness Update

8.7 Results from Quarterly Stocktake Report to Ministry of Health and Long-Term Care  
The Board raised questions regarding items flagged red and if there is an outlier.

## **9.0 OTHER BUSINESS**

None at this time

## **10.0 FUTURE MEETINGS**

Tuesday January 27, 2014

60 Renfrew Drive, Markham ON

## **11.0 BOARD DEVELOPMENT AND EDUCATION**

Ms. Dschankilic presented to the Board on Health System Funding Reform for Hospitals  
Items covered in the presentation included:

- What is HSFR?
- What is HBAM (Health Based Allocation Model)?
- How are Central LHIN's residents and growth rates factored into the model?
- Central LHIN hospital performance
- What are QBPs (Quality Based Procedures)?
- Sector engagement and education
- Governance model

It was noted that a similar presentation was provided by the LHIN/Ministry to the hospitals on November 17<sup>th</sup>.

## **12.0 MOTION MOVING INTO A CLOSED SESSION**

**"ON MOTION by Mr. John Rogers and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT,"**

**"The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Systems Integration Act, 2006:"**

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**

- Prejudice to legal proceedings
- Safety
- Personnel matters
- Labour relations
- Matters subject to solicitor client privilege
- Matters prescribed by regulation
- Deliberations on whether to move into a closed session

and further that the following persons be permitted to attend:

Ms. Kim Baker  
 Ms. Karin Dschankilic  
 Ms. Georgina Veldhorst  
 Ms. Robyn Saccon  
 Ms. Robin Gauzas

**CARRIED**  
**November 28-14-108**

**13.0 RECESS/PUBLIC DIALOGUE**

A recess was held from 2:20pm -2:46 pm to provide the Board with an opportunity to dialogue with the public.

**14.0 CLOSED SESSSION CALLED TO ORDER**

The session was called to order at 2:46 pm.

**15.0 APPROVAL OF AGENDA**

**“ON MOTION by Ms. Audrey Wubbenhorst and seconded by Mr. Stephen Quinlan, IT WAS RESOLVED THAT,”**

**“The Agenda of the Closed Session of November 28, 2014 be approved as amended.”**

**CARRIED**  
**November 28-14-109**

**16.0 APPROVAL OF MINUTES**

**“ON MOTION by Ms. Brenda Urbanski and seconded by Ms. Judy Cameron, IT WAS RESOLVED THAT,”**

**“The minutes of the Closed Session of October 28, 2014 be approved as distributed.”**

**CARRIED**  
**November 28-14-110**



**17.0 MOTION MOVING OUT OF CLOSED MEETING**

**“ON MOTION by Mr. Stephen Quinlan and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”**

**“The Closed Session is terminated (3:30 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”**

**CARRIED  
November 28-14-111**

**18.0 MOTION TO TERMINATE SESSION**

**“ON MOTION by Mr. Stephen Quinlan and seconded by Mr. John Rogers, IT WAS RESOLVED THAT,”**

**“The session be terminated (3:30 p.m.).”**

**CARRIED  
November 28-14-112**

  
\_\_\_\_\_  
Warren Jestin, Chair

  
\_\_\_\_\_  
Robin Gauzas, Recording Secretary

