

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING**
November 29, 2016 | 2:00pm-4:00pm
Central LHIN, 60 Renfrew Drive, Suite 360, Markham, ON L3R 0E1

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair
Mr. Albert Liang, Vice Chair
Ms. Aldous Young, Board Member (T-CON)
Ms. Audrey Wubbenhorst, Board Member (T-CON)
Ms. Brenda Urbanski, Board Member
Mr. David Lai, Board Member
Mr. Stephen Quinlan, Board Member
Ms. Tanya Goldberg, Board Member
Dr. Uzo Anucha, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, Senior Director, Performance, Contracts and Allocations & Chief Financial Officer
Ms. Chantell Tunney, Senior Director, Planning, Integration & Community Engagement
Ms. Laurie Rose, Corporate Governance and Board Relations
Ms. Rosemary MacGilchrist, Manager, Communications
Ms. Robin Gauzas, Executive Assistant, Recording Secretary.
Ms. Lynn Singh, Director, Strategic Initiatives

Guests:

Dr. Cindy So, Co-chair, Central LHIN Palliative Care Coordination Council
Ms. Jennifer Scott, Director, Placement, CCAC

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:01 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising eight members is 5 directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No public deputations were noted for the meeting.

3.0 APPROVAL OF AGENDA

“ON MOTION made by Mr. Stephen Quinlan and seconded by Ms. Brenda Urbanski, IT WAS RESOLVED THAT,”

“The Agenda be approved as circulated.”

CARRIED
November 29-16-112

3.1 PATIENT STORY

Mr. Jestin advised that we will hear directly from a patient’s family member via video. In it, we heard from Michael telling about his Mother Phyllis’ experiences and challenges during her end-of-life care. Mr. Jestin noted that this video was developed by Palliative Care Innovations – a research initiative funded by Hospice Palliative Care Ontario.

4.0 BOARD DEVELOPMENT AND EDUCATION

4.1 Regional Palliative Care Network

Mr. Jestin welcomed Dr. Cindy So, Medical Director for Palliative & Supportive Care at the Stronach Regional Cancer Centre, and Co-chair of Central LHINs Palliative Care Coordination Council.

Dr. So’s presentation covered the following items:

- Central LHIN Palliative Care Action Plan & Key Achievements
- Ontario Palliative Care Network (OPCN) Updates and Alignment
- Vision for Shifting Care & Sub-Region Alignment
- Key Considerations in 2017/18
- Success

5.0 DECLARATION OF CONFLICT OF INTEREST

None at this time.

6.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Ms. Brenda Urbanski and seconded by Ms. Tanya Goldberg, IT WAS RESOLVED THAT,”

“The Consent Agenda be approved and all resolutions contained therein be adopted as circulated.”

CARRIED
November 29-16-113

6.1.1 October 05, 2016

BE IT RESOLVED THAT:

“The minutes of October 25, 2016 are approved as circulated.”

CARRIED
November 29-16-114

6.2 OTHER ITEMS

6.2.1 2017-18 Hospital Accountability Planning Submission Process and Principles

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors:

- a) Approves the process by which the Central LHIN will execute the 2017/18 Hospital Service Accountability Agreement with its public hospitals as follows:
 - i. The hospitals will submit a Hospital Accountability Planning Submission to Central LHIN by January 31, 2017; and
 - ii. Central LHIN and hospital staff will work together to finalize planning submissions and negotiate Hospital Service Accountability Agreements targets during February 2017; and
 - iii. Central LHIN staff will bring the 2017/18 Hospital Service Accountability Agreements to the Central LHIN Board of Directors for approval in March 2017;
- b) Approves the process by which the Central LHIN will execute the 2017/18 Hospital Service Accountability Agreement with its private hospitals whereby funding and volumes will remain consistent with 2016/17; and
- c) Approves the following principles and assumptions for setting key performance targets in the 2017/18 Hospital Service Accountability Amending Agreements:

Item	Principles for target setting
1. <i>HBAM</i> : Funding	<ul style="list-style-type: none"> • Determined individually by hospitals based on local circumstances.
2. <i>Global</i> : Funding and Volumes	<ul style="list-style-type: none"> • No change in global funding from 2016/17 • Volumes to be determined individually by hospitals in line with funding assumptions
3. <i>Wait Time Strategy</i> : Volumes, Funding and Wait Times (CT and MRI)	<ul style="list-style-type: none"> • No change from 2016/17 funding and volumes; • Performance targets cascaded from LHIN MLAA with unique targets by hospital. If MLAA targets are not deemed to be achievable, hospital performance targets will be set in a manner that supports improved performance.
4. <i>Quality Based Procedures</i> : Volumes, Funding and Wait Times	<ul style="list-style-type: none"> • No change from 2016/17 funding and volumes; • Performance targets set in a manner that enables achievement of the LHIN MLAA wait time targets.
5. 90 th Percentile Emergency Department Length of Stay	<ul style="list-style-type: none"> • Performance targets set in a manner that enables achievement of the LHIN MLAA targets. Exceptions require LHIN Board approval.

6. Quality Indicators (C. Difficile Rate)	<ul style="list-style-type: none"> Hospital-specific negotiated targets based on hospital 2017/18 Quality Improvement Plans and provincial guidelines.
7. Alternate Level of Care (ALC)	<ul style="list-style-type: none"> Performance targets set in a manner that enables achievement of the LHIN MLAA targets.
8. Readmission Rates	<ul style="list-style-type: none"> Performance targets set in a manner that supports performance improvement and aligns with related MLAA readmission rate target.
9. Current Ratio	<ul style="list-style-type: none"> Set at 0.8, with performance standard (corridor) of 0.8-2.0, with the exception of Southlake which will be set in line with their working capital plan
10. Total Margin	<ul style="list-style-type: none"> Set at 0.00% (balanced budget), with performance standard (corridor) up to 2.00%

d) **Delegates authority to the Central LHIN CEO to approve local LHIN obligations to be included in the 2017/18 Hospital Service Accountability Amending Agreements.”**

CARRIED
November 29-16-115

6.2.2 Delegation of Authority to Chair for December 2016 - General

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approves delegation of authority to the Chair in the absence of a December 2016 Board Meeting.”

CARRIED
November 29-16-116

6.2.3 Central LHIN Board of Directors 2017 Meetings

BE IT RESOLVED THAT:

“The Central LHIN Board of Directors approves the proposed 2017 Schedule of Board Meetings for posting on the Central LHIN website.”

CARRIED
November 29-16-117

6.3 REPORTS OF COMMITTEES

6.3.1 Community Nominations Committee

The Community Nominations Committee Report acknowledged members, including two community members and work completed to date. No approval required.

7.0 CHAIR'S REPORT

Mr. Jestin congratulated Ms. Aldous (Sally) Young who was re-appointed by Order in Council to the Central LHIN Board for a second term of two years, starting October 23, 2016.

Mr. Jestin acknowledged that, on November 8, 2016, Humber River Hospital's Chief Information Officer, Mr. Peter Bak, was awarded "Canadian CIO of the Year (Public Sector)" by the Information Technology Association of Canada in recognition of the hospital's leadership in digital health care.

Ms. Jestin congratulated Delrose Armstrong, Team Lead for ESS Support Services (a not-for-profit agency and supplier to the Central CCAC) for being distinguished as Personal Support Worker of the Year by the Personal Support Network of Ontario.

Mr. Jestin thanked Central LHINs Community Nominations Committee members – which included Mr. Albert Liang, Dr. Uzo Anucha and Ms. Kim Baker and two community members Mr. John Rogers and Ms. Avanthi Goddard – who graciously gave their time and expertise to help the Central LHIN with recruiting efforts for new Board Members in 2017. Mr. Jestin noted that, as part of the recruiting process, prospective candidates were clearly advised of the time commitment required to serve on the Central LHIN Board of Directors.

Mr. Jestin thanked Dr. Anucha for attending a hospital funding announcement on Friday, November 25, with Minister Helena Jaczek and Minister Moridi at Markham Stouffville Hospital. Mr. Jestin noted that the \$5.4 million announced for three York Region Hospitals – Markham Stouffville Hospital, Mackenzie Health Centre & Southlake Regional Health Centre – was part of the incremental base funding that the Central LHIN Board approved in October.

Mr. Jestin thanked Ms. Brenda Urbanski for attending the Southlake team, including Dr. Cindy So, at a ground-breaking for the new residential hospice at Southlake on the Friday prior. Mr. Jestin noted that this development was also part of the Central LHIN's October Board meeting, when the Board confirmed the LHIN's approvals to increase regional capacity to 52 residential hospice palliative care beds by 2019.

Mr. Jestin thanked Mr. David Lai for attending a series of pan-LHIN Chairs Meetings on November 24 with Ministry staff and CCAC Board Members. Mr. Lai shared that the meetings were productive and heaving focused on LHIN Renewal and Governance topics.

8.0 CEO REPORT – ITEMS FOR APPROVAL

None at this time.

9.0 CEO REPORT – ITEMS FOR INFORMATION

Ms. Baker provided the Board with an update on the following items:

Patients First Act – LHIN Renewal

Ms. Baker noted that Bill 41 was referred to the Standing Committee on the Legislative Assembly on October 27, 2016. The committee published a schedule for oral presentations during committee hearings, as well as a deadline of November 23, 2016 to accept written presentations. Ms. Baker shared some of the specific areas of feedback submitted to the Standing Committee that is a matter of public record. Ms. Baker noted that the Legislature is set to rise December 8th.

Ms. Baker advised that the province continues to lead a series of work streams for transition and readiness planning for LHIN renewal, should Bill 41 be passed, and that the work streams engage Ministry, LHIN, CCAC and other stakeholders. Ms. Baker noted that a work stream for Communication and Change Management has now been created.

Provincial Patient and Family Advisory Council

Ms. Baker advised that the province is establishing a Patient and Family Advisory Council to advise the government on health policy priorities that have an impact on patient care and patient experiences. Ms. Baker noted council members will be chosen through a public process. Membership will be announced in the first quarter of 2017.

Integrated Health Services Plan

Ms. Dschankilic and Ms. Tunney provided the Board with an update on the Integrated Health Service Plan 3 Scorecard and took the Board through each of the red indicators in further detail.

Central LHIN 2017 Holiday Planning

Mr. Baker welcomed Ms. Lynn Singh, Director, Strategic Initiatives and Ms. Jennifer Scott, Director, Placement who provided the Board with an update on Central LHINs Holiday Planning.

Items covered in Ms. Singh's and Ms. Scott's presentation included:

- Planning for the winter
- Patient care needs
- Central LHIN Holiday Planning: Key Strategies
- Patient Transitions from Acute Care to Long Term Care
- Enhanced Communication and Public Awareness
- Patient Support in the Community

The Board requested a chart to clearly list which patients may have avoided coming to an emergency department and rather going to a walk-in clinic or primary care provider.

ACTION: Central LHIN staff will pull together chart for an upcoming Board meeting.

10.0 OTHER BUSINESS

None at this time.

11.0 FUTURE MEETINGS

Tuesday January 31, 2017

2:00pm - 4:00pm

Central LHIN, 60 Renfrew Drive, Suite 360, Markham, ON L3R 0E1

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. David Lai and seconded Ms. Tanya Goldberg, IT WAS RESOLVED THAT,”

“The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINs set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**
- Public security**
- Security of the LHIN and its directors**
- Personal health information**
- Prejudice to legal proceedings**
- Safety**
- Personnel matters**
- Labour relations**
- Matters subject to solicitor client privilege**
- Matters prescribed by regulation**
- Deliberations on whether to move into a closed session**

and further that the following persons be permitted to attend:

**Ms. Kim Baker
Ms. Karin Dschankilic
Ms. Chantell Tunney
Ms. Laurie Rose
Ms. Robin Gauzas
Ms. Rosemary MacGilchrist.”**

**CARRIED
November 29-16-118**

13.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 3:48 pm.

14.0 APPROVAL OF AGENDA

“ON MOTION by Mr. Stephen Quinlan and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Agenda of the Closed Session of November 29, 2016 be approved as circulated.”

**CARRIED
November 29-16-119**

15.0 APPROVAL OF MINUTES

15.1 Review of Minutes of October 25, 2016

“ON MOTION by Ms. Tanya Goldberg and seconded by Mr. David Lai, IT WAS RESOLVED THAT,”

“The minutes of the Closed Session of October 25, 2016 be approved as distributed.”

**CARRIED
November 29-16-120**

16.0 Community Nominations Committee - Proposed Slate of Candidates

A motion was passed.

**CARRIED
November 29-16-121**

17.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. David Lai and seconded by Mr. Albert Liang, IT WAS RESOLVED THAT,”

“The Closed Session is terminated (6:00 p.m.) and that closed session minutes are permitted to be shared with all Board members and permitted attendees.”

**CARRIED
November 29-16-122**

18.0 MOTION TO TERMINATE SESSION

“ON MOTION by Ms. Tanya Goldberg and seconded by Dr. Uzo Anucha, IT WAS RESOLVED THAT,”

“The session be terminated (6:05 p.m.)”

**CARRIED
November 29-16-123**



Warren Jestin, Chair



Robin Gauzas, Recording Secretary