

**CENTRAL LOCAL HEALTH INTEGRATION NETWORK
BOARD OF DIRECTORS MEETING
September 26, 2017 | 2:00pm-4:00pm
Central LHIN, 60 Renfrew Drive, Suite 360, Markham, ON L3R 0E1**

MINUTES OF MEETING

Board Members Present:

Mr. Warren Jestin, Chair
Ms. Aldous Young, Board Member
Mr. Charles Schade, Board Member
Mr. David Lai, Board Member
Ms. Elspeth McLean, Board Member
Mr. Graham Constantine, Board Member
Mr. Mark Solomon, Board Member
Mr. Michael MacEachern, Board Member
Mr. Stephen Smith, Board Member
Ms. Tanya Goldberg, Board Member

Regrets:

Ms. Heather Martin, Board Member
Ms. Audrey Wubbenhorst, Board Member

Staff Participants:

Ms. Kim Baker, Chief Executive Officer
Ms. Karin Dschankilic, VP & Chief Financial Officer
Ms. Chantell Tunney, VP, Health System and Engagement
Ms. Tini Le, VP, Home and Community Care
Ms. Barbara Bell, VP, Quality and Patient Safety
Ms. Karen Adams, VP, HR and Organizational Development
Ms. Robin Gauzas, Executive Assistant, Recording Secretary

1.0 MEETING CALLED TO ORDER

The meeting was called to order at 2:05 pm

2.0 NOTICE/RECOGNITION OF A QUORUM

This meeting was formally constituted with Board members receiving adequate notice in accordance with By-Law No. 2. The notice, agenda and materials were distributed to the Board and were posted on the Central LHIN website.

Quorum of a Board comprising 12 members is seven directors. A quorum was present at the meeting.

In accordance with the By-law, participants and guest speakers were introduced. No requests for public deputations were received or planned for this meeting,

3.0 APPROVAL OF AGENDA

“ON MOTION made by Mr. Stephen Smith and seconded by Mr. David Lai, IT WAS RESOLVED THAT:

The Agenda be approved as circulated.”

**CARRIED
September-26-94**

Mr. Jestin acknowledged and welcomed new Board Member, Ms. Elspeth McLean and Mr. Mark Solomon appointed by provincial Order In Council.

3.1 PATIENT STORY

Mr. Jestin introduced Ms. Le, Vice-President Home and Community Care. Ms. Le presented a story on critical learning about transitions between long-term care homes, hospitals and supporting primary care.

4.0 BOARD DEVELOPMENT AND EDUCATION

4.1 Humber River Hospital Command Centre

Mr. Jestin welcomed Ms. Barb Collins, President and CEO of Humber River Hospitals. Ms. Collins walked the Board through the hospitals Command Centre.

Ms. Collins covered the following in her presentation:

- Command Centre Concept
- Concerns
- The Humber River Hospital Command Centre
- Plan & Progress and Opening Day

4.2 eHealth Strategic Plan LHIN Funding and Allocation Overview

Mr. Jestin welcomed Mr. Andrew Hussain who provided the Board with an overview on the ehealth strategic plan.

Items covered in Mr. Hussain presentation included:

- Process For Development Of Strategic Plan
- Central LHIN IHSP – Our Strategic Priorities
- Ministry of Health and Long Term Care 10-Point Digital Health Action Plan
- Patients First: Action Plan for Healthcare
- Alignment Of Central LHIN Digital Health Initiatives
- Central LHIN Digital Health Initiatives – Percentage Status Update

5.0 DECLARATION OF CONFLICT OF INTEREST

None at this time.

6.0 APPROVAL OF CONSENT AGENDA

“ON MOTION made by Ms. Aldous Young and seconded by Mr. Stephen Smith, IT WAS RESOLVED THAT:

The Consent Agenda be approved and all resolutions contained therein be adopted as circulated.”

**CARRIED
September-26-95**

6.1.1 June27, 2017 Board Minutes

“BE IT RESOLVED THAT:

The Minutes of June 27, 2017 Board Meeting are approved as circulated.”

**CARRIED
September-26-96**

6.1.2 July 25, 2017

BE IT RESOLVED THAT:

The Minutes of July 27, 2017 Board Meeting are approved as circulated.”

**CARRIED
September-26-97**

6.2 OTHER ITEMS

None at this time

6.3 REPORTS OF COMMITTEES

6.3.1 Governance Committee Report

6.3.1.1 Board Workplan

6.3.2 Patient Services and Quality Committee Report

6.3.2.1 Ethical Decision-Making Framework

7.0 CHAIR’S REPORT

LHIN Chairs Meeting

Mr. Jestin advised that on September 7th the LHIN Leadership Council and LHIN Chairs met for their quarterly meetings in Toronto. Mr. Jestin noted that discussion ensued around some of the items noted below:

- The Broader Public Sector Executive Compensation Act process and framework. Mr. Jestin noted that this has occupied a majority of the Chairs' agendas recently.
- Board evaluation workgroup and a recent survey completed on priority rankings
- Minister attended the Chairs meeting and engaged in interactive dialogue around the new mandate letter

Emergency Department (ED) Performance

Mr. Jestin advised that he received notice that the Ministry of Health and Long-Term Care that they are formally recognizing three Central LHIN hospitals for top performing and most improved results for Emergency Department Length of Stay during the 2016 calendar year.

Hospitals recognized by category of volume are:

- Southlake Regional Health Centre – top performer in very high volume hospital
- Stevenson Memorial Hospital – top performer in medium volume hospital
- Humber River Hospital – most improved in very high volume hospital

Mackenzie Health- Electronic Medical Record (EMR)

Mr. Jestin acknowledged that last month Mackenzie Health received international recognition for its “full suite” approach to Electronic Medical Record implementation.

Mr. Jestin noted that they are reporting that this technology provides patients with easier access to their own health care records, which are also available and integrated across the entire care team.

Markham Stouffville Hospital-Kids Health Alliance

Mr. Jestin advised that Markham Stouffville Hospital just announced that it will be joining the Kids Health Alliance. Mr. Jestin noted that Kids Health Alliance is a partnership between Toronto's Hospital for Sick Children, the Children's Hospital of Eastern Ontario, and Holland Bloorview to share emergency department and in-patient pediatric best practice guidelines and staff education opportunities to advance care for children and youth. Mr. Jestin noted that Markham Stouffville Hospital held their launch event on September 6, 2017.

Governance Council

Mr. Jestin informed the Board that a save the date invitation for the November 9, 2017 Governance Council meeting has been issued to Board Chairs for all 93 Central LHIN funded Health Service Providers.

Mr. Jestin noted that Central LHIN will be revising the format of this session to reflect requests and feedback at our Governance Meeting in May and that Ms. Anne Corbett has been confirmed as a key note speaker for the event. Mr. Jestin noted that a formal invitation will be going out this week to our HSPs and I do hope that each of will be in attendance for the session.

Patient and Family Advisory Council (PFAC) Chair Announced

Mr. Jestin advised the Minister of Health and Long-Term Care confirmed last Thursday that Ms. Julie Drury has been selected as chair of the new Minister's Patient and Family Advisory Council

(PFAC). Mr. Jestin noted that this council will advise the government on health policy priorities that have an impact on patient care and the patient experience in the province.

Mr. Jestin also noted the Central LHIN has had a long-standing similar body called Citizens Health Advisory Panel (CHAP). Mr. Jestin noted that Central LHIN has been working on pulling our own PFAC together through an expression of interest call.

7.1 Items for Approval

7.1.1 Patient Services and Quality Committee Terms of Reference and workplan

Mr. Jestin advised that we held our first Patient Services and Quality Committee on September 14th.

Mr. Schade provided an overview of the Terms of Reference and Workplan.

“ON MOTION made by Mr. Graham Constatine and seconded by Mr. Stephen Smith, IT WAS RESOLVED THAT:

The Central LHIN Board of Directors approves the Patient Services and Quality Committee Terms of Reference and workplan.”

**CARRIED
September-26-98**

7.1.2 Broader Public Sector Executive Compensation Act, 2014 (“BPSECA”)- PAN LHIN/Common Issue and Small Workgroup

Mr. Jestin provided a high level overview of the Broader Public Sector Executive Compensation Act, 2014 (“BPSECA”) - PAN LHIN/Common Issue and Small Workgroup.

Mr. Jestin noted that it requires all LHINs to establish a compensation framework for certain designated executive positions. For equity and transparency for this process, and in alignment with the Ministry-LHIN Memorandum of Understanding where the LHINs agree to resolve common matters in a common matter, all LHINs across the province have agreed to develop a framework together under the guidance of an independent third-party Human Resources and Compensation Consulting Firm: Gallagher McDowell Associates.

Mr. Jestin advised members of the public that this Directive and the related materials outlining the approach, criteria, designated positions, and templates to be used by all Broader Public Sector organizations are available on the Government of Ontario website, and also posted to the Central LHIN’s website as part of today’s board package.

Mr. Jestin noted that both he and Ms. Baker are members of the Executive Compensation Taskforce and that several meetings have already taken place.

Mr. Jestin informed the Board that 2/3rds of LHINs will need to pass the motion before we move forward.

Mr. Jestin noted that the expectation once we've submit the framework is that the Ministry would provide limited changes.

Question was raised by the Board on how we determine where individuals are put into salary ranges.

Ms. Baker noted that our LHIN is currently in alignment with the executive compensation process.

“ON MOTION made by Mr. David Lai and seconded by Ms. Aldous Young, IT WAS RESOLVED THAT:

- 1. The Central LHIN Board of Directors hereby authorizes the Board Chair to represent to the LHIN Leadership Council that the Central Local Health Integration Network agrees that the development of an Executive Compensation Framework is a common issue under Memorandum of Understanding between the Minister of Health and Long-Term Care and Central Local Health Integration Network in regard to which all LHINs should take a common position and approach.**
- 2. The Central LHIN Board of Directors hereby authorizes an Executive Compensation Framework Small Group, comprised of the Chairs of Central LHIN, Central East LHIN, Hamilton Niagara Haldimand Brant LHIN and North East LHIN and the CEOs of Central LHIN, Central East LHIN, Champlain LHIN, and North West LHIN, to provide input on behalf of the Central LHIN in the development of an Executive Compensation Framework under the *Broader Public Sector Executive Compensation Act, 2014* (the “Framework”) by:**
 - i. meeting and working with Gallagher McDowell Associates as necessary to support the development by Gallagher McDowell Associates of a report to assist the Small Group in the development of a draft Framework;**
 - ii. working with the Gallagher McDowell Associates’ report to develop a draft of the Framework, which shall include the required comparative analysis;**
 - iii. submitting that draft to the LHINs for review and approval by their Boards;**
 - iv. once all of the LHINs have submitted the draft Framework to the Ministry of Health and Long-Term Care (“MOHLTC”), receiving questions and comments on the draft Framework from MOHLTC;**
 - v. working with MOHLTC to prepare a second version of the Framework for consideration by the Boards of Directors of all LHINs, and**

- vi. **reporting back to the Central LHIN Board Chairs as required with updates relevant to the Framework and when additional input is required from the Central LHIN Board of Directors.”**

CARRIED
September-26-99

8.0 CEO REPORT – ITEMS FOR APPROVAL

None at this time.

9.0 CEO REPORT – ITEMS FOR INFORMATION

New Mandate Letter

Ms. Baker informed the Board that a new mandate letter is anticipated in the coming weeks

Ms. Baker noted we may see three new areas of focus:

- o Long-Term Care Homes
- o Chronic Disease Prevention/Health Promotion
- o Health Shared Services Ontario Enterprise Review
 - the Review will include, but not be limited to, areas including information technology, human resources and financial administration, insurance, procurement and standardization over the course of 18 months will be working to bring together systems together . will help with transitions
 - The Review will initially focus on operational and administrative efficiencies that can be realized quickly and easily. Over time, more complex areas will be examined.
 - The Review will be ongoing for the next few years

LHIN CEO meeting-October 5, 2017

Ms. Baker noted that on October 5th the Central LHIN will be hosting the LHIN CEOs at our office. Ms. Baker noted that Central LHIN will take the opportunity to highlight the great work of Canadian Mental Health Association of York Region with a presentation to identify initiatives such as Bounce Back, Client and Family Advisory.

Ms. Baker noted that following the presentation Central LHIN will be providing a tour to the LHIN CEOs of the Mobile York South Simcoe (MOBYSS) which has received provincial recognition ages 12 and above.

French Language Services

Ms. Baker advised that on November 15th the Ministry is hosting a full day forum and that she and Mr. Jestin will be in attendance. Ms. Baker noted that it would be beneficial for 1-2 other Board members to also attend if interested.

Executive Compensation Task Force

Ms. Baker noted that she and Mr. Jestin are both on the Executive Compensation Task Force that meet frequently.

Mental Health and Provincial Council

Ms. Baker informed the Board that she chairs the Mental Health and Provincial Council and a key role that Ms. Baker will focus on is mental health and addictions specifically opioid.

Human Services Planning Board

Ms. Baker advised that she sits on the Human Services Planning Board of York Region. Ms. Baker noted that on September 22nd she presented on opportunities to work together with the various stakeholders. Ms. Baker's presentation focused on where Central LHIN is with our sub region planning.

Ms. Baker noted that the group is looking for solutions related to lack of affordable housing and help residents improve economic and social wellbeing.

Opioid Funding

Ms. Tunney provided the Board with an update on opioid new funding. Ms. Tunney noted that we received word today that Central LHIN will be receiving an additional \$1.62M in base funding to increase capacity and services for people with addictions.

Ms. Tunney advised that the funding will be directed to the following programs:

- Rapid Access Addictions Medicine Clinics (RAAMs)
- Residential and community based withdrawal management programs, and
- Increasing FTE to support these programs

Ms. Tunney advised that Central LHIN began an addictions strategy last year and it is fully aligned with Ministry of Health direction and priority will be placed on expanding Rapid Access Addiction Medicine Clinic (RAAM) clinics throughout the LHIN.

10.0 OTHER BUSINESS

None at this time.

11.0 FUTURE MEETINGS

Tuesday, October 24, 2017 Board Meeting

2:00 pm-4:00 pm

Central LHIN, 1100 Gorham Avenue, Newmarket Ontario

12.0 MOTION MOVING INTO A CLOSED SESSION

“ON MOTION by Mr. Michael MacEachern and seconded Mr. Graham Constatine, IT WAS RESOLVED THAT:

The members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINs set out in s.9(5) of the Local Health Systems Integration Act, 2006:”

- Personal or public interest**

- Public security
- Security of the LHIN and its directors
- Personal health information
- Prejudice to legal proceedings
- Safety
- Personnel matters
- Labour relations
- Matters subject to solicitor client privilege
- Matters prescribed by regulation
- Deliberations on whether to move into a closed session

and further that the following persons be permitted to attend:

Ms. Kim Baker
Ms. Karin Dschankilic
Ms. Chantell Tunney
Ms. Tini Le
Ms. Barbra Bell
Ms. Karen Adams
Ms. Robin Gauzas
Ms. Robyn Saccon."

CARRIED
September-26-100

13.0 CLOSED SESSION CALLED TO ORDER

The session was called to order at 4:04 p.m.

14.0 APPROVAL OF AGENDA

"ON MOTION by Mr. Stephen Smith and seconded by Ms. Elspeth McLean, IT WAS RESOLVED THAT:

The Agenda of the Closed Session of September 26, 2017 be approved as revised."

CARRIED
September-26-101

15.0 APPROVAL OF MINUTES

15.1 Review of Board of Directors Minutes of June 27, 2017

"ON MOTION by Mr. Graham Constatine and seconded by Mr. David Lai, IT WAS RESOLVED THAT:

The Minutes of the Board's Closed Session of June 27, 2017 be approved as distributed."

CARRIED
September-26-102

16.0 2017/18 Stub Period Audited financial Statements of the CCAC
A motion was passed.

CARRIED
September-26-103

17.0 2017-18 Mackenzie Health Hospital Service Accountability Agreement Amendments
A motion was passed.

CARRIED
September-26-104

18.0 Lease Arrangements
A motion was passed.

CARRIED
September-26-105

19.0 MOTION MOVING OUT OF CLOSED MEETING

“ON MOTION by Mr. Stephen Smith and seconded by Mr. Charles Schade, IT WAS RESOLVED THAT:

The Closed Session is terminated (5:58 pm) and that Closed Session minutes are permitted to be shared with all Board Members and permitted attendees.”

CARRIED
September-26-106

20.0 MOTION TO TERMINATE SESSION

“ON MOTION by Ms. Aldous Young and seconded by Mr. David Lai, IT WAS RESOLVED THAT:

The session be terminated (5:59 pm).”

CARRIED
September-26-107



Warren Jestin, Chair



Robin Gauzas, Recording Secretary